

Regular Meeting of the Board of Directors

Wednesday, May 28, 2014 - 6:00 pm

**The Regional District of Kootenay
Boundary Board Room, Trail, B.C**

FINAL AGENDA

1. Call to Order
2. Consideration of the Agenda (Additions/Deletions)
 - a) Items to be moved forward on the agenda if needed.
3. Minutes
 - a) The minutes of the regular board meeting held May 1, 2014 are presented.

Corporate Vote - Unweighted

Recommendation: That the minutes of the regular board meeting held May 1, 2014 be adopted as circulated.

[Minutes - Regular Meeting of the Board of Directors - 01 May 2014 - Pdf](#)

4. Delegation(s)

5. Unfinished Business

- a) The Regional District of Kootenay Boundary Memorandum of Board Resolutions for the period ending May 28, 2014 is presented.

Corporate Vote - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Memorandum of Board Resolutions for the period ending May 28, 2014 be received as presented.

[Memorandum of Board Resolutions-Ending May 28, 2014.pdf](#)

6. Communications

7. Communications (Information Only)

- a) City of Chilliwack - May 14/14
re: BC Assessment Regulation Proposed Amendment
[City of Chilliwack Letter.pdf](#)
- b) Ministry of Justice - May 2/14
re: Earthquake Preparedness Consultation
[Ministry of Justice Letter.pdf](#)
- c) Ministry of Justice - May 7/14
re: Province-wide Earthquake Preparedness Consultation
[Ministry of Justice Letter May 7 2014.pdf](#)

- d) Minutes - Area 'C' A.P.C. - May 6/14

Recommendation: That Communication Information Only Items a) to d) be received.

[Minutes - Area 'C' A.P.C. - May 6, 2014.pdf](#)

8. Reports

a) **Corporate Vote - Unweighted**

Recommendation: That the following minutes be received: Area 'C' Parks and Recreation Commission, May 14/14; Grand Forks and District Recreation Commission, May 15/14; Boundary Economic Development Commission, May 6/14; East End Sewerage Committee, May 6/14; Beaver Valley Recreation, Parks and Trails Committee, May 13/14; Beaver Valley Water Committee, May 12/14; Policy, Executive and Personnel Committee, May 14/14; Environmental Services Committee, May 15/14; **East End Services Committee, May 20, 2014.**

[Minutes - Area C Rec Commission - May 14th 2014.pdf](#)

[Minutes - Grand Forks and District Recreation Commission - May 15th 2014.pdf](#)

[Minutes - Boundary Economic Development Committee - 06 May 2014 - Pdf](#)

[Minutes - Sewerage Committee - 06 May 2014 - Pdf](#)

[Minutes - Beaver Valley Recreation - May 13, 2014.pdf](#)

[Minutes - Beaver Valley Water Committee - 12 May 2014 - Pdf](#)

[Minutes - Policy, Executive and Personnel Committee - 14 May 2014 - Pdf](#)

[Minutes - Environmental Services - 15 May 2014 - Pdf](#)

b) **Grand Forks and District Recreation Commission**

Director to Introduce Resolution - Director Russell

Stakeholder Vote

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves in principle the Community Food Garden Project **AND FURTHER** approves the Site Development and Landscape Project with the option to fund jointly beneficial development activities in the future.

c) **Beaver Valley Recreation Parks and Trails Committee**

Chair of the Committee - Director Grieve

Stakeholder Vote

Recommendation: That the Regional District of Kootenay Boundary Board of Directors adopts the ice user rates for the 2014/15 season at the Beaver Valley Arena as follows:

Adult Prime:

Current: \$110.00/hr + gst = \$115.50 to Proposed:
\$112.00/hr + gst = \$117.60

Youth Prime:

Current: \$61.00/hr + gst = \$64.05 to Proposed:
\$62.00/hr + gst = \$65.10

Youth Non-Prime:

Current: \$43.00/hr + gst = \$45.15 to Proposed:
\$44.00/hr + gst = \$46.20

Jr. B Hockey Rates:

Current Regular Season: \$326.00/game + gst = \$342.30
2.75 hrs free practice/week, extra \$43.00/hr + gst
(morning ice) or \$61.00/hr + gst (evening ice)

Proposed: \$332.00/game + gst = \$348.60
2.75 hrs free practice/week, extra \$40.00/hr + gst
(morning ice) or \$62.00/hr + gst (evening ice).

d) Environmental Services**Chair of the Committee - Director Cacchioni****Corporate Vote - Weighted**

Recommendation: That the Regional District of Kootenay Boundary Board of Directors directs staff to extend the Services Contract with SNC Lavalin to August 15, 2014 with capacity for a nominal increase in contract fees.

e) Regional Parks and Trails Electoral Area 'B'**Director to Introduce the Resolution - Director Worley****Corporate Vote Unweighted**

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves an expenditure of \$17,000 from Exhibit 014 Reserves "Regional Parks and Trails Electoral Area 'B' " to Casino Recreation **AND FURTHER** that the 2014-2018 RDKB Five Year Financial Plan be amended accordingly.

f) **Interim Schedule of Accounts**

Chair of Finance Committee - Director Rotvold

Corporate Vote Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts as follows:

Cheque Nos. 42219 - 42652	\$ 1,013,719.78
Payroll	416,397.02
TOTAL	\$ 1,430,116.80

[Interim Schedule of Accounts.pdf](#)

g) **Board Appointments Update**

S.I.D.I.T - Chair McGregor

S.I.B.A.C. - Chair McGregor

Okanagan Film Commission - Director Baird

Kootenay Booth - Director Rotvold

Boundary Weed/Stakeholders Committee - Director Baird

C.B.T. Governance Committee - Director Crockett

L.C.I.C. - Director Cecchini

Columbia River Treaty - Directors Worley/Rotvold

Chair's Update

9. Bylaws

10. New Business

a) **Grants-in-Aid**

Electoral Area Directors Only

Recommendation: That the Regional District of Kootenay Boundary Board of Directors approves the following grants-in-aid:

- JL Crowe Grad - Area 'A' - \$500
- Casino Recreation - Area 'B' - \$8,000
- Take a Hike West Kootenay Program - Area 'B' - \$2,500
- Area 'A' - \$1,000
- Mad Trapper 10th Annual Archery School Fundraiser - 'B' - \$1,000
- Boundary Martial Arts Club - Area 'E' - \$3,000

[Grants-in-Aid.pdf](#)

- b) A staff report from Mark Andison, General Manager of Operations/Deputy C.A.O., regarding a Building Bylaw Contravention in Area 'E' is presented

Corporate Vote Unweighted

Recommendation: That the staff report from Mark Andison, General Manager of Operations/Deputy C.A.O., regarding a Building Bylaw Contravention in Area 'E' be received.

Electoral Area Directors Only - Weighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors invite the owner, Ruth Bigler to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 57, D.L. 3638, SDYD, Plan KAP33084.

[Staff Report-Bylaw Contravention-Bigler-Board May 28, 2014.pdf](#)

- c) A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention in Electoral Area 'B' is presented.

Corporate Vote - Unweighted

That the staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention in Electoral Area 'B' be received.

Electoral Area Directors Only - Weighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors invite the owner, Brian Thomas to appear before the Board of Directors to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and 57 of the Community Charter against the property legally described as Lot A, Section 23, Township 8A, KD, Plan NEP80857.

[Staff Report-Bylaw Contravention Notice-Thomas-Board May 28, 2014.pdf](#)

- d) A staff report from Jeff Ginalias, Assistant Planner regarding a Development Variance Permit application in Electoral Area 'C' submitted by Cindy Milford/Keith Williams, Agent is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report from Jeff Ginalias, Assistant Planner regarding a Development Variance Permit application in Electoral Area 'C' submitted by Cindy Milford/Keith Williams, Agent be received.

Electoral Area Directors Only - Unweighted

Recommendation: That the application for a Development Variance Permit in Electoral Area 'C' submitted by Cindy Milford/Keith Williams, Agent, for the property legally described as Parcel D, Block 17, D.L 317, SDYD, Plan KAP50, to allow a reduction in the exterior parcel line setback of 3.5 metres, from 4.5 metres to 1 metre; a rear parcel line setback variance of 2.2 metres, from 3.0 metres to 0.800 metres; and an increase in

height of 3.02 metres (from 4.6 metres to 7.62 metres) be approved.

[Staff Report - Board - Development Variance Permit - Area C Milford.pdf](#)

[Request to Appear & Correspondence Opposing Milford DVP Application .pdf](#)

- e) A staff report from Jeff Ginalias, Assistant Planner regarding an application for a Development Variance Permit in Area 'C' submitted by Don, Bonnie and Reanne Eisler is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report from Jeff Ginalias, Assistant Planner regarding a Development Variance Permit application in Electoral Area 'C' submitted by Don, Bonnie and Reanne Eisler be received.

Electoral Area Directors Only-Unweighted

Recommendation: That the application for a Development Variance permit submitted by Don, Bonnie and Reanne Eisler, for the property legally described as DL 317, SDYD, Plan 24392, Parcel E, to allow a reduction in the front parcel line setback for an accessory building of 6.5m, from 7.5m to 1m, be approved.

[Staff Report - Board - Development Variance Permit Area C Eisler.pdf](#)

[Correspondence on Eisler DVP Application.pdf](#)

- f) A staff report from Jeff Ginalias, Assistant Planner regarding two proposed cut block timber cutting permits for Geographic Area "G" and "H" in the Violin Lake and Ryan and Gorge Creek geographic areas, on Crown Land with the RDKB Electoral Area 'B', is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report from Jeff Ginalias, Assistant Planner regarding two proposed cut block timber cutting permits for Geographic Area "G" and "H" in the Violin Lake and Ryan and Gorge Creek geographic areas, on Crown Land with the RDKB Electoral Area 'B' be received.

Corporate Vote - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors advise ATCO Wood Products that the application for two proposed cut block timber cutting permits for Geographic Area "G" and "H" in the Violin Lake and Ryan and Gorge Creek geographic areas, on Crown Land with the RDKB Electoral Area 'B' is supported.

[Staff Report - Board - Violin Lake.pdf](#)

- g) A staff report from Jeff Ginalias, Planner regarding the referral from Regional District of Central Okanagan for comments on the Regional Growth Strategy Bylaw No. 1336, 2013, as amended, is presented.

Corporate Vote - Unweighted

Recommendation: That the staff report from Jeff Ginalias, Planner regarding the referral from the Regional District of Central Okanagan for comments on the Regional Growth Strategy Bylaw No. 1336, 2013, as

amended be received.

Corporate Vote - Unweighted

Recommendation: That the Regional District of Kootenay Boundary Board of Directors notify the Regional District of Central Okanagan that the RDKB accepts the RDCO Regional Growth Strategy Bylaw No. 1336, as amended.

[Staff Report - Board - RDCO RGS Referral.pdf](#)

- h) A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the extension of a Columbia Basin Trust Contribution Agreement for the Beaver Valley Water Service is presented.

Recommendation: Corporate Vote Unweighted

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the extension of a Columbia Basin Trust Contribution Agreement for the Beaver Valley Water Service, be received.

Corporate Vote Weighted

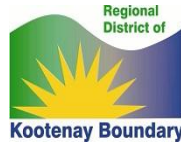
Recommendation: That the RDKB Board of Directors approve the Village of Fruitvale to execute a Modification Agreement with the Columbia Basin Trust on behalf of the Beaver Valley Water Service in order to amend the 2013 Contribution Agreement by extending the completion date to December 31, 2014.

[Staff Report - Board - 2013 CBT Water Smart Funding Contribution Agreement Extension - May2014 - Pdf](#)

11. Late (Emergent) Items
12. Discussion of items for future meetings
13. Question Period for Public and Media
14. Closed (Incamera) Session

There will be a Closed Meeting pursuant to Section 90 (c) of the Community Charter.

15. Adjournment



Regular Meeting of the Board of Directors

Minutes

Thursday, May 1, 2014

The Village of Midway Fire Hall, Midway, B.C

Present: Director G. McGregor
Director N. Kettle
Director G. Granstrom
Director B. Taylor
Director R. Russell
Director M. Rotvold
Director B. Baird
Director B. Crockett
Director J. Danchuk
Director L. Worley
Director R. Cacchioni
Director A. Grieve (via telephone)
Director T. Webber (Alternate) (via telephone)

Call to Order

The Chair called the meeting to order at 6:00 p.m.

The Chair welcomed Director Greg Granstrom, who was replacing Kathy Wallace, to the meeting.

Consideration of the Agenda (Additions/Deletions)

Items to be moved forward on the agenda if needed.

Chair McGregor noted that there were a number of late grants-in-aid to be added to the agenda and that Item No. 9 d) be moved forward on the agenda after the Election of Vice Chair and it was;

130-14 Moved: Director Baird

Seconded: Director Cacchioni

May 1, 2014

Carried.

The minutes of the regular board meeting held March 20, 2014 were presented.

131-14 Moved: Director Worley Seconded: Director Kettle

Carried.

The Chair called a first time for nominations for the position of Vice Chair of the Board.

That Director Worley be nominated for the position of Vice Chair.

The Chair called a second and third time for nominations and there being none, declared Director Worley Vice Chair of the Board.

Electoral Area Directors Only & Director Taylor

Carried.

The Memorandum of Board Resolutions for the period ending April 30, 2014 was presented.

That the Memorandum of Board Resolutions for the period ending April 30, 2014 be received.

Director Cacchioni requested that the item regarding two newsletters being produced per year be added to the Memorandum and it was;

That staff be instructed to add Regional District newsletters to the Memorandum of Board Resolutions (one prior to the summer and one in the fall).

Director Taylor questioned the status of "bat" houses and was advised that further information would be forthcoming.

Communications (Information Only)

Minutes - Area 'A' A.P.C. - Apr. 1/14

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136-14 Moved: Director Cacchioni

Seconded: Director Kettle

That the Communications (Information Only) be received.

Carried.

Director Baird reviewed the letter from the Okanagan Basin Water Board and requested the Board to support the Basin's resolution and it was;

137-14 Moved: Director Baird

Seconded: Director Rotvold

WHEREAS species introductions are the leading cause of biodiversity loss in lake ecosystems and are a growing threat to aquaculture in the Canadian coastal ecosystems;

AND WHEREAS invasive non-indigenous species are recognized as one of the most serious environmental problems in the world;

THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors request the Federal and Provincial Governments to take immediate action to implement legislation and border controls whereby owners of aquatic equipment are obligated to prevent the spread of invasive Zebra and Quagga mussels to the Province of B.C. **AND FURTHER** that the Ministry responsible for Customs be copied with this resolution.

Carried.

Reports

Corporate Vote - Unweighted

138-14 Moved: Director Cacchioni

Seconded: Director Kettle

That the following minutes be received: Boundary Economic Development Committee, Apr. 1/14; East End Services Committee, March 18/14; East End Sewerage Committee, Apr. 1/14, Electoral Area 'C' Parks & Recreation Commission, Apr. 9/14, Grand Forks & District Recreation Commission, Apr. 3/14, Finance Committee, Mar. 20/14; Electoral Area Services Committee, Apr. 16/14, Public Hearing Minutes for Bylaw 1546; East End Services Committee, Apr. 15/14; Policy, Executive & Personnel Committee, Apr. 16/14; Beaver Valley Recreation Committee, Apr. 15/14.

Carried.

East End Services Committee

Corporate Vote - Unweighted

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139-14 Moved: Director Grieve

Seconded: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors approves the donation of surplus firefighting equipment to the Village of Midway to assist with the extension of their services.

Carried.

*Stakeholder Vote***140-14** Moved: Director Grieve

Seconded: Director Worley

That the Regional District of Kootenay Boundary Board of Directors approve the sole source purchase of two Fire Apparatus from Hub Fire Engines and Equipment Ltd., Abbotsford, B.C., Canada, for the supply and delivery of: one 2015 Freightliner Salvage, Air & Light Apparatus for \$360,173 (January 24, 2014) plus applicable taxes, with lease costs being included in the 2014-2018 Five-Year Financial Plan; one 2016 Freightliner M2-112 4x4 Rescue Pumper, for \$375,000 plus applicable taxes (Actual cost to be confirmed in 2015-2019 Five Year Financial Plan).

Carried.

(Director Granstrom opposed)

*Corporate Vote - Unweighted***141-14** Moved: Director Grieve

Seconded: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors appoints Director Danchuk to the West Kootenay Transit Committee replacing Director Wallace.

Carried.

Grand Forks & District Recreation Commission*Stakeholder Vote***142-14** Moved: Director Russell

Seconded: Director Taylor

That the Regional District of Kootenay Boundary Board of Directors approves a sum not to exceed \$20,000 on paving the parking lot at the Recreation Centre **AND FURTHER** that these funds be shared equally between Budget 030 and 040 Reserve Accounts **AND FURTHER** that

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146-14 Moved: Director Rotvold

Seconded: Director Baird

That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Account as follows:

Cheque Nos. 41731 - 42218	\$1,140,856.87
Payroll	380,811.51
Total	\$1,521,668.38

Carried.

Board Appointments Update

S.I.D.I.T. - Chair McGregor

Chair McGregor advised that Ms. Luby Pow has retired and that a replacement has been chosen.

S.I.B.A.C. - Chair McGregor

Chair McGregor advised that the S.I.B.A.C. Annual General Meeting is coming up and updated that Board members on the Rural B.C. Project.

Okanagan Film Commission - Director Baird

Director Baird updated that Board members on the Okanagan Film Commission and the successes they have had.

Kootenay Booth - Director Rotvold

Director Rotvold advised that all arrangements have been made for the Kootenay Booth at the F.C.M. and encouraged those Directors attending the F.C.M. to volunteer some of their time at the Booth.

Boundary Weed/Stakeholders Committee - Director Baird

Director Baird advised that he has been appointed as the Chair of the Committee for the next two years.

Columbia River Treaty - Directors Worley/Rotvold

Directors Rotvold and Worley updated the Board members on the Columbia River Treaty.

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Chair's Update

Chair McGregor advised that with two board meetings being held at different communities this year, the July board meeting would be held in the Board Room at Grand Forks rather than Christina Lake.

Bylaws

Staff Report - Board - Area 'A' O.C.P. Amendment

A staff report from Donna Dean, Planner, regarding suggested edits to Electoral Area 'A' O.C.P. Amendment Bylaw No. 1546 was presented.

147-14 Moved: Director Grieve Seconded: Director Crockett

That the staff report from Donna Dean, Planner, regarding suggested edits to Electoral Area 'A' O.C.P. Amendment Bylaw No. 1546 be received.

Carried.

148-14 Moved: Director Grieve Seconded: Director Baird

That Bylaw No. 1546 be amended as described in the April 28, 2014 staff report.

Carried.

Third Reading As Amended Area 'A' O.C.P. Amendment

Electoral Area Directors Only

149-14 Moved: Director Grieve Seconded: Director Baird

That Regional District of Kootenay Boundary Bylaw No. 1546 be given third reading as amended.

Carried.

150-14 Moved: Director Baird Seconded: Director Grieve

That Regional District of Kootenay Boundary Bylaw No. 1546 be now reconsidered and finally adopted.

Carried.

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Electoral Area Directors Only

That Regional District of Kootenay Boundary Bylaw No. 1551 be given first and second readings.

First Reading Rescinded
First, Second & Third Readings
Adoption
Animal Control - Areas 'C' & 'D', Cities of Grand Forks & Greenwood

That First reading of Regional District of Kootenay Boundary Bylaw No. 1550 be rescinded.

That Regional District of Kootenay Boundary Bylaw No. 1550 be given first, second and third readings.

That Regional District of Kootenay Boundary Bylaw No. 1550 be now reconsidered and finally adopted.

New Business

Grants-in-Aid***Electoral Area Directors Only*****155-14** Moved: Director Baird

Seconded: Director Worley

That the Regional District of Kootenay Boundary Board of Directors approves the following grants-in-aid:

- Western Financial Group - Area 'A' - \$100;
- Father's Day Charity Golf - Area 'A' - \$600;
- B.V. Citizen of the Year Committee - Area 'A' - \$100;
- B.V. Age Friendly Committee - Area 'A' - \$1,000;
- B.V. Lanes - Area 'A' - \$500;
- Zone 6 B.C. Seniors Games - Area 'A' - \$400;
- Christina Gateway - Area 'C' - \$3,000;
- Discover Rock Creek - Area 'E' - \$25;
- Boundary Creek Times - Area 'E' - \$262.50;
- Riverside Artist Society - Area 'E' - \$385;
- Rivervale Recreation - Area 'B' - \$4,589.54;
- Beaver Creek Soccer Park Society - Area 'B' - \$2,500;
- Bike to Work Kootenays - Area 'A' & 'B' - \$1,000 each;
- Christina Gateway - Area 'C' - \$250;
- KBRH Health Foundation - Area 'A' - \$1,000;
- Solar Car Contest - Area 'D' - \$303.33;
- Greenwood Fire Department - Area 'E' - \$3,500;
- Greenwood Community Association - Area 'E' - \$800;
- Founders Day Celebrations - Area 'E' - \$800;
- Canada Day Celebrations - Area 'E' - \$500;
- LCCDTS - Area 'A' - \$1,584;
- LCCDTS - Area 'B' - \$987;
- Christina Lake Recreation Commission (Triathlon & Jerseys) - Area 'C' - \$1,500;
- B.C. Seniors Games Zone 6 - Area 'C' - \$400;
- Phoenix Foundation (Vital Signs) - Area 'C' - \$1,000;
- Rossland Golden City Days - Area 'B' - \$1,500;
- Grand Forks International Baseball - Area 'C' - \$700.

Carried.

Director Baird excused himself due to a potential conflict of interest.

156-14 Moved: Director Worley

Seconded: Director Russell

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- King Edward Masonic Lodge - Area 'E' - \$600.

Director Baird re-joined the meeting.

157-14 Moved: Director Russell Seconded: Director Baird

Carried.

A staff report from Theresa Lenardon, Executive Assistant, regarding appointments and remuneration of the Deputy Chief Election Officers and poll clerks and remuneration for the Chief Election Officer (CEO) for the upcoming 2014 Local Government General Elections was presented.

That the Staff Report from Theresa Lenardon, Executive Assistant regarding appointments and remuneration of the Deputy Chief Election Officers and poll clerks and remuneration for the Chief Election Officer (CEO) for the upcoming 2014 Local Government General Elections be received.

159-14 Moved: Director Worley Seconded: Director Crockett

Carried.

160-14 Moved: Director Crockett Seconded: Director Russell

*Corporate Vote - Unweighted***164-14** Moved: Director Worley

Seconded: Director Russell

That the staff report from Mark Andison, General Manager of Operations/Deputy C.A.O., regarding a building bylaw contravention in Area 'C' be received.

Carried.

*Electoral Area Directors Only - Weighted***165-14** Moved: Director Grieve

Seconded: Director Worley

That the Regional District of Kootenay Boundary Board of Directors invite the owners, David Brooks and Lisa Smythe, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot C, D.L. 970, S.D.Y.D., Plan KAP16806.

Carried.

Staff Report - Board - Building Bylaw Contravention

A staff report from Mark Andison, General Manager of Operations/Deputy C.A.O., regarding a building bylaw contravention in Area 'E' was presented.

*Corporate Vote - Unweighted***166-14** Moved: Director Rotvold

Seconded: Director Worley

That the staff report from Mark Andison, General Manager of Operations/Deputy C.A.O., regarding a building bylaw contravention in Area 'E' be received.

Carried.

*Electoral Area Directors Only - Weighted***167-14** Moved: Director Worley

Seconded: Director Grieve

That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administrative Officer to file a Notice in the Land Title Office pursuant to Section 695 of the

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Carried.

A staff report from John Mackey, Director of Recreation & Facilities, regarding new metal siding on the Grand Forks Curling Facility was presented.

168-14 Moved: Director Rotvold Seconded: Director Russell

Carried.

169-14 Moved: Director Russell Seconded: Director Taylor

Carried.

A staff report from Sharon Toupin, C.B.T. Community Initiatives Liaison, regarding the C.B.T. Community Initiatives Project was presented.

170-14 Moved: Director Cacchioni Seconded: Director Rotvold

Carried.

171-14

Moved: Director Cacchioni

Seconded: Director Worley

That the Regional District of Kootenay Boundary Board of Directors approves the disbursement of C.B.T. Community Initiatives funds as follows:

City of Trail

Applicant	Amount
Black Jack Cross Country Ski Club	\$ 2,000.00
Canadian Red Cross Society – City of Trail HELP Depot	5,000.00
Fraternal Order of Eagles No. 2838	4,625.14
Friends of the Rossland Range	1,000.00
Greater Trail Community Justice Program Society	500.00
Greater Trail Creative Activities Centre Society of Visual Arts	2,845.00
Health Arts Society	3,000.00
Holy Trinity Parish – Trail	1,000.00
Kootenay Boundary Regional Hospital & Health Foundation	11,800.00
Kootenay Columbia Educational Heritage Society	500.00
Kootenay Columbia Trails Society	5,500.00
Red Mountain Racers Society	1,000.00
Scouts Canada – Camp Tweedsmuir	3,500.00
Society for the Prevention of Cruelty to Animals	5,000.00
Take a Hike Youth at Risk Foundation	1,612.50
The Rock Wall Project Entusiatico Society	5,000.00
Trail and District Community Arts Council	1,265.00
Trail Gymnastics Club Society	580.00
Trail Historical Society	3,280.00
Trail Hospital Auxiliary sponsoring BC Associations	600.00
Trail Italico Recreation Society	1,000.00
Webster Parents' Advisory Council – Curling Equipment	1,200.00
West Kootenay Brain Injury Association	4,000.00
TOTAL DISBURSEMENT	\$ 65,807.64
TOTAL ALLOCATION	\$ 109,539.37

Village of Warfield

Applicant	Amount
Black Jack Cross Country Ski Club	\$ 2,000.00
Friends of the Rossland Range	500.00
Greater Trail Community Justice Program Society	267.00
Greater Trail Creative Activities Centre Society of Visual Arts	730.00
Health Arts Society	2,000.00
Holy Trinity Parish – Trail	500.00
Horse Association of Central Kootenay	800.00
Kootenay Boundary Regional Hospital & Health Foundation	1,500.00

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Red Mountain Racers Society	968.16
Scouts Canada – First Warfield Beavers	4,110.00
Scouts Canada – Camp Tweedsmuir	1,000.00
Society for the Prevention of Cruelty to Animals	800.00
Trail and District Community Arts Council	370.00
Trail Gymnastics Club Society	200.00
Trail Hospital Auxiliary Society sponsoring BC Association	300.00
Webster Parents' Advisory Council – Ski Days	1,000.00
Webster Parents' Advisory Council – Soccer Nets	2,000.00
Webster Parents' Advisory Council – Intermediate Play Structure	10,000.00
West Kootenay Bray Injury Association	1,000.00
TOTAL DISBURSEMENT	\$ 30,045.16
TOTAL ALLOCATION	\$ 30,045.16

Village of Montrose/Fruitvale/Area 'A'

Applicant	Amount
Beaver Mountain Snowmobile Association	\$ 10,000.00
Beaver Valley & Pend D'Oreille Historical Society	697.58
Beaver Valley Blooming Society	5000.00
Beaver Valley Cross Country Ski Club	500.00
Beaver Valley Golf & Recreation Society	5,000.00
Beaver Valley Manor Society	15,948.68
Beaver Valley Curling Club sponsoring BV Senior Men's Curling	4,195.91
B.V. May Days sponsoring Age Friendly Committee for BV	7,200.00
Friends of the Rossland Range	1,000.00
Greater Trail Community Justice Program Society	614.00
Greater Trail Creative Activities Centre Society for the Visual Arts	2,265.00
Health Arts Society	3,000.00
Holy Trinity Parish – Trail	300.00
Horse Association of Central Kootenay	1,000.00
Karate BC Sponsoring Trail Traditional Karate	9,000.00
Kootenay Boundary Regional Hospital & Health Foundation	8,000.00
Kootenay Columbia Educational Heritage	340.00
Montrose youth Team Action Society	2,846.10
Society for the Prevention of Cruelty to Animals	3,000.00
Scouts Canada – Camp Tweedsmuir	2,500.00
Take a Hike Youth at Risk Foundation	967.50
Trail & District Community Arts Council	1,160.00
Trail Gymnastics Club Society	220.00
Trail Hospital Auxiliary Society	300.00
West Kootenay Brain Injury Association	\$ 1,000.00
TOTAL DISBURSEMENT	\$ 86,054.77
TOTAL ALLOCATION	\$100,573.14

May 1, 2014

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Area 'B'

Applicant	Amount
Black Jack Cross Country Ski Club Society	\$ 2,000.00
Friends of the Rossland Range	500.00
Genelle Recreation Commission	8,266.86
Greater Trail Community Justice Program Society	267.00
Greater Trail Creative Activities Centre Society of Visual Arts	730.00
Horse Association of Central Kootenay	1,000.00
Kootenay Boundary Regional Hospital & Health Foundation	2,100.00
Red Mountain Racers Society	5,000.00
Scouts Canada – Camp Tweedsmuir	500.00
Society for the Prevention of Cruelty to Animals	1,000.00
Trail and District Arts Council	370.00
Trail Hospital Auxiliary Society	250.00
Trail Gymnastics Club Society	60.00
Webster Parents' Advisory Council – Intermediate Play Structure	8,266.50
TOTAL DISBURSEMENT	\$30,310.36
TOTAL ALLOCATION	\$30,310.36

City of Rossland

Applicant	Amount
Black Jack Cross Country Ski Club Society	\$ 3,025.00
Friends of the Rossland Range	875.00
Golden City Manors Society	3,875.00
Greater Trail Community Justice Program Society	189.00
Greater Trail Creative Activities Centre Society of Visual Arts	508.00
Holy Trinity Parish – Trail	263.00
Horse Association of Central Kootenay	610.00
Kootenay Boundary Regional Hospital & Health Foundation	4,300.00
Kootenay Columbia Educational Heritage Society	450.00
Red Mountain Racers	6,625.00
Rossland Council for Arts & Culture	3,279.00
Rossland Fall Fair Core Group	1,750.00
Rossland Historical Museum & Archives	2,590.00
Rossland Public Library	9,204.00
Society for the Prevention of Cruelty to Animals	1,925.00
Take a Hike Youth at Risk Foundation	300.00
Tourism Rossland Society	3,750.00
Trail & District Community Arts Council	380.00
Trail Gymnastics Club Society	586.00
Trail Hospital Auxiliary Society	275.00
West Kootenay Brain Injury Association	753.00

May 1, 2014

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TOTAL DISBURSEMENT	\$ 45,512.00
TOTAL ALLOCATION	\$ 45,512.22
TOTAL FUNDS 2014/15	\$ 315,980.25
TOTAL FUNDS DISBURSED	\$ 257,729.93

Carried.

Staff Report - Board - Trail Airport Proceeds

A staff report from John M. MacLean, CAO, introducing the discussion of future use of the proceeds from the sale of the Trail Airport was presented.

Corporate Vote - Unweighted

172-14 Moved: Director Cacchioni Seconded: Director Rotvold

That the staff report from John M. MacLean, C.A.O., introducing the discussion of future use of the proceeds from the sale of the Trail Airport be received.

Carried.

The C.A.O. reviewed with the Board members the criteria for expending the Airport proceeds.

Chair McGregor requested that the Board members give some thought to this issue and that it would be brought forward to another meeting.

Staff Report - Board - Meeting Times & Dates

A staff report from Elaine Kumar, Manager of Corporate Administration, regarding the Board meeting dates and times for the months of May and June, 2014 was presented.

Corporate Vote - Unweighted

173-14 Moved: Director Kettle Seconded: Director Rotvold

That the staff report from Elaine Kumar, Manager of Corporate Administration, regarding the Board meeting dates and times for the months of May and June, 2014 be received.

Carried.

174-14 Moved: Director Cacchioni Seconded: Director Kettle

May 1, 2014

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That the Regional District of Kootenay Boundary Board of Directors approves entering into a one year contract with B.C. Transit for the Kootenay Conventional and Custom Transit Service for a total cost of \$1,453,975.

Carried.

Adjournment

Chair

Director of Corporate Administration

May 1, 2014

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**RDKB Board of Directors
Memorandum of Resolutions**

Action Items Arising from Board Direction (Task List)
Updated on May 9, 2014

PENDING TASKS

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
231-10	May 26/10	Sidley Mtn. Fire Protection	Staff met with Okanagan Similkameen Regional District in June re. Satellite Service in Area 'E' (Sidley Mountain/Anarchist)	Ongoing
***Note: More work re. communications, management, administration & costs for satellite fire service is required				
232-10	May 26/10	Christian Valley Mosquito Control Service	Staff working with proponents	Ongoing
***Note: Subject to the proponents still wanting to move forward in 2014, Board will receive future request to approve allocation of feasibility funds				
102-14	March 20/14	Mosquito Control	Include use of bat houses in proposed Feasibility Study	IP
447-13	Nov 28/13	Kootenay Energy Diet	Staff request Fortis for a breakdown on areas signing up	
**Note: Matter discussed during Staff presentation respecting overall Carbon Neutral Kootenays program to Environmental Services Committee May 15/14				
5-14	Jan 30/14	Carbon Emissions Reduction	Continue current partnership agreement subject to approved partnership funding contributions	Ongoing
34-14	Jan 30	Org/governance review	Refer to 2015 Budget deliberations	IP
N/A	March 20/14	Meeting Scheduling	Two large calendars for walls in Trail & Grand Forks RDKB Board Rooms	C

TASKS FROM MAY 1, 2014 BOARD MEETING

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
134-14	May 1/14	Summer & Fall Newsletter	Add item back to Memo of Board Resolutions	C
134-14	May 1/14	Summer & Fall Newsletter	Prepare Summer & Fall Newsletters	Ongoing
N/A	May 1/14	Waneta Dam Expansion	Arrange tour of project	IP
136-14	May 1/14	Invasive Mussels	Letter to Federal & Provincial Governments requesting immediate action to implement legislation & border controls	C

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
141-14	May 1/14	Grand Forks Rec	Parking Lot Paving-Forward resolution to Finance to include in 5 Year Financial Plan	C
142-14	May 1/14	Grand Forks Rec	Equipment Replacement Budgets-Forward resolution to Finance to include in 5 Year Financial Plan	C
N/A	May 1/14	Sale of Airport	Directors take time to consider future use of proceeds from sale of Trail Airport	IP



CITY OF CHILLIWACK
OFFICE OF THE MAYOR

May 14, 2014

Honourable Coralee Oakes
Minister of Community, Sport and Cultural Development
PO Box 9056
Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Oakes:

RE: BC Assessment Regulation Proposed Amendment 'Classification of Land as Farm'

All municipalities in British Columbia are currently vulnerable to a taxation loophole that can greatly reduce municipal taxation revenue as well as school taxes, which are levied on the Province's behalf.

BC Reg. 411/95, under the *Assessment Act* for *Classification of Land as Farm Regulation* enables commercial or industrial zoned land to be classified as farm for assessment and taxation purposes. The City of Chilliwack requests your consideration and support for a regulation amendment that will put an end to this loophole and have farm taxation assessment follow municipal zoning.

As an agriculture community, we understand the great importance of farm land and support the protection of such land. Our concern lies with land currently zoned for either commercial or industrial purposes that are able to receive farm classification with BC Assessment for municipal taxation purposes.

For example, last year an owner with land in an industrial zone was able to temporarily place animals on the land and receive farm classification with BC Assessment. The lost municipal taxation revenue in this occurrence was \$155,000, which is a significant amount in our community.

As medicinal marijuana grow operations begin production under the new Health Canada guidelines, there is an increasing concern that these operations will qualify for farm classification while situated in commercial or industrial zones.

...2

8550 Young Road, Chilliwack, British Columbia V2P 8A4
Phone: (604) 792-9311 Fax: (604) 792-2561

Letter to Minister Oakes RE: *Classification of Land as Farm*

Page 2

Our concerns are shared by municipalities throughout the Lower Mainland and across BC. This past week at the Lower Mainland and Local Government Association AGM and Conference, the City of Chilliwack brought forward a Farm Assessment Resolution that was passed unanimously as follows:

Therefore be it resolved that the UBCM request that the provincial government amend the Assessment Act or associated regulation, as appropriate, so that land cannot be reclassified as farm if the lands are zoned for commercial, industrial or business purpose unless the farm use pre-dates the zoning, is the principal use, and the lands are continuously used for farm purposes.

We greatly value agriculture and the practice of farming, but feel strongly that property zoned for commercial or industrial use should not be permitted to utilize a loophole to receive artificially low farm assessment values for taxation. This does not represent the spirit of the Regulation. Our intent is to have the language amended in the Regulation so this practice cannot continue in BC municipalities.

Thank you for your consideration of a Regulation amendment that will enable taxation to follow municipal zoning.

Sincerely,



Sharon Gaetz
Mayor



May 2, 2014

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	MAY - 9 2014
DOC #
REF. TO:	TL Board
CC:

Ms. Grace McGregor
Chair
202-843 Rossland Avenue
Trail BC V1R 4S8

Dear Mr. McGregor and Board Members:

On March 11, 2014, I announced a province-wide earthquake preparedness consultation, to be chaired by Mr. Henry Renteria (the Chair), former director of California's Office of Emergency Services.

The goal of this consultation is to improve British Columbians' preparedness for a disastrous seismic event. At the end of the year, the Chair will provide my Ministry with a report that will include priority recommendations for improving earthquake preparedness.

In British Columbia, emergency management is a responsibility that is shared among all levels of government, community organizations, First Nations, not-for-profit agencies, academic institutions, families and individuals. Over the next few months, the Chair will consult with a wide range of stakeholders and agencies, through a variety of methods. As part of this exercise, consultation meetings will be held in selected communities, focused primarily on local authorities and First Nations representatives.

This month, Emergency Management British Columbia (EMBC) officials will be sending an invitation to you, and your staff, to participate in these meetings. EMBC will provide specific details about the sessions and will work with your staff to identify appropriate participants from your community.

Enhancing earthquake preparedness is a priority activity for my Ministry, and for EMBC. A long-term plan for enhancing our province's preparedness is currently under development, and input from stakeholders through this consultation, will be key to refining this plan and informing

.../2

Ministry of
Justice

Office of the
Minister of Justice
and Attorney General

Mailing Address:
PO Box 9044 Stn Prov Govt
Victoria BC V8W 9E2

Telephone: 250-387-1866
Facsimile: 250-387-6411

email: JAG.Minister@gov.bc.ca
website: www.gov.bc.ca/justice

Ms. Grace McGregor
May 2, 2014
Page 2

long-term preparedness priorities. Thus, I encourage you to participate in this initiative and to provide feedback as the process unfolds.

We are grateful for this opportunity to work with you to ensure that British Columbians are as prepared as possible for disasters such as a catastrophic earthquake. Thank you for your support.

Yours very truly,

A handwritten signature in dark ink, appearing to read 'S. Anton', is written over the closing 'Yours very truly,'.

Suzanne Anton QC
Attorney General
Minister of Justice

✓ pc: Mr. John MacLean, Chief Administrative Officer



May 7, 2014

Ms. Grace McGregor
Chair
202-843 Rossland Avenue
Trail BC V1R 4S8

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	MAY 14 2014
DOC #	
REF. TO:	T.C.
CC:	Chair McGregor Board of Directors D. Derby J. Maclean

Dear Mr. McGregor and Board Members:

I am writing to follow-up on the Honourable Suzanne Anton's letter of May 2, 2014, regarding the province-wide Earthquake Preparedness Consultation, chaired by Mr. Henry Renteria (the Chair), former director of California's Office of Emergency Services. The goal of this initiative is to develop recommendations for government on improving British Columbians' preparedness for a disastrous seismic event (See attached Backgrounder document).

A cornerstone of this process will be engagement of local authorities and First Nations through meetings in selected communities between May and July 2014. The goal of these meetings will be to provide the Chair with an opportunity to cooperatively identify top priority issues and recommendations with respect to catastrophic earthquake preparedness. A list of questions which will be used to stimulate discussions during these meetings is attached.

It is worth noting that many coastal communities have already provided extensive valuable feedback to Emergency Management British Columbia (EMBC) regarding earthquake and tsunami preparedness issues and priorities. Most recently, the 2014 Community Earthquake and Tsunami Fora served to highlight the continued need for individual awareness and ongoing preparedness efforts. Specific feedback from these fora, and from previous engagement on this issue, has already been provided by EMBC to the Chair, to help inform further discussion.

Attached is a schedule of upcoming Earthquake Preparedness Consultation meetings in communities. I encourage you to arrange for representation at the meeting closest to your community, and to provide feedback as the consultation process unfolds.

Each meeting will include:

1. An introductory briefing on the Earthquake Preparedness Consultation.
2. Group (and/or small group) discussion beginning with the questions attached.
3. A summary of top issues/recommendations.

.../2

Ministry of Justice

Office of the Assistant Deputy Minister
Emergency Management BC

Mailing Address:
PO Box 9201 STN PROV GOVT
Victoria BC V8W 9J1

Location:
Block A - Suite 200
2261 Keating X Road
Saanichton BC V8M 2A5
Telephone: 250 952-5013
Facsimile: 250 952-4871

Ms. Grace McGregor
 May 7, 2014
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Please note that in the Capital Regional District, Metro Vancouver, and in the Fraser Valley Regional District, separate meetings have been provided for senior officials/senior representatives due to the large number of expected participants.

RSVPs including name, title, and the specific meeting to be attended, can be sent to the following e-mail: (earthquake.consultation@gov.bc.ca). Please refer to the attached schedule for the maximum number of representatives per organization, and the RSVP deadline for each meeting. If space permits, EMBC staff will contact you to identify additional representatives you may wish to include.

Local authority and First Nations representatives unable to attend at a scheduled community session are encouraged to:

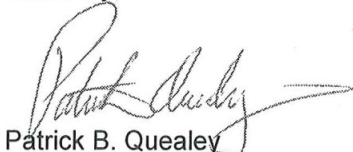
- a) Provide written responses to the attached guiding questions, or submit any other applicable input through earthquake.consultation@gov.bc.ca or,
- b) Contact the EMBC project lead, Mr. Cameron Lewis (250-952-5040 or cameron.lewis@gov.bc.ca) to discuss alternative means of providing feedback.

Any questions regarding this initiative can also be directed to Mr. Lewis.

Preparing British Columbia for a catastrophic earthquake and/or tsunami is a priority activity for EMBC. I look forward to your input as we collectively and jointly work to enhance our preparedness.

Thank you for your support.

Sincerely,



Patrick B. Quealey
 Assistant Deputy Minister

pc: ✓ Mr. John MacLean, Chief Administrative Officer

Attachments:

- Earthquake Preparedness Consultation Backgrounder
- Community Meeting Schedule
- Earthquake Preparedness Consultation: Discussion Questions

Earthquake Preparedness Consultation 2014 Backgrounder

On March 25, 2014, the Auditor General of British Columbia released the report titled “Catastrophic Earthquake Preparedness” which focuses on Emergency Management BC’s (EMBC’s) planning and reporting with respect to this eventuality. The report includes nine recommendations to government. The Ministry of Justice has accepted all nine of the Auditor General’s recommendations and action is being taken to address the recommendations. (See the recommendations and the Ministry of Justice’s responses in the Auditor General’s full report <http://www.bcauditor.com/pubs>).

However, it is worth noting that the Auditor General’s report focuses only on one part of British Columbia’s emergency management system – EMBC. In British Columbia, emergency management is a shared responsibility between the public, all levels of government, and numerous stakeholders. Thus, enhancing British Columbia’s preparedness for a catastrophic earthquake will necessarily involve all parties.

On March 11, 2014, it was announced that during the April to July timeframe, there will be extensive consultation with British Columbia stakeholders regarding issues, priorities, and opportunities in the area of catastrophic earthquake preparedness. These consultations will culminate in a report, with recommendations, to the BC Government by the end of the year. Mr. Henry Renteria (the Chair), former Director of California’s Office of Emergency Services, will lead this consultation.

The following link provides a news release and project Terms of Reference, etc: (<http://www.newsroom.gov.bc.ca/2014/03/earthquake-consultation-to-improve-public-safety.html>). Please feel free to share this news release and the terms of reference with other interested stakeholders.

Work is currently underway to identify the specific stakeholders that the Chair will reach out to. Geographically, the Earthquake Preparedness Consultation (the Consultation) will be focussed on areas at highest risk for catastrophic earthquake, but input from stakeholders across BC is welcomed.

The Consultation is just one line of effort within EMBC that is contributing to enhanced preparedness for a catastrophic earthquake. There are essentially three lines of enhanced effort in this regard, in addition to ongoing EMBC activities that contribute to catastrophic event preparedness:

1. The Consultation chaired by Mr. Henry Renteria (discussed above).
2. A public education campaign focused on earthquake preparedness, to be launched this summer. This campaign will be a joint effort between EMBC and Government Communications and Public Engagement within the provincial government. Planning for

this campaign is underway. Questions can be directed to EMBC's public education coordinator, Ms. Kim Fournier (kim.fournier@gov.bc.ca or 250-952-4914).

3. Development of a specific long term plan for enhancing catastrophic earthquake preparedness in BC. This represents a continuation of EMBC's planning efforts and is being incorporated as a key goal in EMBC's overall Strategic Plan (Spring 2014).

With respect to #1 above, the Consultation, EMBC and the Chair are currently in the process of arranging for meetings and other stakeholder feedback opportunities. Questions or suggestions can be directed to the EMBC project lead, Mr. Cameron Lewis (250-952-5040 or Cameron.Lewis@gov.bc.ca).

Earthquake Preparedness Consultation: COMMUNITY SESSIONS – Locations and Venues

May – July 2014

Date	Time	Location	Venue	Groups	Size	RSVP by	
May	27	Tues	1:00pm - 3:00pm	Nelson/ Revelstoke/ etc.	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	May 20, 2014
	28	Wed	10:00am - noon	Prince George/ Ft St. John/ Fraser Ft. George/etc.			May 20, 2014
			1:00pm - 3:00pm	Cariboo/Bella Coola/ etc.			May 20, 2014
			29	Thurs			10:00am - noon
June	17	Tues	2:00pm - 4:00pm	Terrace	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	May 27, 2014
	18	Wed	10:00am - noon	Prince Rupert			May 27, 2014
	19	Thurs	10:00am - noon	Queen Charlotte			May 27, 2014

- **RSVP to Earthquake.Consultation@gov.bc.ca by session RSVP date listed in table above.**

May 5, 2014

EMBC- Earthquake Preparedness Consultation 2014

Earthquake Preparedness Consultation: COMMUNITY SESSIONS – Locations and Venues Cont.

May – July 2014

Date	Time	Location	Venue	Group	Size	RSVP by
8	10:00am - 11:30am	Nanaimo	Nanaimo Conference Centre 101 Gordon Street, Nanaimo	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	June 17, 2014
	3:00pm - 4:30pm	Port Alberni	Best Western Barclay Hotel 4277 Stamp Ave. Port Alberni			June 17, 2014
9	8:30am - 10:00am	Courtenay	Comox Valley Regional District 600 Comox Road, Courtenay			June 17, 2014
	3:00pm - 4:30pm	Port McNeill	Port McNeill Regional Arena 2205 Campbell Way, Port McNeill			June 17, 2014
11	8:30am - 10:30am	CRD (Morning Session)	Grand Pacific 463 Belleville Street, Victoria	<ul style="list-style-type: none"> Mayors/ Councillor/ CAO/ Chief/ Councillor/ Other 	Three (3) representative maximum per local authority or First Nation	June 17, 2014 <i>Please Note: AM Session</i>
	1:00pm - 4:00pm	CRD (Afternoon Session)	Grand Pacific 463 Belleville Street, Victoria			June 17, 2014 <i>Please Note: PM Session</i>
15	9:00am - noon	New Westminster	Justice Institute of BC 715 McBride Blvd, New Westminster	Local Govt & First Nations staff reps.	Four (4) representative maximum per local authority or First Nation	June 24, 2014
16	9:00am - noon	Abbotsford	Ramada Plaza Abbotsford Hotel & Conference Centre			June 24, 2014
21	10:00am - noon	Chilliwack	Fraser Valley Regional District 45950 Cheam Avenue, Chilliwack	<ul style="list-style-type: none"> Mayors/ Councillor/ CAO/ Chief/ Councillor/ Other 	Three (3) representative maximum per local authority or First Nation	June 30, 2014
22	10:00am - noon	Burnaby	Metro Vancouver 4330 Kingsway, Burnaby			June 30, 2014

- **RSVP to Earthquake.Consultation@gov.bc.ca by session RSVP date listed in table above.**

May 5, 2014

EMBC- Earthquake Preparedness Consultation 2014

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2014 Earthquake Preparedness Consultation

Discussion Questions

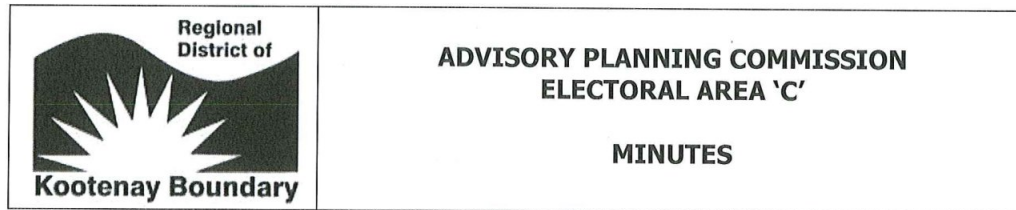
The Earthquake Preparedness Consultation, initiated by the provincial government, is collecting input from stakeholders across British Columbia regarding how British Columbians can become more prepared for a catastrophic earthquake.

The Chair, Mr. Henry Renteria, will be providing recommendations to the provincial government, by December 31, 2014, based on this stakeholder input. While these recommendations will be delivered to the provincial government, preparedness is a shared responsibility between all stakeholders, including the public, all levels of government, non-governmental organizations, and the private sector. Thus, these recommendations are expected to consider actions by a wide variety of agencies and stakeholders.

The questions below are intended to provide a starting place for a discussion of top challenges, opportunities, and priorities with respect to British Columbia's earthquake preparedness.

1. In your opinion, is your community adequately prepared for a catastrophic earthquake?
 - a. If not, what would you say are the top three preparedness gaps or challenges?
 - b. What specific recommendations would you offer to address these gaps or challenges?
2. In your opinion, is British Columbia as a whole adequately prepared for a catastrophic earthquake?
 - a. If not, what would you say are the top three preparedness gaps or challenges?
 - b. What specific recommendations would you offer to address these gaps or challenges?

3. Given the importance of individual and family preparedness for disasters such as a catastrophic earthquake, are there specific recommendations you could offer for increasing the public's preparedness?
4. Are there key policy issues which should be addressed by governments as part of enhancing British Columbians' preparedness for a catastrophic earthquake? (e.g. legislative or regulatory changes, changes to land use planning policies, changes to financial compensation provisions, industry regulation, etc.). If so, what are the top issues, and what recommendations would you offer?
5. How can alignment of disaster preparedness plans and activities between different governments, agencies and stakeholders be enhanced?
6. To ensure that progress and successes to date on enhancing earthquake preparedness in British Columbia are recognized, are there particular projects or best practices that should be acknowledged and built upon?
7. Is there additional information or perspective you would like to bring to the Chair's attention?



Minutes of the Area 'C' Advisory Planning Commission meeting held on Tuesday, **May 6, 2014** at the Christina Lake Fire Hall, Swanson Road, commencing at 7:00 p.m.

PRESENT:	Dave Durand Dawn Sioga Richard White Peter Darbyshire Dave Bartlett Brenda LaCroix William Strookoff	Terry Mooney Butch Bisaro Jeff Olsen Jennifer Horahan Mark Andison Director Grace McGregor
-----------------	--	---

ABSENT: Don Nelson, John Mehmal

The Chair called the meeting to order at 7:02 p.m.

MINUTES OF THE PREVIOUS MEETING:

Minutes of April 1, 2014 be received.

Moved: Terry Mooney/Seconded: Brenda LaCroix

OLD BUSINESS:

Deferred back to the APC from the April 16th EAS meeting:

Cindy Milford, Keith Williams - Agent

RE: Development Variance Permit

73 Sandner Road, Christina Lake

Parcel D, Block 17, DL 317, SDYD, Plan KAP50

RDKB File: C-317-04365.000

- Height variance – if neighbours are fine then majority agree. 2 opposed.
- Exterior parcel – majority in favour. 3 opposed.
- Rear parcel – majority in favour. 3 opposed.
- Parcel coverage – Majority not in favour of parcel coverage variance request.

Electoral Area 'C' APC Minutes
May 6, 2014
Page 1 of 2

NEW BUSINESS:

Bonny and Donald Eisler and Reanne Eisler

RE: Development Variance Permit

1545 Thompson Road, Christina Lake

DL 317, SDYD, Plan KAP28028, Parcel E (BEING A CONSOLIDATION OF LOTS 31 AND 32 SEE LB512580)

RDKB File: C-317-02535.818

- Makes sense to go under ground. No concerns. Recommend acceptance to the Board.

ADJOURNMENT TIME: 8:17 p.m. *Moved by Richard White.*

**Minutes of the Regular Meeting of the Electoral Area 'C' Parks & Recreation Commission
held Wednesday May 14th, 2014 at the Welcome Centre**

Present

Carlo Crema
Don Nelson
Paul Beattie
Bob Dupee
Dan Marcoux
Liz Stewart

Absent

Dave Beattie, as advised
Dianne Wales, as advised
Larry Walker, as advised

RDKB Staff

John Mackey

Area Director

Grace MacGregor

Guest

Cavan Gates

Agenda

1. M/S Bob Dupee, Dan Marcoux that the agenda is accepted as amended.

Carried

Minutes

2. M/S Bob Dupee, Dan Marcoux that the minutes of the Regular Meeting of April 9th, 2014 are accepted.

Carried

Delegation

A group of pickle ball enthusiasts approached the Commission about the need for a dedicated pickle ball facility for Christina Lake. At the present time the only existing site that may work for pickle ball is the CLCA slab. It is large enough to support three courts. The Commission directed the group to meet with the CLCA to discuss this option.

Old Business

Feasibility Study – The Commission requested Staff to put out the RFP as soon as possible.

Johnson Road End Access – Bob Dupee presents a quote to have a ramp constructed to improve access to the water. Further clarification is required and it will be reviewed again at the next meeting.

Christina Sands Property Update – Paul Beattie outlined the current status of this case. Three options for proceeding were provided by legal counsel.

3. M/S Paul Beattie/Carlo Crema that the Commission proceed with the best legal option to close this case.

Carried

Bear Proof Bins – Two additional Bins will be installed in the Nature Park within the next month.

New Business

Christina Lake Provincial Park– Members of the Commission expressed concerned over the hours of operation at the park.

4. M/S Paul Beattie, Carlo Crema that staff contact BC Parks and request a change to the operating hours that include an earlier opening time and a later closing time.

Carried

It was also requested that staff check on the status of maintenance for the Deer Point Trail.

Canada Day Music in the Park – CLAAS has expressed interest in hosting a musical event in the Nature Park on Canada Day.

5. M/S Carlo Crema, Dan Marcoux that the Commission allocate a d sum not to exceed \$1500 to support this event. Staff will ensure supporting liability documentation is in place prior to use of the Park.

Carried

Talking Circle - Bob Dupee brought forward a request for Doug Lacey, SD 51, to construct a stone talking circle in the Nature Park. The Commission supports the project but not the requested location. The Commission suggested the School District take the project to a Community public meeting and solicit input on the project and its potential location.

Sub Committee Reports – Bob Dupee reported that the trail crew was back to work and that new trail development plans have been approved.

COP Update – Dan Marcoux advised that regular patrols will start up again in May. COPS are concerned about the condition of the vehicle provided to them. It will go in for servicing and a determination will be made as to what level of investment will be made in maintaining this 15 year old vehicle.

Cemetery Funding – Staff advised it has received the quote for the fencing project and is prepared to enter into the construction agreement. The Commission will cost share on the project.

6. M/S Dan Marcoux, Carlo Crema that the Commission commit a sum not to exceed \$5000 to support the fencing project at the Cascade Cemetery. Funding will come from the 024 budget.

Carried

Community Coordinator Report, Cavan Gates gave a verbal report on the following:

- Mapping Project
- Bike Racks
- Venture Capital Workshop

Outstanding Projects and Discussions

Christina Crest Trail
Boat House
Seniors Housing
Pole and Light in Playground
Winter Ice Rink on Slab
Teck Property Access
Walking Trail around Golf Course
Disc Golf
Plastic Ice
Pedestrian Bridge
Boat Dock @ Community Park
Fitness Trail in Nature Park

Adjournment

7. Moved by Don Nelson that the meeting be adjourned.

Carried

John Mackey, Recording Secretary

Liz Stewart, Vice Chairperson

Minutes of the Regular Meeting of the Grand Forks and District Recreation Commission held Thursday May 15th, 2014 in the Arena Meeting Room

Present

Ken Johnston
Michael Wirischagin
Gene Robert
Dean Engen
Brian Taylor

Absent

George Longden, as advised
Cindy Strukoff, as advised

Staff

John Mackey

Area Director

Roly Russell

Agenda

1. M/S Brian Taylor, Michael Wirischagin that the agenda is accepted as amended.

Carried

Minutes

2. M/S Ken Johnston, Brian Taylor that the minutes of the regular meeting of April 3rd, 2014 are accepted as circulated

Carried

Old Business

Renaming Arena – The dedication ceremony will be held Saturday May 24th at 1:00 PM. There will be a cake and coffee reception following.

Community Demonstration and Food Garden Project – The local working group on this project made a detailed presentation on the concept and proposed costs for its multi phased project. This project will be sited on the south side of the GF Aquatic Centre and there may exist opportunities to partner with working group in the future.

3. M/S Michael Wirischagin, Dean Engen that the Recreation Commission supports this project in principal and further, supports the use of RDKB property for this project. It also recommends the Regional District Board supports this site development and landscape project in principal with the option to fund jointly beneficial development activities in the future.

Carried

Adjournment

4. Moved by Ken Johnston that the meeting be adjourned.

Carried

John Mackey, Recording Secretary

Gene Robert, Chairman



Boundary Economic Development Committee

Minutes
Tuesday, May 6, 2014
RDKB Grand Forks Boardroom

Present:

Director B. Baird, Chair
Director B. Taylor
Director N. Kettle
Director R. Russell
Director M. Rotvold

Other Elected Officials

Director G. McGregor

Others Present:

Wendy McCulloch, Community Futures
Sandy Elzinga, Community Futures

Staff Present:

E. Kumar, Director of Corporate Administration

Call to Order

The Chair called the meeting to order at 9:30 a.m.

Consideration of the Agenda (additions/deletions)

The agenda for the May 6, 2014 Boundary Economic Development Committee meeting was presented.

Moved: Director Taylor

Seconded: Director Rotvold

May 6, 2014

That the agenda for the May 6, 2014 Boundary Economic Development Committee meeting be adopted as presented.

Carried.

Consideration of the Minutes

The minutes of the Boundary Economic Development Committee meeting held April 1, 2014 were presented.

Moved: Director Kettle

Seconded: Director Rotvold

That the minutes of the Boundary Economic Development Committee meeting held April 1, 2014 be adopted presented.

Carried.

Delegations

Ms. Diana Brooks, Regional Director, Ministry of Jobs, Tourism and Skills Training
re: Introduction of Mr. Richard Toperczer

The Chair welcomed Ms. Diana Brooks, Regional Director, Ministry of Jobs, Tourism and Skills Training to the meeting.

Ms. Brooks thanked the committee members for the opportunity to attend the meeting and personally introduce Mr. Richard Toperczer as the new Regional Manager for this region.

Ms. Brooks updated the committee members on projects she is working on and provided information on the services her office provides.

The Chair thanked Ms. Brooks and Mr. Toperczer for attending the meeting.

Unfinished Business

The Boundary Economic Development Committee Memorandum of Action Items for the period ending April 30, 2014 was presented.

Moved: Director Rotvold

Seconded: Director Taylor

That the Boundary Economic Development Committee Memorandum of Action Items for the period ending April 30, 2014 be received.

Carried.

May 6, 2014

New Business**Report from Community Futures**

Ms. McCulloch and Ms. Elzinga reviewed their report with the committee members.

Ms. McCulloch and Ms. Elzinga provided a picture of the new Welcome Centre building at Rock Creek and thanked Ms. Pat Pownall for all of her assistance in seeing this project to fruition and it was;

Moved: Director Rotvold

Seconded: Director Taylor

That a letter of thanks be sent to Ms. Pat Pownall for her assistance with the Welcome Centre at Rock Creek.

Carried.

Moved: Director Rotvold

Seconded: Director Taylor

That the Boundary Economic Development Committee approves an expenditure of \$3,750 for membership with Invest Kootenay with \$1,000 of these funds expensed from the Area 'C' funds provided to the Boundary Economic Development Committee subject to the remaining funds being available within the current 2014 annual budget AND FURTHER that the committee agrees to participate with Invest Kootenay for a two year period.

Carried.

The committee members discussed the proposed changes to the Forestry Act and the ramifications these changes would have on small businesses who are having difficulty obtaining enough fibre and it was;

Moved: Director Rotvold

Seconded: Director Kettle

That a letter be sent to the Ministry of Forests advising that the Boundary Economic Development Committee does not support the proposed changes to the Forestry Act due to the negative effect they have on small rural businesses.

Carried.

Ms. McCulloch reviewed her concerns over the lack of connectivity within the Boundary and it was;

Moved: Director Rotvold

Seconded: Director Kettle

May 6, 2014

That a letter be sent to Minister Steve Thompson, Ministry of Forests, Lands and Natural Resource Operations and the Minister responsible for Rural Development, encouraging his Ministry to provide support to rural areas trying to establish broadband connectivity.

Carried.

Director Russell updated the committee members on the mobile abattoir.

Director McGregor advised that she had difficulty getting to the meetings at 9:30 and it was;

Moved: Director Taylor

Seconded: Director Kettle

That the B.E.D.C. meetings start at 10:00 a.m. rather than 9:30 a.m.

Carried.

Discussion of items for future agendas

The next meeting will be held June 24, 2014 at 10:00 a.m.

Adjournment

There being no further business, the meeting adjourned at 10:45 a.m.

May 6, 2014



**Sewerage Committee
Minutes
Tuesday, May 6, 2014
RDKB Board Room, Trail, BC
3:00 P.M.**

Directors Present

Director R. Cacchioni, Chair
Director B. Crockett
Director G. Granstrom

Staff Present

Bryan Teasdale, Manager of Infrastructure and Sustainability
J. MacLean, Chief Administrative Officer
T. Lenardon, Executive Assistant/ Recording Secretary
Alan Stanley, General Manager of Environmental Services

Call to Order

The Chair called the meeting to order at 3:00 p.m.

Adoption of Agenda (Additions/Deletions)

The agenda for the May 6, 2014 Regional District of Kootenay Boundary East End Sewerage Committee meeting was presented.

Moved: Director Crockett Seconded: Director Granstrom

That the agenda for the May 6, 2014 Regional District of Kootenay Boundary East End Sewerage Committee meeting be adopted as presented.

Carried.

Adoptions of Minutes

The minutes of the Regional District of Kootenay Boundary East End Sewerage Committee meeting held April 1, 2014 were presented.

Moved: Director Granstrom Seconded: Director Crockett

That the minutes of the Regional District of Kootenay Boundary East End Sewerage Committee meeting held April 1, 2014 be adopted as presented.

Carried.

Delegation(s)

**Mr. Elmer Verigin, E. Verigin Consultants, Representing AM Ford
Mr. Dan Ashman, Dealer Principal AM Ford (Trail)
re: Updated Site Plans for Development**

The Chair welcomed the delegates to the meeting.

The delegates thanked the Committee members for the opportunity to present information regarding the amended site plans noting that the information is in relation to the proposed new Ford Dealership.

Mr. Verigin and Mr. Ashman reviewed their updated site plan of the proposed development on the property located adjacent to the Columbia Pollution Control Centre (CPCC) lands.

A Staff Report from B. Teasdale, Manager of Infrastructure and Sustainability regarding this updated site plan was distributed to the Committee for review of the technical aspects of the proposal. The Staff Report indicated that the RDKB expects the required encroachment onto CPCC lands to be minimal and should not impact current or future operations as the area is considered a buffer zone for CCPCC odour control. The retaining wall is expected to actually reduce the amount of encroachment required and presently, Staff has no technical concerns with this proposal.

However, it was noted that the proponents would require formal approval from the City of Trail for the relocation of all conflicting infrastructure in relation to the proposed development and the use of current right of ways for underground utilities.

Mr. Verigin stated that the Staff Report reflects the amendments to the proposal since the Committee reviewed the last version on April 1st and he advised that the information supplied in the report meets the intent of A.M. Ford.

Director Granstrom stated that he would not support the use of any RDKB lands that may be required for future CPCC use unless there are assurances that the proposal will not impact the sewerage disposal plant.

B. Teasdale, Manager of Infrastructure and Sustainability advised that entering into an agreement for the encroachment for the land required to complete the development should not significantly impact current or future RDKB operations as the requested land encroachment is over current City of Trail Statutory Right of Ways for sanitary sewer collection and force mains. The cost of the development would be paid for by the proponents and the encroachment agreement would contain provision for the encroached land to be reverted to the RDKB in the future if the need to utilize it for some reason presents itself.

After further discussion, it was;

Moved: Director Crockett Seconded: Director Granstrom

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an amended site plan and request from AM Ford in respect to the proposed development on the property adjacent to the CPCC lands be received.

Carried.

Moved: Director Granstrom Seconded: Director Crockett

That the East End Sewerage Committee approves the current request for AM Ford in respect to further encroachment onto Columbia Pollution Control Centre lands to allow for internal traffic movement as per the correspondence and site plans from E. Verigin Consultants dated May 5, 2014 and authorizes Staff to finalize any required agreement with respect to the encroachment request.

Carried.

The delegates thanked the Committee and they were excused from the meeting.

Unfinished Business

The East End Sewerage Committee Memorandum of Action Items for the period ending April 30, 2014 was presented.

The Manager of Infrastructure and Sustainability answered questions respecting the: 1) status of flood claims for damage incurred from the 2012 severe weather storms, 2) the costs of a proposed pipe-bridge, 3) updated cost estimates for the Columbia River crossing options, 4) Teck Flow meters and 5) the presentation made by Mr. N. Gabana.

Staff advised the following:

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East End Sewerage Committee
May 6, 2014***

1. **Flood Claims:** The RDKB has until March 15, 2015 to claim for response and recovery and reimbursement and the RDKB Finance Department will move forward with the submission; there may be funding reallocated back into the account before Fall 2014.
2. **Cost Estimates for Pipe-Bridge:** Buckland & Taylor (Consultants) has been requested to provide updated cost estimates for the proposed pipe-bridge. Staff is waiting for the information and will continue to follow up with the Consultants advising that the Committee requires the information within two weeks. A special Committee meeting in May could be required upon receipt of the information.
3. **River Crossing Options:** Staff will continue to follow-up with reviewing and analyzing the updated cost estimates for other river crossing options.
4. **Teck Sample Station / Flow Meter:** Due to the recent spill at Teck that impacted the CPCC, the company is expected to install a sampling station (and possible flow meter) in the near future. Staff advised the Committee that at this time, Teck is not interested in partnering within the current RDKB Request for Proposal process. However, upon request of RDKB Staff, Teck has advised that once a proponent is selected, they may be interested in engaging the same Consultant to construct similar infrastructure for streamlining of operational data and maintenance activities.
5. **Mr. Gabana's Presentation:** It was agreed that that a letter be forwarded to Mr. Gabana thanking him for his presentation on April 1st and advising him that the Committee has not changed its position respecting the option for the Columbia River crossing that he presented. Staff has confirmed that to review Mr. Gabana's proposal, it has cost approximately \$4,000.00.

Moved: Director Crockett Seconded: Director Granstrom

That the East End Sewerage Committee Memorandum of Committee Action Items for the period ending April 30, 2014 be received as presented.

Carried.

B. Teasdale - Apr 30/14
re. Further Review of Subsurface Force main
River Crossing Options

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding further details and requirements for both the directional drilling and dredged and back-filled trench on the river bottom options for a proposed future Columbia River sewerage force main crossing was presented.

Moved: Director Granstrom Seconded: Director Crockett

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding further details and requirements for both the directional drilling and dredged and back-filled trench on the river bottom options for a proposed future Columbia River sewerage Force main crossing be received.

Carried.

The Manager of Infrastructure and Sustainability summarized his Staff Report respecting the viability of other options for the Columbia River force main crossing previously looked at, which include dredging and back-filling a trench on the river bottom and directional drilling under the river.

The Manager of Infrastructure advised that these options were originally advanced in 2011 and although these options are potentially less expensive at the construction stage, based on information and research, it looks as though both present significant risk with either the long term viability of the crossing or completion of the crossing in general.

Staff went on to explain that additional sampling for directional drilling would cost approximately another \$400,000 and take almost a year to complete. Dredged and back-filling was also reviewed in respect to a recent FortisBC project, where they undertook similar activities further downstream of the Columbia River using Scour Protection works (and took several weeks to complete). Based on the FortisBC experience, the RDKB could expect to encounter difficulties related to ongoing maintenance in this particular section of the Columbia River.

The General Manager of Environmental Services also added that a leaking, failing or ruptured sewer force main may not present itself in an appropriate timeline, and as such, restoration activities could take a considerable amount of time should this crossing option fail. Serious safety consequences related to a sewer failure, including the risk to public safety, would necessitate emergency response efforts.

Director Granstrom noted his concerns that other options (other than the aerial crossing) may not be considered. He stated that it is prudent to keep other options open and to obtain a more finite cost estimate for the aerial crossing before a final decision has been made.

Director Cacchioni noted that he does not support directional drilling or dredged and back-filling on the river floor as river crossing options and he stated that the Committee cannot expose the RDKB to liability in terms of other such options. He advised that the other options would not be dismissed in perpetuity, but that he wishes to move the matter forward with advancing the construction of the pipe-bridge regardless of the fate of the proposed pedestrian crossing over an aerial bridge that the City of Trail would pay for. He also noted that the City will not support the interceptor line being installed on the existing Old Bridge nor will it accept the liability that would be exposed.

There was agreement that the focus should be on an aerial river crossing at this time, but that more definite numbers respecting this option are required and that other options will not be disregarded.

Moved: Director Crockett Seconded: Director Granstrom

That the East End Sewerage Committee recommends that at this time, the focus of the Columbia River force main crossing remains on an aerial crossing as the preferred option

subject to detailed costing of the aerial option being submitted to the Committee as verified by SNC Lavalin as the third party

Carried.

New Business

J. Paakkunainen - April, 2014 re: Columbia Pollution Control Centre (CPCC) Sanitary Sewer Monthly Report - March 2014

A Staff Report by J. Paakkunainen, Chief Operator, regarding the Sanitary Sewer Collection System Monthly report for March 2014 was presented.

The Manager of Infrastructure and Sustainability answered inquiries respecting emergency and call-out incidents, and it was;

Moved: Director Granstrom Seconded: Director Crockett

That the Staff Report by J. Paakkunainen, Chief Operator, regarding the Sanitary Sewer Collection System Monthly report for March 2014 be received.

Carried.

B. Teasdale - Apr 15/14 re: RDKB Application for Transitional Authorization Columbia Pollution Control Centre

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the RDKB's recently submitted application for Transitional Authorization for the East End Regionalized Sewer Utility and Columbia Pollution Control Centre was presented.

Moved: Director Granstrom Seconded: Director Crockett

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the RDKB's recently submitted application for Transitional Authorization for the East End Regionalized Sewer Utility and Columbia Pollution Control Centre be received.

Carried.

B. Teasdale, Manager of Infrastructure and Sustainability summarized the Staff Report and described the Wastewater Systems Effluent Regulations (WSER), which is Environment Canada's means to implement the Canadian Council of Ministers of the Environment Canada-wide Strategy for the management of Municipal Wastewater Effluent. He advised that if issued, the length of the Transitional Authorization for the RDKB wastewater system would be January 1, 2015 to December 31, 2040.

To date, the RDKB has not received correspondence on this application.

A. Stanley, General Manager of Environmental Services noted that although the Canadian Council of Ministers of the Environment has been created, the East End Sewerage Service is regulated more by Provincial requirements (e.g. Provincial Municipal Wastewater Regulations) and the RDKB is protected should there be an overflow event as work has already commenced for the completion of a liquid waste management plan.

A. Stanley - May 2/14

re: Aerial Crossing Jurisdictional Breakdown Summary

A Staff Report from Alan Stanley, General Manager of Environmental Services regarding the breakdown by jurisdiction of the budgeted costs for the aerial crossing of the sewer main over the Columbia River was presented.

Moved: Director Granstrom Seconded: Director Crockett

That the Staff Report from Alan Stanley, General Manager of Environmental Services regarding the breakdown by jurisdiction of the budgeted costs for the aerial crossing of the sewer main over the Columbia River be received.

Carried.

Late (Emergent) Items

There were no late emergent items to discuss.

Discussion of items for future agendas

1. Subsurface Force main River Crossing Options
2. Updated detailed cost-estimates for pipe-bridge

There was a discussion regarding the timeline involved with moving forward to construct a bridge for the interceptor in relation to a petition being circulated by Trail residents and calling for the City of Trail to not decommission the Old Trail Bridge, which risks the City's proposal to construct a pedestrian crossing on the proposed pipe-bridge.

Concerns were expressed that should the City have to undertake the Alternate Approval Process (AAP) and a possible referendum, (should the AAP fail) that the construction of some form of a bridge for the interceptor may be delayed.

Staff suggested that it is important that the focus remain on obtaining detail cost estimates for the pipe-bridge/aerial crossing option regardless whether the City constructs a pedestrian crossing or of the results of an AAP and or referendum.

The General Manager of Environmental Services stated that increasing lift capacity should not be considered and that once the detailed costing on the pipe bridge has been provided, it will be important to move forward in making a timely decision respecting construction of a bridge so that the interceptor can get across the river.

Question Period for Public and Media

A question period was not required.

Closed (In camera) Session

A Closed Session was not required.

ADJOURNMENT

There being no further business, it was;

Moved: Director Crockett

That the meeting be adjourned (time: 4:07 p.m.).

TL

**Regional District of Kootenay Boundary
Beaver Valley Recreation, Parks & Trails Committee**

Minutes of a meeting of the Beaver Valley Recreation, Parks and Trails Committee held in the Beaver Valley Arena, Fruitvale, B.C. Tuesday, May 13, 2014 at 5:00 p.m.

Present:

Director A. Grieve, Chair	- Area 'A'
Director J. Danchuck	- Village of Montrose
Alternate Director P. Cecchini	- Village of Fruitvale

Staff Present:

M. Daines, Manager of Facilities and Recreation- R.D.K.B.

Item #1

Call to Order

The Chair called the meeting to order at 5:00 p.m.

Item #2

Consideration of the Agenda

Director Cecchini requested that a discussion on the bike park be added to the agenda under New Business Item 6E.

Chair Grieve requested that a discussion on Kraft Hockeyville be added to the agenda under New Business Item 6F.

Moved: Chair Grieve Seconded: Director Cecchini

That the agenda be adopted as amended.

Carried.

Item #3

Consideration of the Minutes

Moved: Chair Grieve Seconded: Director Cecchini

*Page 1 of 6
Beaver Valley Parks, Trails and Recreation
May 13, 2014*

That the minutes of the Beaver Valley Recreation, Parks and Trails Committee meeting held April 15, 2014 be adopted as circulated.

Carried.

Item #4
Delegations

There were no delegations in attendance.

Item #5
Unfinished Business

A) Memorandum of Action Items

The Beaver Valley Recreation, Parks and Trails Committee Memorandum of Action Items was presented.

The Committee members agreed that the Action Item 'Hanes Park Concession Booth' status be changed to completed (C), and it was;

Moved: Chair Grieve Seconded: Director Cecchini

That the Beaver Valley Recreation, Parks and Trails Committee Memorandum of Action Items for the period ending April 30, 2014 be amended.

Carried.

B) Discussion Item (Montrose Tennis Courts)

The Committee instructed staff to contact Kevin Chartres, Chief Administrative Officer, Village of Montrose regarding costs to resurface the tennis courts and the options for line painting.

Staff will contact John McLean, Chief Administrative Officer, RDKB to inquire whether the Columbia Basin Trust grant for \$15,000 has been utilized.

Staff will report back to the Committee with options.

C) Discussion Item (June and Jack Bell - May Days Celebration)

The Committee instructed staff to contact the Bells and ask if they would be interested in being in the May Day's parade.

Staff will use the RDKB truck and make a banner acknowledging the Bell's stewardship of Park Siding School.

D) Discussion Item (City of Trail Statistics Review)

The Committee reviewed the City of Trail user statistics for the recreation centre.

Chair Grieve extended an invitation to Trish Davison, Director of Parks and Recreation, City of Trail, to meet with the Committee to discuss the Trail Resident Program (TRP) at this meeting or in June.

Item #6**New Business****A) Discussion Item (Prioritization of 2014 Recreation Survey Results)**

Staff was asked to compile and present the top recommendations from the mail out surveys and from the town hall meeting.

One of the recommendations is to increase communication. The Committee has addressed this by putting out a Newsletter in the spring and the fall.

The Committee has asked Staff to look into the feasibility of starting a swimming program at Champion Lakes next summer.

The Committee instructed Staff to invite Stuart Spooner from the Kootenay Columbia Trails Society to make a recommendation for future trails for next year.

The Committee will revisit the recommendations in the survey's in October of 2014.

B) Discussion Item (Marketing/Fundraising Ideas for Nitehawks)

Staff presented some ideas to the Committee on how to support and increase awareness of the Nitehawks.

Staff made the following recommendations:

1. A TV monitor be purchased to stream and display Nitehawk info, advertising, and recreation programs;
2. Utilize the Marquee in downtown Trail to promote games;
3. Promote sales of Nitehawk swag in concession; and
4. Make available the concession to the Nitehawks for a fundraiser

Moved: Chair Grieve

Seconded: Director Danchuck

That the Beaver Valley Recreation, Parks and Trails Committee approves the expenditure for the installation of a TV monitor above the Concession for the purpose of increasing awareness of the Beaver Valley Recreation programs and for the promotion of Beaver Valley Nitehawk events.

Carried.

C) **Strategic Plan Goals and Measurables**

Staff presented an update on the Goals and Measurables as they pertain to the RDKB Strategic Plan, and it was;

Moved: Chair Grieve

Seconded: Director Cecchini

That the Beaver Valley Recreation, Parks and Trails Committee approves the updated Goals and Measurables as they pertain to the Strategic Plan

Carried.

D) **Proposed New Rates for Arena Ice Rental**

Staff presented the new Ice Rental Rates for the 2014/15 season for approval, and it was;

Moved: Director Cecchini

Seconded: Director Danchuck

That the Beaver Valley Recreation, Parks and Trails Committee recommends to the Regional District of Kootenay Boundary Board of Directors that the proposed increase in ice user rates for the 2014/15 season at the Beaver Valley Arena be adopted as follows:

Adult Prime:

Current: \$110.00/hr + gst = \$115.50 to Proposed: \$112.00/hr + gst = \$117.60

Youth Prime:

Current: \$61.00/hr + gst = \$64.05 to Proposed: \$62.00/hr + gst = \$65.10

Youth Non-Prime:

Current: \$43.00/hr + gst = \$45.15 to Proposed: \$44.00/hr + gst = \$46.20

Jr. B Hockey Rates:

Current Regular Season: \$326.00/game + gst = \$342.30

2.75 hrs free practice/week, extra \$43.00/hr + gst (morning ice) or \$61.00/hr + gst (evening ice)

Proposed: \$332.00/game + gst = \$348.60

2.75 hrs free practice/week, extra \$40.00/hr + gst (morning ice) or \$62.00/hr + gst (evening ice).

Carried.

E) Discussion on Bike Park

Mayor Cecchini provided an update on the status of the Bike Park. The drawings have been completed but the Bike Park Committee has since disbanded.

F) Discussion on Kraft Hockeyville

Chair Grieve brought forward a concept to approach the Kraft Hockeyville organizers to enter the Beaver Valley Arena in the 2014 competition. Chair Grieve will approach interested parties from the community to see if they would be interested in championing the task and presenting the Committee with a proposal.

In Camera

An in camera session was not required.

Adjournment

There being no further business, it was;

Moved: Chair Grieve

That the meeting be adjourned (time: 6:30 p.m.).

MD



Beaver Valley Water Committee

Minutes

Monday, May 12, 2014

Fruitvale Council Chambers, Village of Fruitvale

Present:

Councillor T. Webber, Chair	Village of Fruitvale
Director A. Grieve	R.D.K.B. Electoral Area 'A'
Councillor B. Kniss	Village of Fruitvale
R. Johnston	

Staff Present:

E. Kumar, Manager of Corporate Administration, R.D.K.B.
G. Grieve, Waterworks Foreman, Village of Fruitvale
B. Teasdale, Manager of Infrastructure and Sustainability, R.D.K.B.
L. Cresswell, Chief Administration Office, Village of Fruitvale

CALL TO ORDER

The Chair called the meeting to order at 4:45 p.m.

ELECTION OF VICE CHAIR

The Chair called a first time for nominations of Vice Chair of the Beaver Valley Water Committee.

Moved: Rick Johnston

That Councillor Bert Kniss be nominated for Vice Chair

Carried.

The Chair called a second and third time for nominations and there being none, declared Councillor Bert Kniss Vice Chair of the Beaver Valley Water Committee.

May 12, 2014

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ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the May 12, 2014 Beaver Valley Water Committee meeting was presented.

The Manager of Corporate Administration advised that there were a number of items to be added to the agenda and it was;

Moved: Director Grieve

Seconded: Rick Johnston

That the agenda for the May 12, 2014 Beaver Valley Water Committee meeting be adopted as amended.

Carried.

ADOPTION OF MINUTES

The minutes of the Beaver Valley Water Committee meeting held March 3, 2014 were presented.

Moved: Director Grieve

Seconded: Councillor Kniss

That the minutes of the Beaver Valley Water Committee meeting held March 3, 2014 be adopted as presented.

Carried.

GENERAL DELEGATIONS

The Chair welcomed Mr. Brent Petrick of Kelly Creek Timber to the meeting.

Mr. Petrick thanked the committee members for the opportunity to attend the meeting and update them on what Kelly Creek Timber has been doing regarding logging and land management on those properties surrounding the Kelly Creek watershed.

Mr. Petrick circulated a map of their property and reviewed how they are managing the property.

Mr. Petrick also reviewed some of his concerns regarding the Kelly Creek Water Shed Hydrologic Assessment Report and provided comments on watershed land being used for recreation, climate change (wildfire) and future development risk.

Mr. Petrick and the committee members discussed ways and means of getting the word out to the public about the importance of protecting the community watershed.

Chair Webber thanked Mr. Petrick for attending the meeting and for his presentation and advised that the committee would continue having open dialogue with him.

May 12, 2014

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UNFINISHED BUSINESS**Beaver Valley Water Committee
Memorandum of Action Items**

The Beaver Valley Water Committee Memorandum of Action Items for the period ending April 30, 2014 was presented.

Moved: Rick Johnston

Seconded: Councillor Kniss

That the Beaver Valley Water Committee Memorandum of Action Items for the period ending April 30, 2014 be received as presented.

Carried.

Update on Service Activities

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an update on recent administrative activities related to the Beaver Valley Water Service was presented.

The Manager of Infrastructure and Sustainability reviewed his report and it was;

Moved: Director Grieve

Seconded: Rick Johnston

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding an update on recent administrative activities related to the Beaver Valley Water Service be received.

Carried.

NEW BUSINESS**Request for Change to Fruitvale Reservoir Fencing**

A Staff Report from Lila Cresswell, CAO Village of Fruitvale, regarding a request for change to the protective fencing at the Fruitvale Tank was presented.

Moved: Director Grieve

Seconded: Councillor Kniss

That the Staff Report from Lila Cresswell, CAO Village of Fruitvale, regarding a request for change to the protective fencing at the Fruitvale Tank be received.

Carried.

May 12, 2014

Page 3 of 5

The committee members discussed the request from Ms. Fischer to have the fence removed protecting the Fruitvale tank and it was;

Moved: Director Grieve

Seconded: Rick Johnston

That correspondence be sent to Ms. Fischer regarding the committee's desire to maintain the current fencing around the Fruitvale tank in respect to providing security and safety for the current water infrastructure in the area.

Carried.

BV Water System - Operational Report (April 2014)

A Staff Report from Glen Grieve, Water Works Foreman, regarding Monthly Operations for April 2014 was presented.

The Water Works Foreman reviewed his report and it was;

Moved: Director Grieve

Seconded: Rick Johnston

That the Staff Report from Glen Grieve, Water Works Foreman, regarding Monthly Operations for January 2014 be received.

Carried.

Water Connection

Director Grieve and Mr. Glen Grieve excused themselves from the meeting due to a potential conflict of interest.

The committee members reviewed the water connection application from Mr. Karlin Coffin and Ms. Colleen Pollock on Lot 1, Campbell Road, Fruitvale, B.C. and it was;

Moved: Councillor Kniss

Seconded: Rick Johnston

That the Beaver Valley Water Committee approves the water connection application for Mr. Karlin Coffin and Ms. Colleen Pollock.

Carried.

Director Grieve and Mr. Glen Grieve re-joined the meeting.

May 12, 2014

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DISCUSSION OF ITEMS FOR FUTURE MEETINGS

The next meeting will be held June 9, 2014 at 4:45 p.m. in the Fruitvale Council Chambers.

The July and August meetings will be held at the discretion of the Chair.

Action Items

- Signage
- Brochure/newsletter

CLOSED (IN CAMERA) SESSION

There will be a closed (in camera) meeting pursuant to Section 90 (1) (e) of the Community Charter.

Moved: Director Grieve

Seconded: Rick Johnston

That the committee convenes to a closed meeting pursuant to Section 90 (1)(e) of the Community Charter (time: 5:45 p.m.).

Carried.

Moved: Director Grieve

Seconded: Councillor Kniss

That the committee reconvene to the regular meeting (time: 6:12 p.m.).

Carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:13 p.m.

May 12, 2014

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Policy, Executive and Personnel Committee

Minutes

Wednesday, May 14, 2014

RDKB Board Room, Grand Forks, BC

Directors Present:

Director B. Taylor, Chair
Director B. Crockett
Director G. McGregor
Director R. Cacchioni
Director B. Baird
Director L. Worley (via telephone)

Staff Present:

J. McLean, C.A.O.
E. Kumar, Manager of Corporate Administration

CALL TO ORDER

The Chair called the meeting to order at 2:08 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

Moved: Director McGregor

Seconded: Director Crockett

That the agenda be adopted as circulated.

Carried.

ADOPTION OF MINUTES

The minutes of the Policy, Executive and Personnel Committee meeting held April 16, 2014 were presented.

Moved: Director Baird

Seconded: Director Cacchioni

May 14, 2014

Page 1 of 5

That the minutes of the Policy, Executive and Personnel Committee meeting held April 16, 2014 be approved as presented.

Carried.

UNFINISHED BUSINESS

Memorandum of Committee Action Items

The Memorandum of Committee Action Items for the period ending April 30, 2014 was presented.

Moved: Director Crockett

Seconded: Director McGregor

That the Memorandum of Committee Action Items for the period ending April 30, 2014 be received.

Carried.

Director Cacchioni questioned when training was to take place for meeting recorders and was advised that this would take place within the next two months.

The C.A.O. updated the committee members on the technology upgrades to the two Board Rooms.

Meals Policy

A staff report from John M. MacLean, CAO presenting the Committee with a revised Meals Policy for its consideration was presented.

Moved: Director Cacchioni

Seconded: Director Worley

That the staff report from John M. MacLean, CAO presenting the Committee with a revised Meals Policy for its consideration be received.

Carried.

The committee members reviewed the Meals Policy and it was;

Moved: Director Baird

Seconded: Director McGregor

May 14, 2014

Page 2 of 5

That the Meals Policy be referred to the Board for comment as presented.

Carried.

NEW BUSINESS

Canada Works Fund

A staff report from John M. MacLean, CAO presenting the Canada Works Fund (Gas Tax) Policy for review was presented.

Moved: Director Cacchioni

Seconded: Director McGregor

That the staff report from John M. MacLean, CAO presenting the Canada Works Fund (Gas Tax) Policy for review be received.

Carried.

The CAO updated the committee members on the criteria for Gas Tax funding and further noted that the policy has included the agreement for third party funding.

Director Cacchioni requested further information on the criteria and general information and it was agreed that the CAO would provide this information through an e-mail to the Board.

Moved: Director Cacchioni

Seconded: Director Worley

That the updated Gas Tax Policy be referred to the Board for comment.

Carried.

CBT Appointment Policy

A staff report from John M. MacLean presenting the CBT Appointment Policy for review was presented.

Moved: Director Crockett

Seconded: Director Baird

That the staff report from John M. MacLean presenting the CBT Appointment Policy for review be received.

Carried.

The committee members discussed the policy and it was;

May 14, 2014

Page 3 of 5

Moved: Director Cacchioni

Seconded: Director Crockett

That the CBT Appointment Policy be referred to the Board for comment.

Carried.

Fleet Vehicle Replacement Policy

A staff report from John M. MacLean, CAO presenting the Fleet Vehicle Replacement Policy for review was presented.

Moved: Director Cacchioni

Seconded: Director McGregor

That the staff report from John M. MacLean, CAO presenting the Fleet Vehicle Replacement Policy for review be received.

Carried.

The CAO advised that he is recommending no changes to this Policy as it is working very well and it was;

Moved: Director Baird

Seconded: Director Baird

That the Fleet Vehicle Policy be referred to the Board for comment.

Carried.

Regional Funding to Community Organizations

An item for discussion, the possible need for a policy to govern when the Regional District is providing funding to community organizations.

The CAO advised that this subject had been brought forward at the East End Services Committee meeting wherein they provide yearly grants to a number of organizations.

Director Cacchioni advised that he has been approached by a number of organizations requesting information on how they can apply for funds.

The committee members discussed this matter and it was generally agreed that staff develop a policy for the committee's consideration and then forward it to the East End Services for their review and it was;

May 14, 2014

Page 4 of 5

Moved: Director Baird

Seconded: Director Cacchioni

That the CAO's verbal report on funding to community organizations be received.

Carried.

Moved: Director Cacchioni

Seconded: Director Worley

That staff develop a policy to govern when the Regional District is providing funding to community organizations.

Carried.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

Director Cacchioni requested a listing of policies that require review.

The next meeting will be held June 26, 2014 at 1:00 p.m. in the Regional District Board Room, Trail, B.C.

CLOSED (IN CAMERA) SESSION

There will be a closed session pursuant to Section 90(1)(c) of the Community Charter.

Moved: Director McGregor

Seconded: Director Baird

That the Policy, Executive and Personnel Committee proceed to a closed meeting pursuant to Section 90(1)(c) of the Community Charter (time: 3:05 p.m.).

Carried.

Moved: Director McGregor

Seconded: Director Baird

That the Policy, Executive and Personnel Committee reconvenes to the regular meeting (time: 3:07 p.m.).

Carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:08 p.m.

EK

May 14, 2014

Page 5 of 5



Environmental Services

Minutes

Thursday, May 15, 2014
RDKB Board Room, Trail, BC

Directors Present

Director R. Cacchioni, Chair
Director B. Taylor
Director N. Kettle
Director G. McGregor
Director L. Worley (via teleconference)
Director M. Rotvold
Director J. Danchuck
Director B. Crockett
Director B. Baird
Director A. Grieve

Directors Absent

Director R. Russell
Director G. Granstrom

Staff Present:

Alan Stanley, Director of Environmental Services
Tim Dueck, Solid Waste Program Coordinator (Recording Secretary)
Bryan Teasdale, Manager of Infrastructure & Sustainability

CALL TO ORDER

Chair Cacchioni called the meeting to order at 6:30 p.m.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

a) The Agenda for the Environmental Services Committee May 15, 2014 meeting was presented.

Director Grieve requested that the Environmental Services Committee Agenda be amended to add a discussion on a time for the next Environmental Services Committee meeting.

May 15, 2014

Page 1 of 5

Moved: Director Rotvold Seconded: Director Danchuck

That the Agenda for the Environmental Services Committee May 15, 2014 meeting be adopted as amended.

Carried.

MINUTES

a) The Minutes of the Environmental Services Committee meeting held February 13, 2014 were presented as circulated.

Moved: Director Worley Seconded: Director Crockett

That the Minutes of the Environmental Services Committee meeting held February 13, 2014 be received.

Carried.

DELEGATIONS

Carbon Neutral Kootenay Presentation by Dale Littlejohn, Executive Director, Community Energy Association.

The Environmental Services Committee heard a presentation titled *Celebrating 5 Years of Collaboration and Leadership* from Dale Little John and Patricia Dehnel from the Community Energy Association (CEA)/Carbon Neutral Kootenay, with respect to a review of the project over the past 5 years that is now coming to a close.

A brief discussion and answer period followed the Power Point presentation:

In particular, the Committee members wanted to know what happens to the group now that this project has ended.

Answer: CEA continues working with local governments in the area e.g. Regional Districts of Kootenay Boundary, East Kootenay, Central Kootenay and the Columbia Basin Trust.

Committee members wanted to know why the City of Nelson had \$1.2 million for energy reduction initiatives while the rest of the region had \$414,000.00.

May 15, 2014

Page 2 of 5

Answer: The City of Nelson aggregated other funds (Gas Tax?) to fund energy reduction projects.

UNFINISHED BUSINESS

a) The Environmental Services Memorandum of Committee Action Items for the period ending April 2014 was presented.

It was noted that the item pertaining to the RDKB Newsletter was dealt with at the previous Policy Executive and Personnel Committee meeting.

Moved: Director Cecchini Seconded: Director Rotvold

That the Environmental Services Memorandum of Committee Action Items for the period ending April 2014 be received.

Carried.

b) A Staff Report by Tim Dueck, Solid Waste Program Coordinator on the progress of the update of the Solid Waste Management Plan (SWMP).

Moved: Director McGregor Seconded: Director Grieve

That the Environmental Services Committee receive the Staff Report by Tim Dueck, Solid Waste Program Coordinator regarding the Draft Update of the Progress of the Solid Waste Management Plan.

Moved: Director McGregor Seconded: Director Grieve

Discussion on Directors Questions and Answers:

1. The proposed extension of the timeline to complete the Solid Waste Management Plan and whether there were options regarding the First Nations consultation schedule?

Answer: This is a provincially prescribed process and must meet the Province's treaty commitments with First Nations in BC.

2. Will other aspects of the approved public consultation process continue?

Answer: Yes, the Province had already approved the process and now just added to this. And no, it is unlikely the Province will provide direct funding to cover this additional time/cost.

3. How much is a 'nominal' increase in consultation fees?

May 15, 2014

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Answer: In the \$5,000 range.

Directors requested that Staff come back with an actual number for discussion at the next SWMP Steering and Monitoring Committee meeting.

Moved: Director Rotvold Seconded: Director Baird

That the Environmental Services Committee recommends to the RDKB Board of Directors to direct Staff to extend the services contract with SNC Lavalin to August 15, 2014 with capacity for a nominal increase in contract fees.

Carried.

NEW BUSINESS

A Staff Report from Alan Stanley, General Manager of Environmental Services regarding a request from Kettle Valley Waste to align the expiry dates of RDKB contracts.

Moved: Director Baird Seconded: Director Kettle

That the Environmental Services Committee receives the Staff Report from Alan Stanley, General Manager of Environmental Services regarding a request from Kettle Valley Waste to align the expiry dates of RDKB contracts.

Discussion about the recycling industry in the West Boundary:

It was noted that there were other collectors in the area that would be able to bid on the work. There were questions about whether the RDKB was in a surplus position in receiving incentives from Multi Materials BC (MMBC). Staff responded that the value of the contract was small and the projected surplus was nearly insignificant. It was also noted that when this work comes up for re-tender, that there will have been significant changes in the BC recycling industry and the next Board may not wish to continue the work.

Moved: Director Rotvold Seconded: Director McGregor

That the Environmental Services Committee direct Staff to align the expiry dates of RDKB/Kettle Valley Waste recycling collection contracts, extending the West Boundary contract by 13 months if such amendment is permitted and funded by Multi Material BC.

Carried.

LATE (EMERGENT) ITEMS

May 15, 2014

Page 4 of 5

Next Meeting Date

Directors discussed the date for the next Environmental Services Committee Meeting with the intention of 'piggy-backing' the ES meeting with other Board business. It was said that the Board saved \$79,000 in 2013 by enacting this policy.

It was decided through consensus that the next Environmental Services Committee meeting would be held on Tuesday, June 17 at 6:30 in conjunction with the East End Services Committee.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS**QUESTION PERIOD FOR PUBLIC AND MEDIA****CLOSED (IN CAMERA) SESSION**

There will be a closed session pursuant to Section 90 (1) (e) of the Community Charter.

Moved: Director Cecchini Seconded: Director Kettle

That the Environmental Services Committee proceed to a closed meeting pursuant to Section 90 (1) (e) of the Community Charter (7:18 p.m.).

Carried

Moved: Director McGregor Seconded: Director Kettle

That the Environmental Services Committee reconvenes to the regular Environmental Services Committee Meeting (7:35 p.m.).

Carried

ADJOURNMENT

There being no further business, Director Grieve moved adjournment at 7:37 p.m.

Carried.

May 15, 2014

Page 5 of 5



**East End Services Committee
Minutes**

**Tuesday, May 20, 2014
Trail Board Room**

4:30 p.m.

Directors Present

Director A. Grieve, Chair
Director L. Worley, via teleconference
Director R. Cacchioni
Director J. Danchuk
Director P. Cecchini
Director G. Granstrom
Director B. Crockett

Staff Present:

T. Lenardon, Executive Assistant/Recording Secretary
E. Kumar, Manager of Corporate Administration

Call to Order

The Chair called the meeting to order at 4:30 p.m.

Acceptance of the Agenda (additions/deletions)

The Agenda for the May 20, 2014 East End Services Committee meeting was presented.

The Chair advised that the Delegate; Ms. Deanne Steven, Tourism Rossland was not able to attend the meeting, and it was;

Moved: Director Cacchioni Seconded: Director Crockett

***Page 1 of 7
East End Services Committee
May 20, 2014***

That the Agenda for the May 20, 2014 East End Services Committee meeting be adopted as amended.

Carried.

Minutes

The minutes of the East End Services Committee meeting held April 15, 2014 were presented.

Moved: Director Cacchioni Seconded: Director Crockett

That the minutes of the East End Services Committee meeting held April 15, 2014 be received as presented.

Carried.

Delegations

There were no delegations in attendance.

Unfinished Business

East End Services Committee Memorandum of Action Items

The East End Services Committee Memorandum of Action Items for the period ending April 30, 2014 was presented.

Moved: Director Cacchioni Seconded: Director Worley

That the East End Services Committee Memorandum of Action Items for the period ending April 30, 2014 be received as presented.

Carried.

The Committee members discussed the action items and tasks.

Director Cacchioni noted that several items are still In Progress (IP) and he inquired specifically about the timelines and completion of the In Progress Transit Services Action Items from January 15, 2014. These items include action to determine the cost of the transit service over the next three years with a reduction in peak hours to students and dialogue with the School District should service to students be reduced.

Director Cacchioni expressed concerns that these transit issues are time-sensitive and need to be discussed and decided on as soon as possible. School District No. 20 usually publishes its new school-bus schedule in June or July. Therefore, the Committee needs to decide soon whether transit costs are to be reduced by eliminating student rides.

Page 2 of 7

*East End Services Committee
May 20, 2014*

It was noted that the Chief Administrative Officer has been in contact with BC Transit respecting this matter. BC Transit continues to work towards providing a cost-estimate as well as engaging in discussions with the School District.

An action item where Staff will follow-up with BC Transit and prepare an update for the June 17th Committee meeting will be added to the Committee's Memorandum of Action Items.

New Business

T. Martin-Kootenay Boundary Regional Fire Rescue (KBRFR) Fire Chief's Monthly Report - Statistics January 2014-April 2014

The Kootenay Boundary Regional Fire Rescue Monthly Reports and Statistics from Terry Martin, Regional Fire Chief/Fire Dispatch Manager for the period January 2014 to April 2014 were presented.

Moved: Director Cecchini Seconded: Director Worley

That the Kootenay Boundary Regional Fire Rescue Monthly Reports and Statistics from Terry Martin, Regional Fire Chief/Fire Dispatch Manager for the period January 2014 to April 2014 be received as presented.

Carried.

Director Cacchioni made reference to the high volume of first-responder calls and he inquired as to which service currently is the first-responder service; fire, ambulance or police. It will be important for residents to be aware whether or not the RDKB Regional Fire services will continue to appear on scene as first-responders in the RDKB's jurisdictions.

There was a discussion regarding possible changes to first-responder protocol by BC Ambulance Service.

The Manager of Corporate Administration advised that several of the RDKB's smaller rural communities have expressed concerns that fire departments will not be first-responders once the new first-responder protocol is implemented. The RDKB Board of Directors submitted a resolution respecting this matter to the Association of Kootenay Boundary Local Governments (AKBLG) at the AKBLG Convention that was held in April. The AKBLG supported the resolution and it will be forwarded to the Union of British Columbia Municipalities (UBCM) for further review at the Convention in September.

The Committee directed the Regional Fire Chief to provide clarification around this matter in a report for the June meeting and that this task be included on the Committee's Memorandum of Action Items.

T. Martin - May 13, 2014

**re: Kootenay Boundary Regional Fire Rescue (KBRFR)
Update on Fire Services Study (Subcommittee)**

A Memorandum from Terry Martin, Regional Fire Chief/Fire Dispatch Manager, Kootenay Boundary Regional Fire Rescue dated May 13, 2014 regarding an update on the Fire Services Review Subcommittee was presented.

Moved: Director Cecchini Seconded: Director Danchuk

That the Memorandum from Terry Martin, Regional Fire Chief/Fire Dispatch Manager, Kootenay Boundary Regional Fire Rescue dated May 13, 2014 regarding an update on the Fire Services Review Subcommittee be received as presented.

Carried.

There was a discussion respecting the timeline for the completion and submission of the final report for the implementation of the Fire Service Study recommendations and the costs of such.

It was noted that a more comprehensive report focusing specifically on the implementation of the study recommendations and associated costs as well as a timeline will be provided to the Committee at the June meeting. The Chair advised that this will help with understanding possible financial and other implications for the remainder of 2014 and with making plans and decisions for the 2015 Financial Plan.

**G. Deck, Chair, Columbia Basin Trust Board of Directors
re: Columbia Basin Trust Local Government Governance Committee
Report and Recommendations**

A letter from Greg Deck, Chair, Board of Directors, Columbia Basin Trust dated May 1, 2014 and the Columbia Basin Trust Local Government Governance Committee Report and Recommendations are presented.

Moved: Director Crockett Seconded: Director Cecchini

That the letter from Greg Deck, Chair, Board of Directors, Columbia Basin Trust dated May 1, 2014 and the Columbia Basin Trust Local Government Governance Committee Report and Recommendations be received as presented.

Carried.

The Columbia Basin Trust (CBT) Local Government Governance Committee has been working to identify ways to improve the nomination and appointment process for the CBT Board of Directors.

Director Cacchioni noted that with the exception of the CBT Governance Committee's recommendation to stagger appointments, the other recommendations in the report indicate that the CBT process is in line with the RDKB's nomination and appointment process. Given the RDKB just extended the term for its CBT Board appointee for an additional two years, he inquired whether if once accepted, the staggering of appointments will be mandated and if so, when the change will occur.

As the RDKB's representative on the CBT Local Government Governance Committee, Director Crockett explained that it will take approximately four years to implement the accepted recommendations and that a phase-in period is being discussed.

Director Crockett also explained that the Governance Committee is considering two 3-year terms with a 6-year maximum for appointed Board members, but with flexibility for special circumstances. Local Governments prefer to decide how to make their own appointments, but are willing to consider the CBT's needs given the CBT is concerned about continuity of Board appointments especially in an election year where local government elected officials may change should a current CBT Board appointee not be elected to office again. The idea is that current CBT Board members would be able to finish his or her term regardless of the outcome of the local government election.

Director Cacchioni noted that once the CBT Local Government Governance Committee has adopted the recommendations, the RDKB CBT Appointment Policy will need to be revised, and it was;

Moved: Director Cacchioni Seconded: Director Crockett

That the letter from G. Deck, Chair, Columbia Basin Trust Board of Directors and the report and recommendations respecting the nomination and appointment process to the Columbia Basin Trust Board of Directors, as recommended by the Columbia Basin Trust/Local Government Governance Committee be referred to the Policy, Executive and Personnel Committee for preliminary discussions.

Carried.

J. MacLean - May 16/14
re: Charles Bailey Theatre
Proposed Marketing and Promotions Agreement

A staff report from John M. MacLean, Chief Administrative Officer dated May 16, 2014 presenting the proposed agreement with the Trail and District Arts Council (TDAC) regarding the marketing and promotion of the Charles Bailey Theater was presented.

Moved: Director Cacchioni Seconded: Director Worley

That the Staff Report from John M. MacLean, Chief Administrative Officer dated May 16, 2014 presenting the proposed agreement with the Trail and District Arts Council (TDAC) regarding the marketing and promotion of the Charles Bailey Theater be received as presented.

Carried.

The Committee discussed the proposed agreement.

It was noted that the agreement has been reviewed by the RDKB Solicitors and has been sent to the TDAC for consideration.

The proposed agreement will be presented back to the East End Services Committee once the TDAC has completed its review.

Moved: Director Cacchioni Seconded: Director Crockett

That East End Services Committee approves the proposed Marketing and Promotions Agreement between the Regional District of Kootenay Boundary and the Trail and District Arts Council in principle. **FURTHER** that subject to approval by the Trail and District Arts Council that the proposed Marketing and Promotions Agreement be forwarded the Regional District of Kootenay Boundary Board of Directors for endorsement.

Carried.

After further discussion, it was;

Moved: Director Cacchioni Seconded: Director Cecchini

That Staff prepare a press release making the public aware that the Regional District of Kootenay Boundary and the Trail and District Arts Council have entered into an agreement for the Trail and District Arts Council to assume responsibility for marketing and promoting the Charles Bailey Theatre. **FURTHER** that the press release be made public immediately upon formal endorsement of the agreement by the Regional District of Kootenay Boundary Board of Directors and by the Trail and District Arts Council.

Carried.

Late (Emergent) Items

There were no late emergent items to discuss.

Discussion of items for future agendas

There were no items for future agendas to discuss.

Question Period for Public and Media

A question period was not required.

Closed (In camera) Session

A closed session was not required.

Adjournment

There being no further business, it was;

Moved: Director Cacchioni

That the meeting be adjourned (time: 4:50 p.m.).

Carried.

TL

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : May 20, 2014

Time : 3:35 pm

Supplier : 084010 To ZUC010

Cheque Dt. : 01-Apr-2014 To 30-Apr-2014

Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
42219	04-Apr-2014	ABE030	ABELL PEST CONTROL	Cleared	131	C	73.50
42220	04-Apr-2014	AND080	ANDERSON, LINDA	Cleared	131	C	4.76
42221	04-Apr-2014	BAB060	BABIAK, FLOYD	Issued	131	C	20.40
42222	04-Apr-2014	BAI030	BAIRD, BILL	Cleared	131	C	300.00
42223	04-Apr-2014	BCC005	BCCC ENTERPRISES INC.	Cleared	131	C	787.50
42224	04-Apr-2014	BCM020	B.C. MUNICIPAL SAFETY ASSOCIATION	Cleared	131	C	42.00
42225	04-Apr-2014	BEA130	BEAVER VALLEY LIBRARY	Cleared	131	C	16,086.99
42226	04-Apr-2014	BIG060	BIG WHITE SKI RESORT LTD.	Cleared	131	C	676.20
42227	04-Apr-2014	BLA050	BLACK PRESS GROUP LTD.	Cleared	131	C	52.50
42228	04-Apr-2014	BRI001	BRINK'S CANADA LIMITED	Cleared	131	C	283.92
42229	04-Apr-2014	BRI120	BRITISH COLUMBIA SAFETY AUTHORITY	Cleared	131	C	569.00
42230	04-Apr-2014	BVC001	BV COMMUNICATIONS LTD.	Cleared	131	C	1,664.88
42231	04-Apr-2014	CAN035	CANADIAN SPRINGS	Cleared	131	C	4.89
42232	04-Apr-2014	VAL130	VALLIN	Cleared	131	C	489.92
42233	04-Apr-2014	COL240	COLUMBIA FILTER LTD.	Issued	131	C	649.29
42234	04-Apr-2014	COM170	COMMUNITY FUTURES BOUNDARY	Cleared	131	C	17,201.25
42235	04-Apr-2014	DEL070	DELL CANADA INC	Cleared	131	C	419.45
42236	04-Apr-2014	DEN060	DENKOVSKI, GORAN	Cleared	131	C	255.05
42237	04-Apr-2014	ENO010	ENORMOUS PRODUCTIONS	Cleared	131	C	456.75
42238	04-Apr-2014	FAR020	FARNUM, CARRIE	Cleared	131	C	65.72
42239	04-Apr-2014	FIR020	FIRST REGISTRY SERVICES LTD.	Cleared	131	C	35.10
42240	04-Apr-2014	FOR010	FORTISBC - ELECTRICITY	Cleared	131	C	22,844.82
42241	04-Apr-2014	FOR040	FORTIS BC - NATURAL GAS	Cleared	131	C	506.42
42242	04-Apr-2014	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	131	C	350.85
42243	04-Apr-2014	GOL100	GOLDSBURY, CORRIE	Cleared	131	C	82.00
42244	04-Apr-2014	GRA170	GRAND FORKS PUBLIC LIBRARY	Cleared	131	C	88,252.75
42245	04-Apr-2014	GRE030	GREYHOUND COURIER EXPRESS	Cleared	131	C	42.79
42246	04-Apr-2014	GRE080	GRESLEY-JONES, KEN	Cleared	131	C	100.00
42247	04-Apr-2014	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	131	C	47.61
42248	04-Apr-2014	HIR010	HIRAM, JANICE	Cleared	131	C	217.00
42249	04-Apr-2014	HOP030	HOPE, LOIS	Cleared	131	C	73.34
42250	04-Apr-2014	INS010	INSURANCE CORPORATION OF BC	Cleared	131	C	679.00
42251	04-Apr-2014	JON025	JONES, SHIRLEY & WAYNE	Cleared	131	C	14.29
42252	04-Apr-2014	JUS010	JUSTICE INSTITUTE OF B.C.	Cleared	131	C	31,692.44
42253	04-Apr-2014	KOO210	KOOTENAY VALLEY WATER CO.	Cleared	131	C	111.30
42254	04-Apr-2014	KOR020	KORMENDY, CHRIS	Cleared	131	C	37.62
42255	04-Apr-2014	LAN010	LAND TITLE & SURVEY AUTHORITY OF BC	Cleared	131	C	24.20
42256	04-Apr-2014	LIN080	LINDSTEIN, LYNN	Cleared	131	C	23.81
42257	04-Apr-2014	LOR010	LORDCO PARTS LTD.	Cleared	131	C	91.78
42258	04-Apr-2014	MAC020	MACLEAN, JOHN	Issued	131	C	21.00
42259	04-Apr-2014	MAR006	MARINO WHOLESALE LTD.	Cleared	131	C	207.35
42260	04-Apr-2014	MAR220	MARSHALL, FRED	Cleared	131	C	172.50
42261	04-Apr-2014	MCG002	MCGREGOR, GRACE	Cleared	131	C	300.00
42262	04-Apr-2014	MER080	MERCER	Cleared	131	C	2,310.00
42263	04-Apr-2014	MIN030	MINISTER OF FINANCE	Cleared	131	C	9,525.75
42264	04-Apr-2014	OME040	OMEGA COMMUNICATIONS LTD.	Cleared	131	C	47.61
42265	04-Apr-2014	ORC010	ORCHARD FORD SALES LTD.	Cleared	131	C	56.03
42266	04-Apr-2014	PHE020	PHELAN, TEJAY	Cleared	131	C	65.72
42267	04-Apr-2014	REB001	REBELATO MORNING PERK	Cleared	131	C	251.94
42268	04-Apr-2014	REC510	RECEIVER GENERAL FOR CANADA	Cleared	131	C	421.00
42269	04-Apr-2014	RED150	RED MOUNTAIN ACADEMIES	Cleared	131	C	8,450.00
42270	04-Apr-2014	RIE010	RIEBERGER, CALLA	Issued	131	C	10.57
42271	04-Apr-2014	RUS010	RUSSELL, ROLY	Cleared	131	C	200.00
42272	04-Apr-2014	SHA030	SHAW CABLE	Cleared	131	C	179.20

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Cheque Register-Summary-Bank



AP5090

Page : 2

Date : May 20, 2014

Time : 3:35 pm

Supplier : 084010 To ZUC010
 Cheque Dt. : 01-Apr-2014 To 30-Apr-2014
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
42273	04-Apr-2014	SPC010	SOCIETY FOR PREVENTION OF CRUELTY TC	Issued	131	C	7,878.26
42274	04-Apr-2014	SPE030	SPEEDPRO SIGNS PLUS	Cleared	131	C	235.20
42275	04-Apr-2014	SWA090	SWANSON, KIM	Cleared	131	C	25.57
42276	04-Apr-2014	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	131	C	14,731.55
42277	04-Apr-2014	TEL002	TELUS MOBILITY	Cleared	131	C	3,180.79
42278	04-Apr-2014	THE010	THE SOURCE	Cleared	131	C	526.38
42279	04-Apr-2014	THE410	THE BOUNDARY SENTINEL	Cleared	131	C	200.00
42280	04-Apr-2014	TRA020	TRAIL CLEANERS & LAUNDRY LTD.	Cleared	131	C	8.67
42281	04-Apr-2014	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	131	C	17.49
42282	04-Apr-2014	TRE070	TREMBLAY, DONNA	Cleared	131	C	50.95
42283	04-Apr-2014	TRO040	TROPHY DEN & GIFT SHOP	Cleared	131	C	256.60
42284	04-Apr-2014	VAB010	VAB ENTERPRISES	Cleared	131	C	682.50
42285	04-Apr-2014	VIS050	VISTA RADIO LTD.	Cleared	131	C	93.87
42286	04-Apr-2014	WAL080	WAL MART CANADA CORP	Cleared	131	C	80.37
42287	04-Apr-2014	WAL090	WALKER, KELLY	Cleared	131	C	68.80
42288	04-Apr-2014	WAN050	WANETA AUTO AND EQUIPMENT REPAIR INC	Cleared	131	C	12,670.66
42289	04-Apr-2014	WES320	WEST KOOTENAY PEST CONTROL	Cleared	131	C	115.76
42290	04-Apr-2014	WOR100	WORLEY, LINDA	Cleared	131	C	300.00
42291	04-Apr-2014	WOR130	WORSNOP, SCOTT	Issued	131	C	12.95
42292	04-Apr-2014	WRI020	WRIGHT, DARLENE	Cleared	131	C	19.04
42293	04-Apr-2014	WUR010	WURFLINGER, JOHN & WENDY	Cleared	131	C	47.62
42323	09-Apr-2014	CIB010	CIBC VISA	Cleared	134	C	8,811.38
42324	11-Apr-2014	ACE010	A.C.E. COURIER SERVICES	Cleared	143	C	241.74
42325	11-Apr-2014	ACK020	ACKLANDS-GRAINGER INC.	Cleared	143	C	44.51
42326	11-Apr-2014	AMF010	AM FORD	Cleared	143	C	418.07
42327	11-Apr-2014	AQU020	AQUAM SPECIALISTE AQUATIQUE INC.	Cleared	143	C	244.84
42328	11-Apr-2014	ATL010	ATLAS FIRE & SAFETY EQUIPMENT LTD.	Cleared	143	C	970.28
42329	11-Apr-2014	AVI010	AVIS, DIANA	Cleared	143	C	23.81
42330	11-Apr-2014	BAI020	BAILEY, JO	Issued	143	C	41.34
42331	11-Apr-2014	BAI030	BAIRD, BILL	Issued	143	C	1,686.28
42332	11-Apr-2014	BAT020	BATCH, ROBYN	Cleared	143	C	12.29
42333	11-Apr-2014	BEA036	BEAR ENVIRONMENTAL LTD.	Cleared	143	C	15,856.58
42334	11-Apr-2014	BEA220	BEAVER VALLEY SKATING CLUB	Cancelled	144	C	0.00
42335	11-Apr-2014	BIG060	BIG WHITE SKI RESORT LTD.	Cleared	143	C	1,441.93
42336	11-Apr-2014	BOU460	BOUNDARY EXCAVATING	Cleared	143	C	498.75
42337	11-Apr-2014	CAC020	CACCHIONI, ROBERT CAESAR	Cleared	143	C	100.00
42338	11-Apr-2014	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	143	C	115.12
42339	11-Apr-2014	CAN170	CANADA POST CORP	Cleared	143	C	73.28
42340	11-Apr-2014	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Issued	143	C	238.44
42341	11-Apr-2014	CAP030	CAPUTO, MARLO	Cleared	143	C	64.47
42342	11-Apr-2014	CEC010	CECCHINI, PATRICIA	Cleared	143	C	82.24
42343	11-Apr-2014	VAL130	VALLEN	Cleared	143	C	22.68
42344	11-Apr-2014	CHI080	CHINA CREEK INTERNET SERVICE	Cleared	143	C	939.46
42345	11-Apr-2014	CHR003	CHRISTMAN, MARTIN RUSSELL	Issued	143	C	63.38
42346	11-Apr-2014	CHR030	CHRISTINA LAKE FIRE DEPT	Issued	143	C	2,968.00
42347	11-Apr-2014	CIE020	CI EXCAVATING	Cleared	143	C	68.25
42348	11-Apr-2014	CIM020	CIMS LIMITED PARTNERSHIP	Cleared	143	C	469.73
42349	11-Apr-2014	CIN001	CINTAS THE UNIFORM PEOPLE	Cleared	143	C	79.52
42350	11-Apr-2014	CLE050	CLEARTECH INDUSTRIES	Cleared	143	C	189.30
42351	11-Apr-2014	COL017	COLBACHINI, CHERYL ANN	Cleared	143	C	202.50
42352	11-Apr-2014	COL024	COLUMBIA TRUCK CENTERS	Cleared	143	C	268.75
42353	11-Apr-2014	COL240	COLUMBIA FILTER LTD.	Issued	143	C	45.61
42354	11-Apr-2014	COL370	COLENZO, KIM	Issued	143	C	18.36

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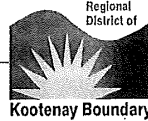
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42355	11-Apr-2014	COO050	COOKSON MOTORS LTD.	Cleared	143	C	738.65
42356	11-Apr-2014	CRO060	CROCKETT, BERT	Cleared	143	C	50.00
42357	11-Apr-2014	DEA060	DEAN, DONNA	Cleared	143	C	984.50
42358	11-Apr-2014	DEL070	DELL CANADA INC	Cleared	143	C	49.27
42359	11-Apr-2014	DHC010	DHC COMMUNICATIONS INC.	Cleared	143	C	1,278.11
42360	11-Apr-2014	DOM020	DORMAR CONSTRUCTION MANAGEMENT	Cleared	143	C	3,256.59
42361	11-Apr-2014	DUN070	DUNSDON, DICK	Cleared	143	C	75.00
42362	11-Apr-2014	EAR020	EARTH MANAGEMENT LTD.	Cleared	143	C	4,357.97
42363	11-Apr-2014	ESP010	ESPOSITO'S CAFFE AMERICANO	Cleared	143	C	336.25
42364	11-Apr-2014	FAI030	FAIRBANK ARCHITECTS LTD	Cleared	143	C	18.00
42365	11-Apr-2014	FIB001	FIBRE TECH	Cleared	143	C	6,201.62
42366	11-Apr-2014	FIG010	FIGURE 11 CONSULTING INC.	Cleared	143	C	157.50
42367	11-Apr-2014	FIN030	FINNING (CANADA) CREDIT DEPT.	Cleared	143	C	5,117.12
42368	11-Apr-2014	FOR010	FORTISBC - ELECTRICITY	Cleared	143	C	6,749.97
42369	11-Apr-2014	FOR040	FORTIS BC - NATURAL GAS	Cleared	143	C	14,775.58
42370	11-Apr-2014	FOU080	FOUR STAR COMMUNICATIONS INC.	Cleared	143	C	214.99
42371	11-Apr-2014	FRE100	FREEMAN, CHAD, R.	Cancelled	182	C	0.00
42372	11-Apr-2014	FRI100	FRITO LAY CANADA	Cleared	143	C	33.71
42373	11-Apr-2014	FRU010	THE VILLAGE OF FRUITVALE	Cleared	143	C	170.00
42374	11-Apr-2014	FRU020	FRUITVALE CO-OP	Cleared	143	C	203.70
42375	11-Apr-2014	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	143	C	94.24
42376	11-Apr-2014	GIN010	GINALIAS, JEFFREY, L	Cleared	143	C	886.22
42377	11-Apr-2014	GOL100	GOLDSBURY, CORRIE	Cleared	143	C	87.24
42378	11-Apr-2014	GRA050	GRAND FORKS HOME HARDWARE	Cleared	143	C	115.28
42379	11-Apr-2014	GRA401	GRANT, RYAN, MICHAEL	Issued	143	C	225.00
42380	11-Apr-2014	GRE030	GREYHOUND COURIER EXPRESS	Cleared	143	C	157.61
42381	11-Apr-2014	GRI010	GRIEVE, ALI K.	Cleared	143	C	1,293.71
42382	11-Apr-2014	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	143	C	89.75
42383	11-Apr-2014	HAA010	HAAS, IRENE D.	Cleared	143	C	840.00
42384	11-Apr-2014	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	143	C	31.86
42385	11-Apr-2014	HOO040	HOODLE, MELINA C	Cleared	143	C	78.00
42386	11-Apr-2014	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Cleared	143	C	1,250.35
42387	11-Apr-2014	IMP020	IMPERIAL OIL LIMITED	Cleared	143	C	325.94
42388	11-Apr-2014	INL070	INLAND ALLCARE	Cleared	143	C	5,696.13
42389	11-Apr-2014	INN010	INNOV 8 DS DIGITAL SOLUTIONS	Cleared	143	C	99.12
42390	11-Apr-2014	JJH010	J.J.H. ENTERPRISES	Cleared	143	C	581.99
42391	11-Apr-2014	JOH012	JOHNSON, KIM, IN TRUST	Cleared	143	C	185.42
42392	11-Apr-2014	JON080	JONES, COURTENAY	Cleared	143	C	55.23
42393	11-Apr-2014	KET170	KETTLE VALLEY WASTE LTD.	Cleared	143	C	301.98
42394	11-Apr-2014	KET180	KETTLE, ALBERT	Cleared	143	C	219.52
42395	11-Apr-2014	KLA010	KLASSEN, TIMOTHY	Issued	143	C	225.00
42396	11-Apr-2014	KOK020	KOKIW, DAVID	Cleared	143	C	16.83
42397	11-Apr-2014	KOO210	KOOTENAY VALLEY WATER CO.	Cleared	143	C	58.00
42398	11-Apr-2014	LEN030	LENARDUZZI, LOUANN	Cleared	143	C	591.00
42399	11-Apr-2014	LIN060	LINDAL, DAVID	Issued	143	C	16.83
42400	11-Apr-2014	LOR010	LORDCO PARTS LTD.	Cleared	143	C	125.14
42401	11-Apr-2014	MAC100	MACKEY, JOHN	Issued	143	C	116.14
42402	11-Apr-2014	MAD040	MADDIGAN, KENT	Issued	143	C	92.95
42403	11-Apr-2014	MAR006	MARINO WHOLESALE LTD.	Cleared	143	C	107.07
42404	11-Apr-2014	MCG002	MCGREGOR, GRACE	Cleared	143	C	1,268.24
42405	11-Apr-2014	MOH020	MOHAWK CANADA LTD.	Cleared	143	C	4,246.48
42406	11-Apr-2014	MOR010	MORRISSEY CREEK BUILDING SUPPLIES (19	Cleared	143	C	422.52
42407	11-Apr-2014	MOR011	MORISSETTE, DANIELLE	Cleared	143	C	18.76

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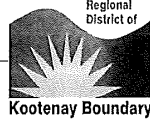
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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
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42408	11-Apr-2014	MOU100	MOUNTAIN MEDIA	Cleared	143	C	418.95
42409	11-Apr-2014	MUN050	MUNICIPAL INSURANCE ASSOC. OF B. C.	Cleared	143	C	15,909.14
42410	11-Apr-2014	OKT010	OK TIRE STORE	Cleared	143	C	332.52
42411	11-Apr-2014	PAA010	PAACKUNAINEN, JEFF	Cleared	143	C	500.00
42412	11-Apr-2014	PAR050	PARSLOW LOCK & SAFE	Cleared	143	C	150.28
42413	11-Apr-2014	PET010	PETRO CANADA	Cleared	143	C	5,587.25
42414	11-Apr-2014	POW100	POWER TECH ELECTRIC LTD.	Cleared	143	C	1,652.90
42415	11-Apr-2014	PUR020	PUROLATOR COURIER LTD.	Cleared	143	C	25.29
42416	11-Apr-2014	QUA020	QUALITY SAW & KNIFE LTD.	Cleared	143	C	364.92
42417	11-Apr-2014	RAC010	RACE TRAC FUELS	Cleared	143	C	600.97
42418	11-Apr-2014	REC010	RECEIVER GENERAL FOR CANADA	Cleared	143	C	125,260.46
42419	11-Apr-2014	ROC030	ROCKY MOUNTAIN PHOENIX	Cleared	143	C	2,694.96
42420	11-Apr-2014	ROC050	ROCKY MOUNTAIN AGENCIES.	Cleared	143	C	1,720.49
42421	11-Apr-2014	ROD040	RODON VENTURES DBA JOGAS 2009	Cleared	143	C	110.00
42422	11-Apr-2014	ROD060	RODGER, COLLENE M.	Cleared	143	C	19.43
42423	11-Apr-2014	ROS450	ROSS, ANDREA	Cleared	143	C	46.12
42424	11-Apr-2014	ROT030	ROTVOLD, MARGUERITE	Cleared	143	C	684.05
42425	11-Apr-2014	SEL010	SELECT OFFICE PRODUCTS	Cleared	143	C	239.32
42426	11-Apr-2014	SEL050	SELKIRK COLLEGE (GRAND FORKS)	Issued	143	C	50.00
42427	11-Apr-2014	SEL160	SELKIRK SECURITY SERVICE	Cleared	143	C	134.24
42428	11-Apr-2014	SER020	SERPENT AQUATICS LTD.	Cleared	143	C	357.00
42429	11-Apr-2014	SHA030	SHAW CABLE	Cleared	143	C	873.77
42430	11-Apr-2014	SKE010	SK ELECTRONICS LTD.	Cleared	143	C	431.77
42431	11-Apr-2014	SLU015	SLUBOWSKI, MEGAN	Cleared	143	C	40.09
42432	11-Apr-2014	SMI100	SMITH CAMERON PROCESS SOLUTIONS	Cleared	143	C	856.92
42433	11-Apr-2014	SPE030	SPEEDPRO SIGNS PLUS	Cleared	143	C	232.68
42434	11-Apr-2014	STA013	STANDEN, TYLER	Cleared	143	C	197.15
42435	11-Apr-2014	STE025	STEWART, KENNETH	Cleared	143	C	1,067.13
42436	11-Apr-2014	STI010	STICK CHECK	Cleared	143	C	76.57
42437	11-Apr-2014	TEL050	TELUS SERVICES INC.	Cleared	143	C	6,278.72
42438	11-Apr-2014	THE001	TRAVEL MEDICINE & VACCINATION CENTRE	Cleared	143	C	120.00
42439	11-Apr-2014	TIL010	TILLER, MEGAN	Cleared	143	C	89.59
42440	11-Apr-2014	TOM040	TOMASHEWSKY, ROSANNE	Cleared	143	C	25.00
42441	11-Apr-2014	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	143	C	47.46
42442	11-Apr-2014	VAN025	VAN HOOGEVEST, ERIC	Issued	143	C	225.00
42443	11-Apr-2014	VAN060	VAN KAM FREIGHTWAYS LTD.	Cleared	143	C	183.94
42444	11-Apr-2014	VAN070	VAN HOUTTE COFFEE SERVICE	Cleared	143	C	90.00
42445	11-Apr-2014	VEN010	VENTURE MECHANICAL SYSTEMS LTD	Cleared	143	C	16,546.95
42446	11-Apr-2014	VIS050	VISTA RADIO LTD.	Cleared	143	C	803.25
42447	11-Apr-2014	WAL004	WALLACE, KATHY	Cleared	143	C	50.00
42448	11-Apr-2014	WAL080	WAL MART CANADA CORP	Cleared	143	C	84.97
42449	11-Apr-2014	WEB060	WEBBER, TABATHA	Cleared	143	C	37.85
42450	11-Apr-2014	WIR020	WIRSCH, LARRY E	Cleared	143	C	47.62
42451	11-Apr-2014	WOR100	WORLEY, LINDA	Cleared	143	C	156.60
42452	11-Apr-2014	YOR010	YORSTON, DAVID	Cleared	143	C	16.83
42454	16-Apr-2014	ACE010	A.C.E. COURIER SERVICES	Issued	153	C	231.58
42455	16-Apr-2014	ACK020	ACKLANDS-GRAINGER INC.	Cleared	153	C	79.69
42456	16-Apr-2014	AIR001	AIR LIQUIDE CANADA INC.	Cleared	153	C	18.40
42457	16-Apr-2014	ALP030	ALPINE DISPOSAL & RECYCLING	Cleared	153	C	79,647.58
42458	16-Apr-2014	AND060	ANDISON, R. MARK	Cleared	153	C	283.35
42459	16-Apr-2014	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	Cleared	153	C	761.60
42460	16-Apr-2014	BIG030	BIG WHITE WATER UTILITY LTD.	Issued	153	C	7,371.94
42461	16-Apr-2014	BIG050	BIG WHITE CENTRAL RESERVATIONS LTD.	Issued	153	C	282.57

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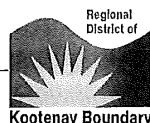
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Seq : Cheque No. Status : All
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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
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42463	16-Apr-2014	BLA050	BLACK PRESS GROUP LTD.	Cleared	153	C	2,238.74
42464	16-Apr-2014	BRE090	BREDBECK, HAROLD	Cleared	153	C	447.10
42465	16-Apr-2014	BVC001	BV COMMUNICATIONS LTD.	Cleared	153	C	1,988.00
42466	16-Apr-2014	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	153	C	94.41
42467	16-Apr-2014	CAN170	CANADA POST CORP	Cleared	153	C	300.99
42468	16-Apr-2014	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Issued	153	C	239.62
42469	16-Apr-2014	CAN680	CANADIAN RED CROSS	Issued	153	C	229.05
42470	16-Apr-2014	CAR012	CARO ANALYTICAL SERVICES	Issued	153	C	2,119.43
42471	16-Apr-2014	CAS016	CASCADES RECOVERY INC.	Cleared	153	C	2,884.52
42472	16-Apr-2014	VAL130	VALLIN	Issued	153	C	836.96
42473	16-Apr-2014	CHA030	CHALLENGER AUTO DETAILING	Cleared	153	C	157.50
42474	16-Apr-2014	CHE050	CHERRY HILL COFFEE INC.	Cleared	153	C	114.10
42475	16-Apr-2014	CHR440	CHRISTINA GATEWAY DEVELOPMENT ASSO	Cleared	153	C	15,000.00
42476	16-Apr-2014	CIB010	CIBC VISA	Cleared	153	C	1,555.01
42477	16-Apr-2014	CIE020	CI EXCAVATING	Cleared	153	C	556.50
42478	16-Apr-2014	CLA130	CLARITY DEVELOPMENT CONSULTING INC.	Issued	153	C	262.50
42479	16-Apr-2014	COL025	COLE-PARMER CANADA INC A/S M9027C	Issued	153	C	304.86
42480	16-Apr-2014	COL090	COLUMBIA RECYCLE	Issued	153	C	470.00
42481	16-Apr-2014	COM012	COMPOSTING COUNCIL OF CANADA	Cleared	153	C	630.00
42482	16-Apr-2014	COM020	COMMISSIONAIRES BRITISH COLUMBIA	Cleared	153	C	9,030.00
42483	16-Apr-2014	COM170	COMMUNITY FUTURES BOUNDARY	Issued	153	C	336.00
42484	16-Apr-2014	COR110	CORIX CONTROL SOLUTIONS	Cancelled	182	C	0.00
42485	16-Apr-2014	CRO050	CROSSMAN, STEVEN J.	Cleared	153	C	1,046.00
42486	16-Apr-2014	DOM010	DOMMASCH, RON	Cleared	153	C	500.00
42487	16-Apr-2014	DOM030	DOMINION GOVLAW LLP	Cleared	153	C	107.52
42488	16-Apr-2014	DUE020	DUECK, TIM	Cleared	153	C	257.04
42489	16-Apr-2014	FED020	FEDERATED CO-OPERATIVES LTD.	Cleared	153	C	297.08
42490	16-Apr-2014	FER050	FERRO, CAROL	Cleared	153	C	80.48
42491	16-Apr-2014	FER130	FERRARO, BRIDGET	Cleared	153	C	92.95
42492	16-Apr-2014	FIR190	FIRE SAFETY CANADA	Cleared	153	C	270.38
42493	16-Apr-2014	FOR010	FORTISBC - ELECTRICITY	Cleared	153	C	381.65
42494	16-Apr-2014	FOR040	FORTIS BC - NATURAL GAS	Cleared	153	C	754.24
42495	16-Apr-2014	FRU070	FRUITVALE FIRE DEPT	Cleared	153	C	442.00
42496	16-Apr-2014	GEN040	GENELLE VOLUNTEER FIRE DEPT	Issued	153	C	442.00
42497	16-Apr-2014	GRA050	GRAND FORKS HOME HARDWARE	Cleared	153	C	45.57
42498	16-Apr-2014	GRE030	GREYHOUND COURIER EXPRESS	Cleared	153	C	189.85
42499	16-Apr-2014	GUI001	GUILLEVIN INTERNATIONAL INC.	Cleared	153	C	216.20
42500	16-Apr-2014	HAC020	HACH SALES AND SERVICE CANADA LTD.	Issued	153	C	324.25
42501	16-Apr-2014	HAL010	HALL PRINTING	Cleared	153	C	793.34
42502	16-Apr-2014	HEN080	HENSCHALL, DONNA	Cleared	153	C	65.72
42503	16-Apr-2014	HOW020	HOWALD, SARA	Cleared	153	C	76.29
42504	16-Apr-2014	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Cleared	153	C	206.06
42505	16-Apr-2014	IMP100	IMPERIAL DATA SUPPLY CORP.	Cleared	153	C	53.75
42506	16-Apr-2014	INL070	INLAND ALLCARE	Issued	153	C	154.43
42507	16-Apr-2014	INT140	INTERIOR HEALTH	Cleared	153	C	150.00
42508	16-Apr-2014	JAM020	RJAMES MANAGEMENT GROUP	Cleared	153	C	12.97
42509	16-Apr-2014	JJH010	J.J.H. ENTERPRISES	Cleared	153	C	10.00
42510	16-Apr-2014	JON060	JONES, FRANCES	Cleared	153	C	73.34
42511	16-Apr-2014	JUS010	JUSTICE INSTITUTE OF B.C.	Cleared	153	C	571.50
42512	16-Apr-2014	KET170	KETTLE VALLEY WASTE LTD.	Cleared	153	C	34,692.91
42513	16-Apr-2014	KLE020	KLEIN, MIRANDA	Cleared	153	C	210.00
42514	16-Apr-2014	KOO210	KOOTENAY VALLEY WATER CO.	Issued	153	C	31.80

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Supplier : 084010 To ZUC010

Cheque Dt. : 01-Apr-2014 To 30-Apr-2014

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Seq : Cheque No. Status : All

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42516	16-Apr-2014	LAJ010	LAJEUNESSE, CARRIE L	Issued	153	C	23.81
42517	16-Apr-2014	LEN002	LENARDON, THEREŞA	Cleared	153	C	283.35
42518	16-Apr-2014	LIB010	LIBERTY FOOD STORES	Cleared	153	C	67.23
42519	16-Apr-2014	LOC050	LOCAL GOVERNMENT MANAGEMENT ASSOC	Cleared	153	C	446.25
42520	16-Apr-2014	LOR010	LORDCO PARTS LTD.	Cleared	153	C	257.81
42521	16-Apr-2014	MAC070	MACFARLANE, JENNIFER	Issued	153	C	365.00
42522	16-Apr-2014	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Cleared	153	C	639.32
42523	16-Apr-2014	MAR006	MARINO WHOLESALE LTD.	Issued	153	C	700.19
42524	16-Apr-2014	MES010	MESCHI, CHRISTINE	Issued	153	C	110.38
42525	16-Apr-2014	MIN040	MINISTER OF FINANCE	Issued	153	C	29.70
42526	16-Apr-2014	MON040	MONTROSE FIRE DEPARTMENT	Issued	153	C	442.00
42527	16-Apr-2014	MOU100	MOUNTAIN MEDIA	Issued	153	C	2,415.00
42528	16-Apr-2014	MUN100	MUNICIPAL MEDIA INC.	Issued	153	C	276.15
42529	16-Apr-2014	NOR190	NORTHERN TRAILER	Cleared	153	C	106.05
42530	16-Apr-2014	PAS060	THE PASTRY SHOP	Issued	153	C	232.80
42531	16-Apr-2014	PEN040	PENNYWISE	Cleared	153	C	307.94
42532	16-Apr-2014	PRA040	PRAXAIR DISTRIBUTION	Issued	153	C	853.36
42533	16-Apr-2014	PUR020	PUROLATOR COURIER LTD.	Cleared	153	C	144.42
42534	16-Apr-2014	QUA020	QUALITY SAW & KNIFE LTD.	Issued	153	C	452.74
42535	16-Apr-2014	RIC010	RICOH CANADA INC.	Cleared	153	C	10,634.72
42536	16-Apr-2014	RID010	RIDGETOP MEAT PIES	Issued	153	C	5,925.00
42537	16-Apr-2014	RIT020	RITWAY MECHANICAL REPAIR LTD.	Issued	153	C	29,333.40
42538	16-Apr-2014	RIV110	RIVERSIDE ART SOCIETY	Issued	153	C	200.00
42539	16-Apr-2014	ROC050	ROCKY MOUNTAIN AGENCIES	Issued	153	C	1,406.32
42540	16-Apr-2014	ROS140	ROSSLAND FIRE DEPT.	Issued	153	C	442.00
42541	16-Apr-2014	SEC040	SECURIGUARD SERVICES LIMITED	Cleared	153	C	20,603.73
42542	16-Apr-2014	SEL010	SELECT OFFICE PRODUCTS	Issued	153	C	36.34
42543	16-Apr-2014	SFE010	SFE LTD.	Cleared	153	C	5,286.75
42544	16-Apr-2014	SMI100	SMITH CAMERON PROCESS SOLUTIONS	Cleared	153	C	1,352.96
42545	16-Apr-2014	SOL010	L. SOLIGO & ASSOCIATES LTD.	Cleared	153	C	2,940.00
42546	16-Apr-2014	STA007	DESJARDINS CARD SERVICES	Cleared	153	C	51.77
42547	16-Apr-2014	STR006	STROUD, ROBERT	Cleared	153	C	140.00
42548	16-Apr-2014	TAK015	TAKE A HIKE YOUTH AT RISK FOUNDATION	Cleared	153	C	2,354.00
42549	16-Apr-2014	TEA020	TEASDALE, BRYAN	Issued	153	C	616.94
42550	16-Apr-2014	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Cleared	153	C	2,240.12
42551	16-Apr-2014	TEN015	TENNANT, CRYSTAL	Issued	153	C	55.83
42552	16-Apr-2014	TER010	TERRA NOVA MOTOR INN	Issued	153	C	152.50
42553	16-Apr-2014	THE140	THE WOODEN SPOON BISTRO & BAKE SHOF	Issued	153	C	263.23
42554	16-Apr-2014	TIG020	TIGER TEL	Cleared	153	C	395.85
42555	16-Apr-2014	TRA029	TRAIL COFFEE & TEA COMPANY	Cleared	153	C	100.00
42556	16-Apr-2014	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	153	C	258.28
42557	16-Apr-2014	VAL020	VALKYRIE LAW GROUP LLP	Cleared	153	C	6,582.34
42558	16-Apr-2014	VAL110	EMILY, VALIANT	Issued	153	C	470.00
42559	16-Apr-2014	VEN010	VENTURE MECHANICAL SYSTEMS LTD	Cleared	153	C	809.01
42560	16-Apr-2014	VIS050	VISTA RADIO LTD.	Issued	153	C	738.15
42561	16-Apr-2014	WAL080	WAL MART CANADA CORP	Issued	153	C	29.03
42562	16-Apr-2014	WAR040	WARFIELD FIRE DEPT. SOCIAL CLUB	Issued	153	C	442.00
42563	16-Apr-2014	WAS010	WASTE MANAGEMENT	Issued	153	C	514.10
42564	16-Apr-2014	WES012	WESTKEY GRAPHICS	Cleared	153	C	106.40
42565	16-Apr-2014	WES025	WESTEK CONTROLS LTD.	Issued	153	C	29,999.97
42566	16-Apr-2014	WHO010	WHOLESALE FIRE & RESCUE LTD.	Issued	153	C	28.71
42567	16-Apr-2014	XER010	XEROX CANADA LTD.	Issued	153	C	8.87

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Cheque Register-Summary-Bank



AP5090

Page : 7

Date : May 20, 2014

Time : 3:35 pm

Supplier : 084010 To ZUC010

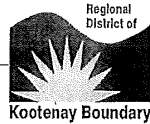
Cheque Dt. : 01-Apr-2014 To 30-Apr-2014

Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
42568	16-Apr-2014	YEF010	YE FLOWER SHOPPE	Issued	153	C	65.10
42569	16-Apr-2014	WOR010	WORKER'S COMPENSATION BOARD OF BC	Cleared	155	C	39,969.21
42578	25-Apr-2014	ACK020	ACKLANDS-GRAINGER INC.	Issued	160	C	163.03
42579	25-Apr-2014	ALP002	ALPINE SIGNS & GRAPHICS	Issued	160	C	291.20
42580	25-Apr-2014	ALP030	ALPINE DISPOSAL & RECYCLING	Issued	160	C	227.47
42581	25-Apr-2014	ASH030	ASHMAN, DANIEL	Issued	160	C	194.29
42582	25-Apr-2014	BEA041	BEAVER VALLEY UNITED CHURCH	Issued	160	C	4,942.50
42583	25-Apr-2014	BEA220	BEAVER VALLEY SKATING CLUB	Issued	160	C	3,792.12
42584	25-Apr-2014	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	Issued	160	C	510.00
42585	25-Apr-2014	BIG015	BIG WHITE GAS UTILITY LTD.	Issued	160	C	2,006.51
42586	25-Apr-2014	BIG025	BIG WHITE SEWER UTILITY LTD.	Issued	160	C	152.78
42587	25-Apr-2014	BLA050	BLACK PRESS GROUP LTD.	Cleared	160	C	105.00
42588	25-Apr-2014	BOR110	BORSATO, CATHY	Issued	160	C	92.95
42589	25-Apr-2014	BRA100	BRACE, CAROL I.	Issued	160	C	50.95
42590	25-Apr-2014	BRA110	BRACE, KENNETH ELGIN	Issued	160	C	23.81
42591	25-Apr-2014	BVC001	BV COMMUNICATIONS LTD.	Issued	160	C	229.55
42592	25-Apr-2014	CAB030	CABA FASHIONS	Issued	160	C	342.72
42593	25-Apr-2014	CAN130	CANADIAN UNION OF PUBLIC EMPLOYEES -	Issued	160	C	3,951.48
42594	25-Apr-2014	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Cleared	160	C	446.50
42595	25-Apr-2014	CAR011	CAREER DEVELOPMENT SERVICES	Issued	160	C	4,998.40
42596	25-Apr-2014	VAL130	VALLIN	Issued	160	C	31.71
42597	25-Apr-2014	CHA030	CHALLENGER AUTO DETAILING	Issued	160	C	157.50
42598	25-Apr-2014	CIN001	CINTAS THE UNIFORM PEOPLE	Issued	160	C	39.76
42599	25-Apr-2014	COS010	COSMO TAILORING	Issued	160	C	207.90
42600	25-Apr-2014	DEA060	DEAN, DONNA	Issued	160	C	35.00
42601	25-Apr-2014	DEN070	DENNIS, JANE	Issued	160	C	73.34
42602	25-Apr-2014	EAG010	EAGLE MOUNTAIN CUSTOM METALWORKS L	Issued	160	C	241.04
42603	25-Apr-2014	ENO010	ENORMOUS PRODUCTIONS	Issued	160	C	2,632.35
42604	25-Apr-2014	FIR040	FIREFIGHTERS ASSOCIATION	Issued	160	C	3,564.50
42605	25-Apr-2014	FOR110	FORWARD LAW LLP IN TRUST	Issued	160	C	5,649.54
42606	25-Apr-2014	GES010	SONEPAR CANADA INC - GESCAN WEST	Cleared	160	C	376.38
42607	25-Apr-2014	GIN010	GINALIAS, JEFFREY, L	Issued	160	C	35.00
42608	25-Apr-2014	GRA042	GRAYSON, HOLLY	Issued	160	C	194.29
42609	25-Apr-2014	GRA055	GRAND FORKS RENOVATION CENTRE LTD.	Issued	160	C	398.94
42610	25-Apr-2014	GRA100	GRAND FORKS GLASS	Issued	160	C	453.60
42611	25-Apr-2014	GRE080	GRESLEY-JONES, KEN	Issued	160	C	87.00
42612	25-Apr-2014	HAL010	HALL PRINTING	Cleared	160	C	567.83
42613	25-Apr-2014	HAL060	HALL'S BASICS & GIFTS LTD	Cleared	160	C	421.91
42614	25-Apr-2014	HAW005	HAWKINS, ERIC	Issued	160	C	194.29
42615	25-Apr-2014	INT040	INTEGRA TIRE AUTO CENTRE	Issued	160	C	98.56
42616	25-Apr-2014	INT050	INTERIOR ROOFING LTD	Issued	160	C	1,358.70
42617	25-Apr-2014	INT140	INTERIOR HEALTH	Issued	160	C	325.00
42618	25-Apr-2014	IRI010	IRIDIA MEDICAL INC.	Cleared	160	C	681.18
42619	25-Apr-2014	JAR010	JARVIE, JEANNETTE	Issued	160	C	83.96
42620	25-Apr-2014	JOH014	BASSETT-SMITH, JOHN	Issued	160	C	1,620.00
42621	25-Apr-2014	JOH230	JOHNSON, KIM	Issued	160	C	35.58
42622	25-Apr-2014	JUS010	JUSTICE INSTITUTE OF B.C.	Cleared	160	C	548.58
42623	25-Apr-2014	KON001	KONE INC.	Issued	160	C	295.13
42624	25-Apr-2014	KOO200	KOOTENAY COFFEE COMPANY	Issued	160	C	150.00
42625	25-Apr-2014	LAD030	LADIES COMMITTEE	Issued	160	C	750.00
42626	25-Apr-2014	LAN030	BC LAND TITLE & SURVEY AUTHORITY	Issued	160	C	47.40
42627	25-Apr-2014	LOR010	LORDCO PARTS LTD.	Cleared	160	C	15.71
42628	25-Apr-2014	LOW020	LOWER COLUMBIA COMMUNITY DEVELOPMI	Cleared	160	C	10.00

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register-Summary-Bank


AP5090

Page : 8

Date : May 20, 2014

Time : 3:35 pm

Supplier : 084010 To ZUC010

Cheque Dt. : 01-Apr-2014 To 30-Apr-2014

Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
42629	25-Apr-2014	MCD040	MCDONALD, KREESHA	Issued	160	C	75.00
42630	25-Apr-2014	OKA200	OKANAGAN INDIAN BAND	Issued	160	C	315.00
42631	25-Apr-2014	OME040	OMEGA COMMUNICATIONS LTD.	Cleared	160	C	91.99
42632	25-Apr-2014	PAR050	PARSLOW LOCK & SAFE	Issued	160	C	175.25
42633	25-Apr-2014	PAR150	PARKER, SHARON	Issued	160	C	105.78
42634	25-Apr-2014	POW020	POWER, KELLY J.	Cleared	160	C	36.85
42635	25-Apr-2014	RBM010	R B MECHANICAL	Issued	160	C	730.85
42636	25-Apr-2014	REC010	RECEIVER GENERAL FOR CANADA	Issued	160	C	78,471.80
42637	25-Apr-2014	REM040	REMPEL, KAREN	Issued	160	C	1,863.68
42638	25-Apr-2014	RIC010	RICOH CANADA INC.	Issued	160	C	1,002.18
42639	25-Apr-2014	RUS025	RUSTIC CRUST	Issued	160	C	228.00
42640	25-Apr-2014	SCH030	SCHOOL DISTRICT NO. 51 (BOUNDARY)	Issued	160	C	210.00
42641	25-Apr-2014	SEL160	SELKIRK SECURITY SERVICE	Issued	160	C	1,362.31
42642	25-Apr-2014	SHA030	SHAW CABLE	Issued	160	C	52.30
42643	25-Apr-2014	TOM060	TOMASHEWSKY, ROSANNE, IN TRUST	Issued	160	C	179.94
42644	25-Apr-2014	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Cleared	160	C	83.13
42645	25-Apr-2014	TRO040	TROPHY DEN & GIFT SHOP	Issued	160	C	44.17
42646	25-Apr-2014	WAL080	WAL MART CANADA CORP	Issued	160	C	295.49
42647	25-Apr-2014	WAL090	WALKER, KELLY	Issued	160	C	62.85
42648	25-Apr-2014	WAS010	WASTE MANAGEMENT	Issued	160	C	1,308.77
42649	25-Apr-2014	WDS010	W.D. SHEETMETAL LTD.	Issued	160	C	1,311.00
42650	25-Apr-2014	WHI100	WHITEHEAD, MARTIN	Issued	160	C	620.00
42651	25-Apr-2014	YRW010	Y & R WATER SALES & SERVICE INC.	Issued	160	C	19.56
42652	28-Apr-2014	COL017	COLBACHINI, CHERYLANN	Issued	162	C	202.50
42653	28-Apr-2014	OLI040	OLIVER FIRE DEPARTMENT	Issued	162	C	700.00
Total Computer Paid :		1,013,719.78	Total EFT PAP :	0.00	Total Paid :		1,013,719.78
Total Manually Paid :		0.00	Total EFT File :	0.00			

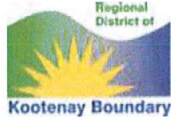
397 Total No. Of Cheque(s) ...

INTERIM SCHEDULE SUMMARY:

ACCOUNTS PAYABLE FOR APRIL 2014 \$ 1,013,719.78

PAYROLL EXPENDITURES (PP# 8 & 9) 416,397.02

TOTAL EXPENDITURES FOR APRIL 2014 \$ 1,430,116.80



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/>	Electoral Area A Director Ali Grieve	<input type="checkbox"/>	Electoral Area B Director Linda Worley	<input type="checkbox"/>	Electoral Area C Director Grace McGregor	<input type="checkbox"/>	Electoral Area D Director Irene Perepolkin	<input type="checkbox"/>	Electoral Area E Director Bill Baird
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Applicant:	JL Crowe Grad 2014		
Address:	1357 Third Ave. Trail BC V1R 1P3		
Phone:	250-368-6992	Fax:	
Email:	pam.brunton@kscu.com		
Representative:	Pam Brunton		
Make cheque payable to:	JL Crowe Grad 2014		

What is the Grant-in-Aid for:

This grant will be used to cover various grad activities not covered by the school. This will include both Safe Grad and the Prom.

Amount Requested: 500.00

Date: 09May 2014

Signature: Train Temporary Pam Brunton (Exp 11-26-2014)

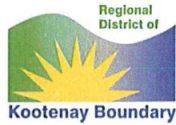
Print name: Pam Brunton

SUBMIT

Office Use Only

Grant approved by Director: approved by Director

Approved by Board: Grieve May 9/14



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/>	Electoral Area B Director Linda Worley	Electoral Area C Director Grace McGregor	Electoral Area D Director Irene Perepolkin	Electoral Area E Director Bill Baird
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Applicant:	Casino Recreation		
Address:			
Phone:		Fax:	
Email:			
Representative:			
Make cheque payable to:	Casino Recreation		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

to upgrade Community Hall

Amount Requested: \$ 8,000

Date: May 23/14

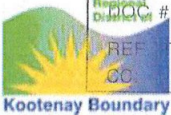
Signature: _____

Print name: _____

Office Use Only

Grant approved by Director: approved by Director

Approved by Board: Worley May 23/14

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	MAY - 9 2014
 Regional District # REF TO: CC	Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/>	Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/>	Electoral Area B Director Linda Worley		Electoral Area C Director Grace McGregor		Electoral Area D Director Irene Perepolkin		Electoral Area E Director Bill Baird
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Applicant:	Take a Hike West Kootenay Program		
Address:	c/o Take a Hike Youth at Risk Foundation		
	1183 Melville Street, Vancouver, BC V6E 2X5		
Phone:	250-231-4360	Fax:	
Email:	srweather@gmail.com		
Representative:	Rebecca Weatherford, TAH West Kootenay Community Engagement Committee Chair		
Make cheque payable to:	Take a Hike Youth at Risk Foundation		

What is the Grant-in-Aid for:

In partnership with School District 20, Take a Hike (TAH) is an alternative education program that engages at-risk youth through a unique combination of adventure-based learning (ABL), academics, therapy, and community involvement. Our mission is to enable at-risk youth to positively change their lives. The program serves at risk youth in grades 10, 11 and 12 from across School District 20 (Trail, Castlegar, Rossland, Robson Valley and Fruitvale). The grant would be used to support the ABL component of the program, ie. for equipment purchase or expedition expenses.

Amount Requested: \$2500.00

Date: April 9, 2014

Signature: _____

Print name: _____

SUBMIT

Office Use Only

Grant approved by Director: Approved by Director

Approved by Board: Worley May 9/14



April 9, 2014

Sharon Toupin
Regional District of Kootenay Boundary
Grant in Aid program
Trail, BC
V1R 4S8

Dear Sharon,

Thank you so much in advance for your consideration of support for the Take a Hike (TAH) West Kootenay program through the Grant in Aid program.

TAH is a full-time alternative education program that engages at-risk youth through a unique combination of adventure-based learning, academics, therapy and community involvement. Our program not only transforms and impacts the lives of at-risk youth, but also their families and the wider communities in which they live.

This is our first year in the West Kootenay region and community collaboration has been a major priority for this first expansion of TAH outside Vancouver. We have been working in close partnership with School District 20, as well as various community members, who have stepped forward with funds and dedicated service.

At-risk youth in the West Kootenay region struggle with drug and alcohol addictions, poverty, violent or aggressive behavior, high-risk sexual behaviors, teen pregnancies, poor academic results, and unemployment. Based on statistics provided by the School District, youth facing these challenges have less than a 40 per cent chance of graduating with a high-school diploma. Currently, high school students in the West Kootenays have access to very few alternative education options; there is a distinct need for the Take a Hike program and this is why the School District reached out to TAH last year.

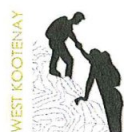
We are requesting a grant award from RDKB of \$2500, an amount that would significantly help this school year's start-up costs. In order to provide the life-changing opportunities to youth in the West Kootenays, we rely on opportunities like these to ensure our most vulnerable students receive the kind of education, therapy, and resources they need to make a difference in their own lives. While our funding request is \$2500, we are grateful for any contribution possible.

Should you have any questions about the Take a Hike program, please feel free to contact me at 250-231-4360 or srweather@gmail.com.

Thank you,

Rebecca Weatherford
Community Engagement Committee Chair
Take a Hike West Kootenay

www.takeahikefoundation.org



take a hike
YOUTH AT RISK FOUNDATION®

STUDENT QUOTES

From Whatshan Lake Retreat, December 2013

"On this out trip I found out a lot about myself. I have always had a demon in my head telling me I can't do anything. That I'm not worth anyone's time or money. But now I know what I have to do to stop that voice in my head. I also learned more about my classmates. Their determination, compassion, and faith. My eyes have been opened on this trip. I have learned more on this trip than in school. Thank-you for this. (JC)

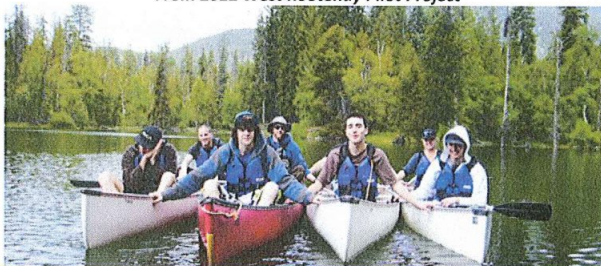


Whatshan
Lightly falling from the tree,
In paradise I must be,
Many foul thoughts filled my head,
Gladly, I put them all to bed.
Closer I have grown,
To many I have known,
Although I miss my friends,
I wish this would never end.
Bonds broken, bonds made,
Many broken down barricades.
We must treasure,
Every measure,
Peacefulness never lasts,
Often fading too fast.
The teachers all deserve a hand,
I will never forget Whatshan.
(ZV)



"When I came to this Whatshan trip I was really challenged to push myself farther, work harder and most of all have fun. One fun thing was skiing. I usually hate skiing but I found cross country skiing is fun if the powder is high enough because it relaxes the legs. I would come again if I could. (SA)

From 2012 West Kootenay Pilot Project



This program changed my life!

*I get why you got us to do this.
We like each other and get along now.*

I can't wait to come back and be a leader for all the new kids coming in.

This is the closest we've ever been....it's not so bad!

I did it! I did it! I did it! I'm so proud of myself.

*I never thought I could do something like this.
If I can do this then I can do other things I didn't think I could do.*

Can we do it again?

Graduation has one bad aspect.....I can't come back and do this again next year. Can I come back?

This has been the best week of my life.

I thought it was going to suck but it actually was pretty fun. I would do it again

www.takeahikefoundation.org



School District No. 20 (Kootenay-Columbia)

Suite 120 – 1290 Esplanade, Trail, BC V1R 4T2
Tel: (250) 368-6434 Fax: (250) 364-2470

October 28, 2013

Dear valued potential West Kootenay Take a Hike supporter:

School District No. 20 (Kootenay-Columbia) is a strong supporter of the Take a Hike Youth at Risk Foundation. We are extremely proud to be the host of the West Kootenay Take a Hike program based at our Kootenay-Columbia Learning Centre in Trail, BC. We are excited to leverage the 13 years of success that the Take A Hike partnership has built in Vancouver as we partner together to build our own "made for the Kootenays" program.

Like the Foundation, School District No. 20 is always interested in learning how we can enhance our alternate education programming to best meet the needs of our at risk youth population and, due to limited resources, we strive to collaborate with partners whenever possible. Our combined efforts are providing new opportunities for at risk students in the West Kootenay region. Together, the Foundation and the district, are working in partnership to help students who do not fit within the mainstream secondary school system graduate from high school, move onto professional trades programs, post-secondary education and gain meaningful employment.

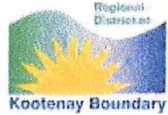
The Foundation has been extremely professional to deal with throughout our partnership. It is obvious that their hearts are with at risk youth. They have demonstrated an unwavering commitment to building a program that will extend the life chances of at risk youth. I hope that you will consider supporting this much needed and necessary program in the West Kootenays.

If you would like to discuss our program or have any questions please feel free to contact me at (250) 368-2224 or by email at gluterbach@sd20.bc.ca.

Sincerely,

Greg Luterbach
Superintendent of Schools

Supporting the journey of all learners



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/>	Electoral Area B Director Linda Worley	<input type="checkbox"/>	Electoral Area C Director Grace McGregor	<input type="checkbox"/>	Electoral Area D Director Irene Perepolkin	<input type="checkbox"/>	Electoral Area E Director Bill Baird
--	-------------------------------------	--	--------------------------	--	--------------------------	--	--------------------------	--

Applicant:	Mad Trapper 10th Annual Archery Shoot Fundraiser		
Address:	1151 Bear Creek Road Trail.B.C.		
Phone:	250-368-5619	Fax:	
Email:	secretcreek@telus.net		
Representative:	Jay Mykiety		
Make cheque payable to:	Mad Trapper 10th Annual Archery Shoot Fundraiser		

What is the Grant-in-Aid for:

Targets and other equipment for the 10th Annual
Fundraiser for KBRH Foundation Critical Care Campaign

Amount Requested: \$1,000.00 (one thousand dollars)

Date: May 5, 2014

Signature: Jay Mykiety

Print name: Jay Mykiety

SUBMIT

Office Use Only

Grant approved by Director: Linda J. Worley

Approved by Board: _____

2014.05.06 08:48 PM Bill Baird Director West 12504456410

PAGE. 3/ 3



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
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Applicant:	Boundary Martial Arts Club		
Address:	118-1860 Hulme Creek rd. Rock Creek, BC V0H 1Y0		
Phone:	250 449 8404	Fax:	
Email:	vlodkob@telus.net		
Representative:	Vlodko Barchuk		
Make cheque payable to:	Boundary Martial Arts Club		

What is the Grant-in-Aid for:

Annual operations budget for our community serving club

Amount Requested: \$3,000.00

Date: May 4, 2014

Signature:

Print name: Vlodko Barchuk

Office Use Only

Grant approved by Director:

Approved by Board:



Boundary Martial Arts Club
A division of
Master Lee's School of Tae Kwan Do

May 5, 2014

This letter is in support of our request to the Regional District of Kootenay Boundary for grant funding.

The Boundary Martial Arts Club is beginning its seventh year on Tuesday, September 2, 2014. OUR SENIOR INSTRUCTOR Bo Macfarlane has accepted the position of Principal of Midway High School. Accordingly our classes will be held at this new location, beginning this September. Classes will begin on Tuesday, September 9, 2014 and our first semester will end in early December of 2014. We will then take a Christmas season break and resume classes in mid-January of 2015. The second semester will end in early May of 2015. Although we encourage participation twice weekly, not all of our students can attend both sessions of each week. We also accept new students throughout the year.

Our club was started in the fall of 2006, by Tae Kwan Do, Third Degree Black Belt, Master Bo Macfarlane. Our club is a satellite club of Grand Master Lee's School of Tae Kwon Do, located in Abbotsford BC. Master Macfarlane first began studying with the Abbotsford club when he was eighteen years of age. Master MacFarlane is assisted by Vlodko Barchuk and Kari Durban, both of whom achieved their Black Belt ranking in the spring of this year. Darnell Barchuk will also be testing for his Black Belt May 31, 2014

Tae Kwon Do has benefits for all ages. We accept students from 5 years of age and up. Incidentally, Vlodko Barchuk is our current eldest member at 68 years of age.

The commitment of our school is to provide a safe structured environment for children and adults to not only learn the self-defence benefits of Tae kwon Do, but more importantly to develop learn self-awareness, self-respect and respect and kindness towards others. A significant number of the youngsters that come to our club come from challenging personal, financial and familial circumstances. For some of them, our club offers a much needed place where they can feel valued and encouraged to feel good about themselves, as they develop their Tae Kwon Do and life's skills. Bo Macfarlane and Vlodko Barchuk are able to use their professional experience and knowledge and community awareness and connections to identify, invite and encourage all children and adults to become club members. As educators and helping professionals we know that membership in a school such as ours has significant positive impacts and benefits for a child's academic successes as well as the current and future associations and life's choices they make.

2014.05.06 08:48 PM Bill Baird Director West 12504456410

PAGE. 2/ 3

For the past three years we have not charged a participation fee for all of our students. Assistance is also discreetly available for those needing help with the purchase of their uniform. Neither Bo MacFarlane nor I take any financial compensation for our teaching or leadership. We have been fortunate in securing grant funding that covers our operational costs and purchase of required liability insurance.

In addition to our regular Tae Kwon Do classes, this past year, we offered a free program of self defence for mothers and their daughters, entitled "Danger Awareness, Danger Avoidance and Self Defence". This "hands-on" seminar was presented in collaboration with a female member of the Royal Canadian Mounted Police. Our plan is to present this seminar each semester at the Midway High School as part of their curriculum..

Our kindest regards,

Vlodko Barchuk
On behalf of Bo Macfarlane and Kari Durban
Boundary Martial Arts Club

250 449 8404

**STAFF REPORT**

Date:	May 12, 2014	File:	
To:	Chair Gray and Board of Directors		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	<u>BUILDING BYLAW CONTRAVENTION</u> 127 PRINGLE ROAD ELECTORAL AREA 'E' PARCEL IDENTIFIER: 003-259-595 LOT 57, D.L. 3638, SDYD, PLAN KAP33084 OWNER: RUTH BIGLER		

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention.

History/Background Factors

The owner, Ruth Bigler has constructed an **addition to a single family dwelling** at the above referenced property without first obtaining a building permit.

Sept. 5, 2013	Stop Work Order posted/confirmed;
Sept. 11, 2013	First registered letter mailed to owner requesting a response by October 11, 2013 (6981 Douglas Lake Road);
Oct. 4, 2013	Canada Post returned letter "unclaimed";
Oct. 7, 2013	Second registered letter mailed to owner requesting a response by November 7, 2013 (200-124 Seymour Street);
Oct. 16, 2013	Canada Post returned letter "moved/unknown";
Feb. 20, 2014	Third registered letter to owner requesting a response by March 20, 2014;
Feb. 27, 2014	Confirmation letter was successfully served to owner by Boundary Security Services;
April 1, 2014	Fourth registered letter mailed to owner requesting a response by April 28, 2014;
April 8, 2014	Canada Post confirmation letter was received by Ruth Bigler;

Staff Report
May 28, 2013
Page 1 of 3

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

Duties of the Owner:

- 12.1 Obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work.

Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws.

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

- Registered letter dated April 1, 2014;
- Registered letter dated February 20, 2014;
- Registered letter dated October 7, 2013;
- Registered letter dated September 11, 2013.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;

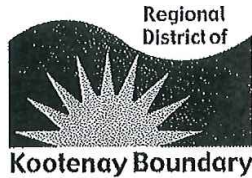
2. That the Regional District of Kootenay Boundary Board of Directors invite the owner, Ruth Bigler to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot 57, D.L. 3638, SDYD, Plan KAP33084.

Respectfully submitted:



Concurrence:

(C.A.O.)



April 1, 2014

REGISTERED

Ruth Bigler
Box 24
Beaverdell, B.C.
V0H 1A0

**Re: STOP WORK ORDER
Alteration to Single Family Dwelling
Pringle Rd., Carmi, B.C.
DL 3638, Plan 33084, Lot 57**

A review of the above referenced file indicates that we have not received the documentation requested in our letter dated February 20, 2014. A **Stop Work Order** was posted on September 5, 2013 for an **Alteration to a Single Family Dwelling** at the above referenced property without a building permit.

To date, no response has been received by this office as requested.

We will now be recommending to the Regional District of Kootenay Boundary Board of Directors that a notice be registered on title pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter (copies attached). This notice will refer to a building bylaw contravention on the above referenced property and does not limit further action being taken.

If you have any questions or wish to discuss this notice, please contact the undersigned by **April 28, 2014**.

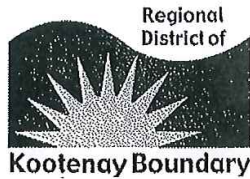
The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations. Your attention to this matter is appreciated.

Yours truly,

Robert Silva, RBO
Building and Plumbing Official

RS:rt

cc: Mark Andison, MCIP, RPP, General Manager, Operations/Deputy CAO



February 20, 2014

Leonie Estates Inc.
200 – 124 Seymour St.
Kamloops, B.C.
V2C 2E1

REGISTERED

**Re: STOP WORK ORDER
123 Pringle Rd., Carmi, B.C.
DL 3638, Plan 33084, Lot 56**

This letter confirms a **Stop Work Order** for an Alteration to a Single Family Dwelling at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **March 20, 2014**. Failure to comply may result in legal action.

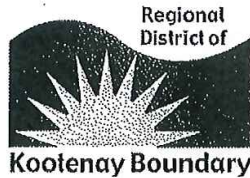
If you have any questions, please contact the undersigned.

Yours truly,

Don Lepitre, RBO
Building and Plumbing Official

DL:rt
Attachment

cc: Mark Andison, MCIP, RPP, General Manager, Operations/Deputy CAO



October 7, 2013

Leonie Estates Inc.
200 – 124 Seymour St.
Kamloops, B.C.
V2C 2E1

REGISTERED

**Re: STOP WORK ORDER
123 Pringle Rd., Carmi, B.C.
DL 3638, Plan 33084, Lot 56**

This letter confirms a **Stop Work Order** for an Alteration to a Single Family Dwelling at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **November 7, 2013**. Failure to comply may result in legal action.

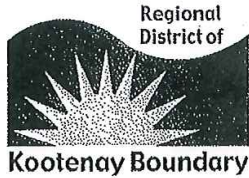
If you have any questions, please contact the undersigned.

Yours truly,

Don Lepitre
Building and Plumbing Official

DL:rt
Attachment

cc: Mark Andison, MCIP, RPP, Director of Planning & Development



September 11, 2013

Leonie Estates Inc.
6981 Douglas Lake Rd.
Westwold, B.C.
V0E 3B1

REGISTERED

**Re: STOP WORK ORDER
123 Pringle Rd., Carmi, B.C.
DL 3638, Plan 33084, Lot 56**

This letter confirms a **Stop Work Order** for an Alteration to a Single Family Dwelling at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **October 11, 2013**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Yours truly,

A handwritten signature in dark ink, appearing to read "Don Lepitre", is written over a horizontal line.

Don Lepitre
Building and Plumbing Official

DL:rt
Attachment

cc: Mark Andison, MCIP, RPP, Director of Planning & Development

**STAFF REPORT**

Date:	May 12, 2014	File:	
To:	Chair McGregor and Board of Directors		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	<u>BUILDING BYLAW CONTRAVENTION</u> 4234 CASINO ROAD, TRAIL, B.C. ELECTORAL AREA 'B' PARCEL IDENTIFIER: 026-653-290 LOT A, SECTION 23, TOWNSHIP 8A, KD, PLAN NEP80857 OWNER: BRIAN THOMAS		

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention.

History/Background Factors

The Building Official confirmed that there have been no changes concerning the above referenced property. The owner has constructed an addition to a single family dwelling at the above referenced property without first obtaining a valid building permit.

Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)

The filing of a Notice on Title against the above mentioned property pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter will alert future purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or Building Bylaw.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

- Staff Report dated March 14, 2014 submitted to the Board regarding the building bylaw contravention;
- Letter dated May 1, 2014 inviting the Owner to the May 28, 2014 Board Meeting.

Alternatives


1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Staff Report
May 28, 2014
Page 1 of 2

Recommendation(s)

1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administration Officer to file a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot A, Section 23, Township 8A, KD, Plan NEP80857.

Respectfully submitted:



Concurrence:

(C.A.O.)

**STAFF REPORT**

Date:	March 14, 2014	File:	
To:	Chair McGregor and Board of Directors		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	<u>BUILDING BYLAW CONTRAVENTION</u> 4234 CASINO ROAD, TRAIL, B.C. ELECTORAL AREA 'B' PARCEL IDENTIFIER: 026-653-290 LOT A, SECTION 23, TOWNSHIP 8A, KD, PLAN NEP80857 OWNER: BRIAN THOMAS		

Issue Introduction

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention.

History/Background Factors

The owner, Brian Thomas has constructed an **addition to a single family dwelling** at the above referenced property without first obtaining a valid building permit.

Dec. 5, 2013	Upon performing a scheduled inspection in Casino, it was noted that an addition was being constructed at the above noted property. A site inspection was conducted at 1200 hrs and it was noted that a 28 ft X 24 ft (approx.) addition had been constructed (framed only) attached to the side of the dwelling with a height being 24 ft (approx.) from grade. A Stop Work Order posted at the above referenced property;
Dec. 13, 2013	First registered letter sent to owner confirming Stop Work Order posted and requesting a response by December 20, 2013;
Dec. 20, 2013	Canada Post confirmation that the first letter was successfully received by Brian Thomas;
Dec. 16, 2013	A telephone call from Brian Thomas at 1500 hrs to the Building Department stating that he would be submitting an application and required documentation soon;
Jan. 13, 2014	A telephone call from Brian Thomas at 1330 hrs left on voicemail. A telephone message was left on the owners' voicemail at 1420 hrs questioning compliance;
Jan. 20, 2014	A telephone call to owners' voicemail at 1343 hrs asking for all required documentation to be submitted and to call the Building Department;

Staff Report
March 20, 2014
Page 1 of 3

Jan. 24, 2014 A telephone call to the owners' voicemail at 1558 hrs asking for a call to confirm compliance by the end of January or legal action may result;

Feb. 7, 2014 **Second registered letter** sent to owner requesting a response by February 21, 2014;

Feb. 26, 2014 **Third registered letter** sent to owner requesting a response by March 12, 2014;

March 7, 2014 Canada Post confirmation that the second registered letter was not successfully delivered, returned to sender;

March 10, 2014 Canada Post confirmation that the third registered letter was successfully received by Brian Thomas;

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

Duties of the Owner:

- 12.1 obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved and all other permits required in connection with the proposed work prior to the commencement of such work.

Implications (Financial, Policy/Practice, Interdepartmental or Intergovernmental)

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws.

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

- Third Registered letter dated February 26, 2014;
- Second Registered letter dated February 7, 2014;
- First Registered letter dated December 13, 2013.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Staff Report
March 20, 2014
Page 2 of 3

Recommendation(s)

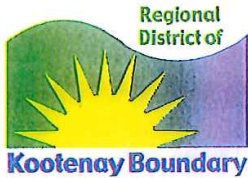
1. That the staff report from Mark Andison, General Manager of Operations / Deputy CAO be received;
2. That the Regional District of Kootenay Boundary Board of Directors invite the owner, Brian Thomas to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot A, Section 23, Township 8A, KD, Plan NEP80857.

Respectfully submitted:



Concurrence:

(C.A.O.)



February 26, 2014

REGISTERED MAIL

Brian Thomas
4234 Casino Road
Trail, B.C. V1R 4X3

**Re: Addition to a SFD without a Building Permit
4234 Casino Road, Trail, B.C.
Lot A, Section 23, Plan NEP80857**

Further to our site inspection on December 5, 2013, registered letters dated December 13, 2013, February 7, 2014 and phone calls, we have not received an application or any documentation for the construction of an addition to a single family dwelling without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449;

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction;

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved and all other permits required in connection with the proposed work prior to the commencement of such work.

If we do not receive this documentation by **March 12, 2014**, we will recommend to the Regional District of Kootenay Boundary Board of Directors that a notice be registered on title pursuant to Section 57 of the Community Charter (copy attached). This notice will refer to a building bylaw contravention on the above referenced property and does not limit further action being taken.

If you have any questions, please contact the undersigned at 250-368-0222.

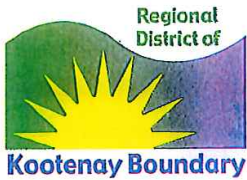
Yours truly,


Brian Zanussi
Building and Plumbing Official

cc: Mark Andison, General Manager of Operations / Deputy CAO

Attachment
/sb





February 7, 2014

REGISTERED MAIL

Brian Thomas
4234 Casino Road
Trail, B.C. V1R 4X3

**Re: STOP WORK ORDER
4234 Casino Road, Trail, B.C.
Addition to SFD**

Further to our letter dated December 5, 2013 and phone calls, we have not received any documentation for the construction of an addition to a single family dwelling without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449;

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction;

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved and all other permits required in connection with the proposed work prior to the commencement of such work.

To apply for a permit, please fill out the enclosed application form and submit a drawing showing all construction details to our office by **February 21, 2014**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned at 250-368-0222.

Yours truly,

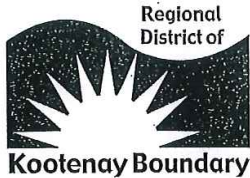
Brian Zanussi
Building and Plumbing Official

cc: Mark Andison, General Manager of Operations / Deputy CAO

Attachment

/sb





December 13, 2013

REGISTERED MAIL

Brian Thomas
4234 Casino Road
Trail, B.C. V1R 4X3

**Re: STOP WORK ORDER
4234 Casino Road, Trail, B.C.
Addition to SFD**

This letter confirms a posting of a **Stop Work Order** on December 5, 2013 for construction of an addition to a single family dwelling without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449;

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction;

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved and all other permits required in connection with the proposed work prior to the commencement of such work.

To apply for a permit, please fill out the enclosed application form and submit a drawing showing all construction details to our office by **December 20, 2013**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned at 250-368-0222.

Yours truly,

A handwritten signature in black ink, appearing to read "Brian Zanussi", is written over a horizontal line. The signature is stylized with a large, looped initial "B".

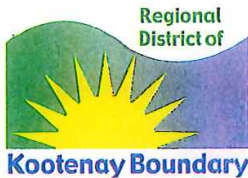
Brian Zanussi
Building and Plumbing Official

cc: Mark Andison, General Manager of Operations / Deputy CAO
Michelle McIsaac, Corporate Administrator, City of Trail

Attachment

/sb





May 1, 2014

Brian Thomas
4234 Casino Road
Trail, B.C. V1R 4X3

**Re: Lot A, Section 23, Township 8A, KD, Plan NEP80857
4234 Casino Road, Trail, B.C., Electoral Area 'B'**

Constructed an Addition to a Single Family Dwelling without a Valid Building Permit

On February 27, 2014 the Board of Directors reviewed the attached report regarding the above referenced property. As a consequence the Board will, at its next regular meeting, be considering a resolution to direct the Chief Administrative Officer to file a formal Notice in the Land Title Office regarding this contravention. Pursuant to Section 695 of the Local Government Act and Section 57 of the Community charter you are to be afforded the opportunity to be heard by the Board of Directors before such a Notice is filled. The Board has therefore, adopted the following resolution.

"That Brian Thomas be invited to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Lot A, Section 23, Township 8A, Plan NEP80857".

This hearing before the Board of Directors is scheduled for Wednesday, May 28, 2014 at approximately 6:00 p.m. This meeting will be held at the Regional District of Kootenay Boundary office, 202-843 Rossland Avenue, Trail, B.C. Please advise Sara Bradley at the address noted below in advance, whether you or a representative will be present at this hearing. If you will be attending this hearing, we would request a written submission from you relating to this matter by May 21, 2014. This will provide sufficient time for your report to be distributed to the Board of Directors.

Please be advised that, in order to avoid registration of this Notice, the Board of Directors requires a written confirmation from the Building Inspection staff that the property is now in compliance. You are encouraged to acquire that confirmation before the hearing date.

Enclosed for your information is a copy of Section 695 of the Local Government Act and Section 57 of the Community Charter. The effect of this Notice is to remove liability from the Regional District of Kootenay Boundary and warn future purchasers of the property that the building(s) or construction on the property may have been in violation of the B.C. Building Code and/or Regulatory Bylaws of the Authority having Jurisdiction.

Yours truly,

Elaine Kumar
Director of Corporate Administration

Attachment

/sb





STAFF REPORT

Prepared for meeting of May 2014

Development Variance Permit			
To: Chair McGregor and Members of the RDKB Board of Directors			
Owner: Cindy Milford		File No: C-317-00299.020/00293.000	
Agent: Keith Williams			
Location: 73 Sandner Road, Christina Lake			
Legal Description: Parcel D Block 17, DL 317, SDYD, Plan KAP50		Area: 669 m ² (0.16 acre)	
OCP Designation: Residential	Zoning: Single Family Residential 1 (R1)	ALR status: No	DP Area: none
Contact Information: Keith Williams 412 Butchart Drive Edmonton, AB T6R 1P8 Ph: 780-430-7357 cwilliams@nexthrsolutions.ca			
Report Prepared by: Jeff Ginalias, Assistant Planner			

ISSUE INTRODUCTION

Cindy Milford, through her agent Keith Williams, has applied for a Development Variance Permit to construct an accessory building (garage) with a carriage house on a residential parcel at Christina Lake. She seeks a height variance from 4.6m to 7.62m, variances from the rear parcel line and the exterior parcel line setbacks, and a variance relaxing the 33% parcel coverage limitation.

HISTORY / BACKGROUND FACTORS

The subject property is located at 73 Sandner Road (*see Site Location Map*). The property is designated 'Residential' in the Area 'C' OCP and zoned 'Single Family Residential 1' (R1) in the Area 'C' Zoning Bylaw.

This is a small residential lot. There is an old dwelling and old accessory building on the parcel that have been there for years. The applicant wants to enlarge the accessory building (both vertically and horizontally), and place a carriage house (secondary suite) on top. A secondary suite is permitted on this parcel, as long as it conforms to the applicable provisions in the zoning bylaw.

The accessory building is within both the rear parcel line setback and the exterior parcel line setback. The proposal requires a variance to each of these. The applicant also requests a height variance, as the proposed new second floor will exceed the permitted height for an accessory building. The horizontal expansion of the building will increase the parcel area coverage by buildings and structures from the permitted parcel coverage of 33% to 36%, requiring a variance to the parcel coverage restriction.

PROPOSAL

The applicant seeks a Development Variance Permit to construct an accessory building above height, within the exterior side parcel line and rear parcel setbacks, and exceeding parcel coverage. The variances requested are:

- Height variance for an accessory building of 3.02m (from 4.6m to 7.62m);
- Exterior parcel line setback of 3.5m (from 4.5m to 1 m);
- Rear parcel line setback of 2.2m (from 3.0m to 0.800m); and
- Parcel coverage expansion of 3% (from 33% to 36%).

IMPLICATIONS

In considering applications for Development Variance Permits, the RDKB generally considers whether the proposed variance will:

- a) Resolve a hardship;
- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

The application includes a discussion on why the variances are requested, how granting them will improve the development and why there should be no adverse impacts from this development. The setback variances are necessary if the existing building foundation is to be used for the development. The height is necessary for the development to be within one building, rather than two. The parcel coverage relaxation is necessary to allow for the orderly horizontal expansion of the accessory building (*see Applicant's Submission*).

The rear parcel line setback request is to allow the building to be 0.200m closer to the parcel line than already exists. The proposed addition runs along the rear parcel line going east, but the building is not quite parallel with the property line and the proposed addition will run it a little closer to the rear parcel line.

The exterior parcel line setback variance is necessary, even though the building will not extend the any further into this setback. Adding height to a building already in the setback is considered an addition, and requires a variance.

On the parcel coverage variance request, the current development on the lot totals 30.7% parcel coverage. The horizontal addition to the accessory building of 3.66m would bring parcel coverage to 36%.

To summarize, the applicant suggests that building up along the perimeter of the small lot within the existing footprint is a better use of the property than building a new structure and foundation elsewhere on the parcel. The relatively small size of the parcel creates a hardship, restricting responsible development of the property within the permitted parcel coverage restrictions. The parcel coverage variance request is not a significant increase over that which is permitted (3%), and would allow the accessory building to have a better look and design and keeps it on one foundation, which improves the neighbourhood, and should have no adverse impacts on adjacent property owners (*see Site Photos*).

The Ministry of Transportation and Infrastructure has issued the applicant a permit for the building to be constructed within the Ministry setback from the undeveloped portion of the Neimi Road R/W.

ADVISORY PLANNING COMMISSION COMMENTS

The Area 'C' APC supports the setback variance requests. They support the height request as long as neighbouring property owners do not object to it. They do not support the parcel coverage expansion request. Their Comments are:

- Height variance – if neighbours are fine then majority agree. 2 opposed.
- Exterior parcel – majority in favour. 3 opposed.
- Rear parcel – majority in favour. 3 opposed.
- Parcel coverage – Majority not in favour of parcel coverage variance request.

PLANNING AND DEVELOPMENT DEPARTMENT COMMENTS

The recommendation at this time is consistent with the APC Comments, namely approve the setback requests, approve the height request if there are no objections, and not further consider the parcel coverage expansion request. RDKB staff is mailing the neighbouring property owners notice that the Board is considering approving the DVP along those lines. If neighbours have concerns on the proposed height (as well as the setback requests) the notice will direct them on how to comment. Pending any comments received, the Board can determine what DVP requests, if any, will be approved.

BACKGROUND INFORMATION PROVIDED

Site Location Map
Applicant's Submission
Site Photos

RECOMMENDATION

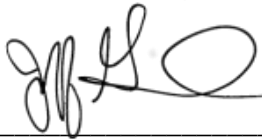
That the staff report regarding the Development Variance Permit application submitted by Cindy Milford through her agent Keith Williams, be received.

That the application for a Development Variance Permit, submitted by Cindy Milford through her agent Keith Williams, for the property legally described as Parcel D Block 17, DL 317, SDYD, Plan KAP50, to allow a reduction in the exterior parcel line setback of 3.5 metres, from 4.5 metres to 1 metre; a rear parcel line setback variance of 2.2 metres, from 3.0 metres to 0.800 metres; and an increase in height of 3.02 metres (from 4.6 metres to 7.62 metres), is approved.

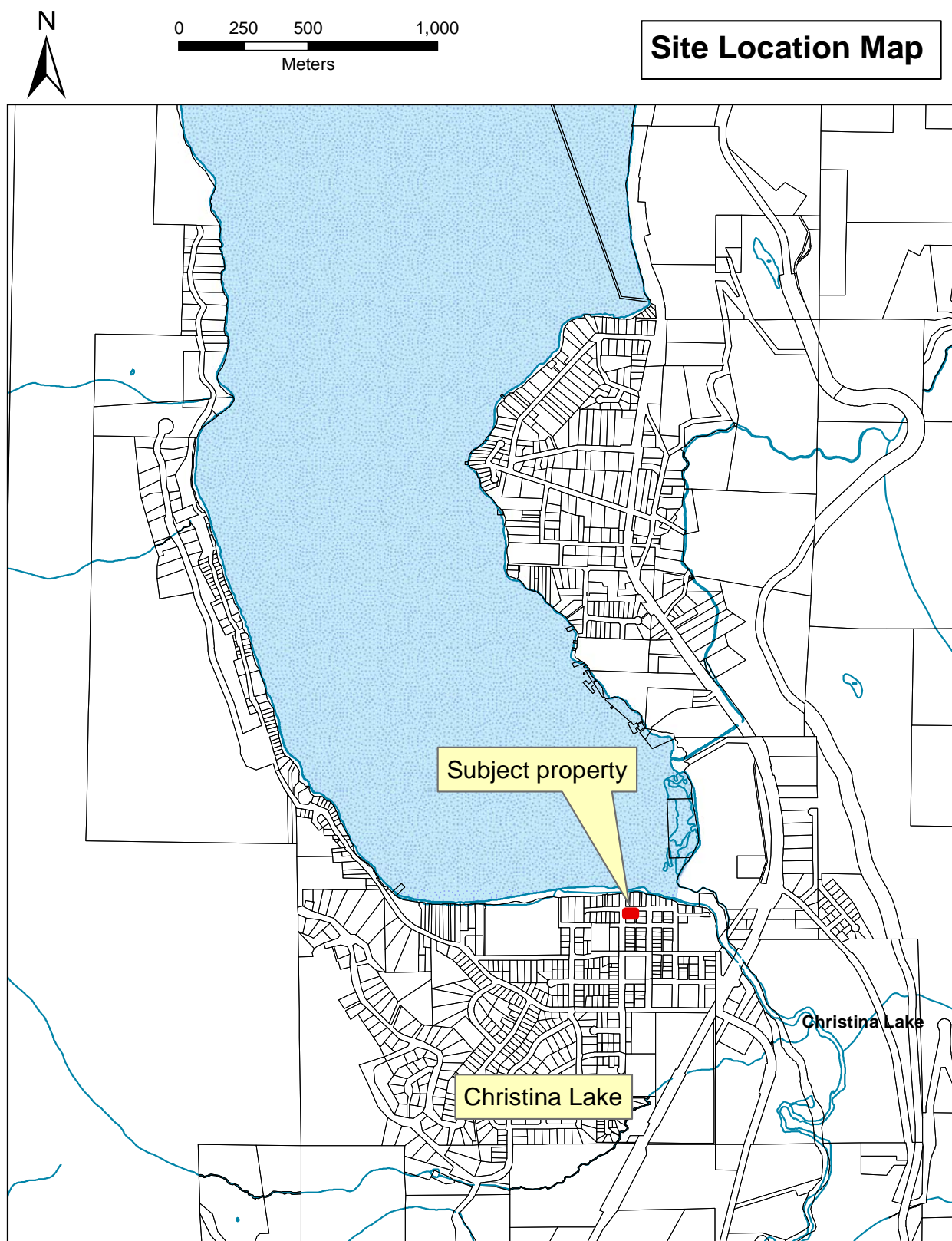
Respectfully Submitted:

Concurrence:
(Department Head)

Concurrence:
(CAO)







Projected Coordinate System:
NAD 83 UTM Zone 11N

Applicant's Submission

73 Sandner Road DVP application Supporting Information

Currently there is a home and garage on this property. I plan to add an addition to the garage, and build a carriage house on top of it. To achieve this, I am requesting the following:

Height Variance: The height allowance for an accessory building is 4.6m (15ft). To place the carriage house over the garage will require a height of 7.62m (25ft). I am aware that when building on a slope, height can be determined by averaging the height of each exterior face. I have considered this in determining the height request.

Setbacks Variance: The garage is in the southwest corner of the lot. It is 1m from the rear parcel line and 1m from the exterior parcel line (Neimi Road). The garage sits slightly off kilter from the property lines, running slightly NW to SE.

The garage and carriage house will be built no closer to the west parcel line (exterior). However, because the structure currently is in the setback and will be built higher, I need a variance of 1m from the exterior parcel line to build as proposed.

Along the south end, the building will be extended. It currently is about 7.3m (24ft) east to west, and another 3.66m (12ft) will be added, running east. This addition will bring the southern end of the building more into the setback (from 1m to 800mm). Thus a 200mm variance from the rear parcel line is requested.

Carriage House: No variance is requested for the carriage house (secondary suite). It will be designed to satisfy the criteria of Section 324 of the Zoning Bylaw. Notably, the floor will not exceed 90m² or 40% of the floor area of the single family dwelling, whichever is less.

Reasons and justification for the DVP request: The setback variances are requested so I can build on the existing building. It is not a large lot, and building on the existing footprint rather than adding a new building is better use of the lot, and will improve the neighbourhood by making the development more compact, rather than more building spread out on a small lot. It also reduces the parcel coverage and reduces impermeable surface coverage.

I don't believe the proposed height will adversely affect neighbours. The land rises going south away from the Lake, and the neighbours to the south are situated above this lot. Thus, the requested height should not have a great impact on them as they will be mostly above it.

BC LAND SURVEYOR'S CERTIFICATE
OF LOCATION OF STRUCTURES ON LOTS 9 AND 10
BLK 17, DL 317, SDYD, PLAN 50

SANDNER ROAD

Certificate of Location Survey was in 2012.
Lot line was extinguished on 12-30-2013.

BLOCK 17
PLAN 50

Street Address:
73 Sandner Road
Christina Lake, BC

Applicant's Submission

NOTES

- all distances are in metres.
- this plan was prepared for mortgage purposes and is for the exclusive use of the mortgagee.
- "This document shows the relative location of the surveyed structures and features with respect to the boundaries of the lands. This document shall not be used to define property lines or property corners."
- "THIS DOCUMENT IS NOT VALID UNLESS ORIGINALLY SIGNED AND SEALED."

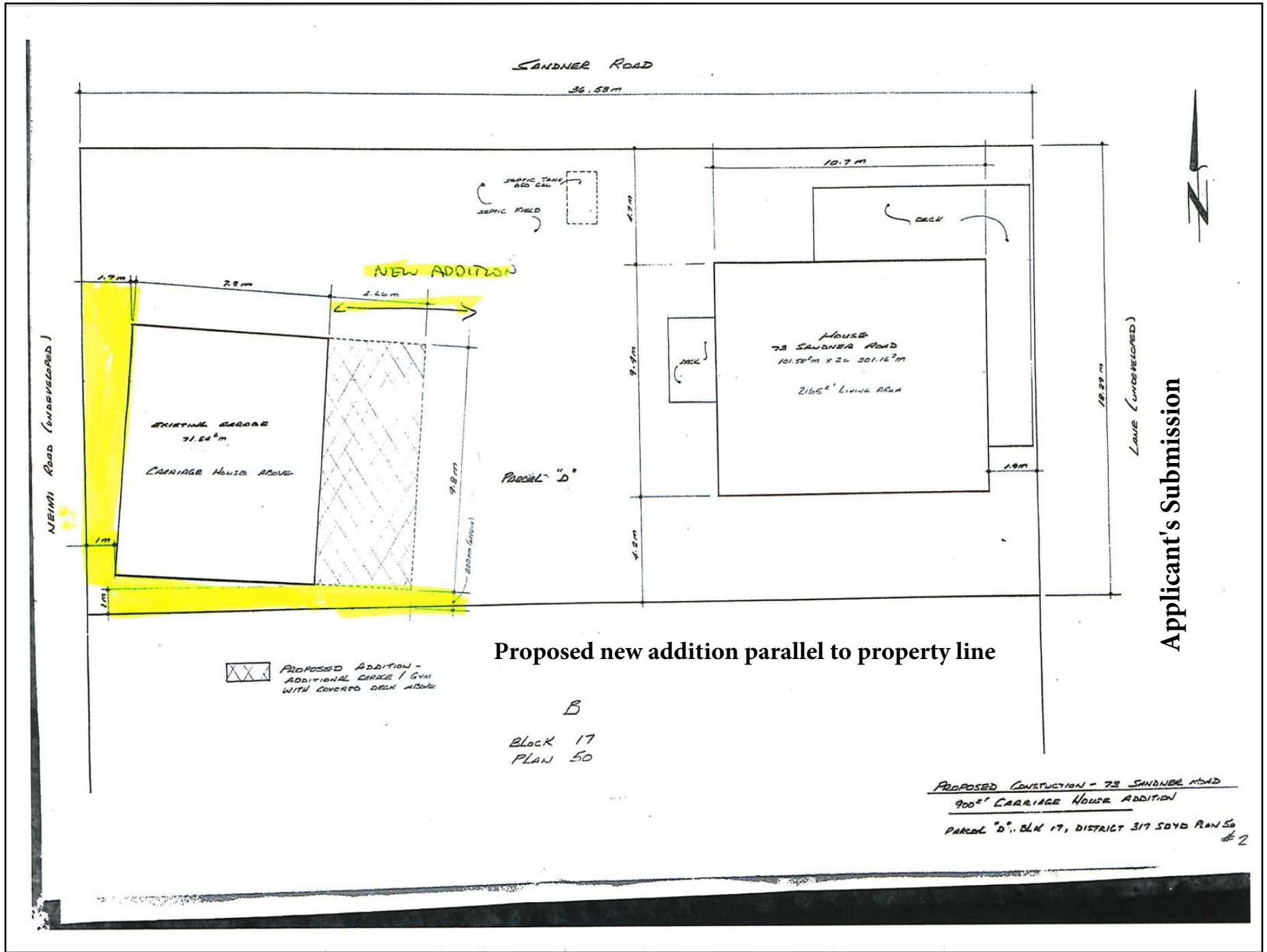
I certify that the structure(s)
is/are located as shown. Dated
this 27th day of September, 2012

B.C.L.S., C.L.S.

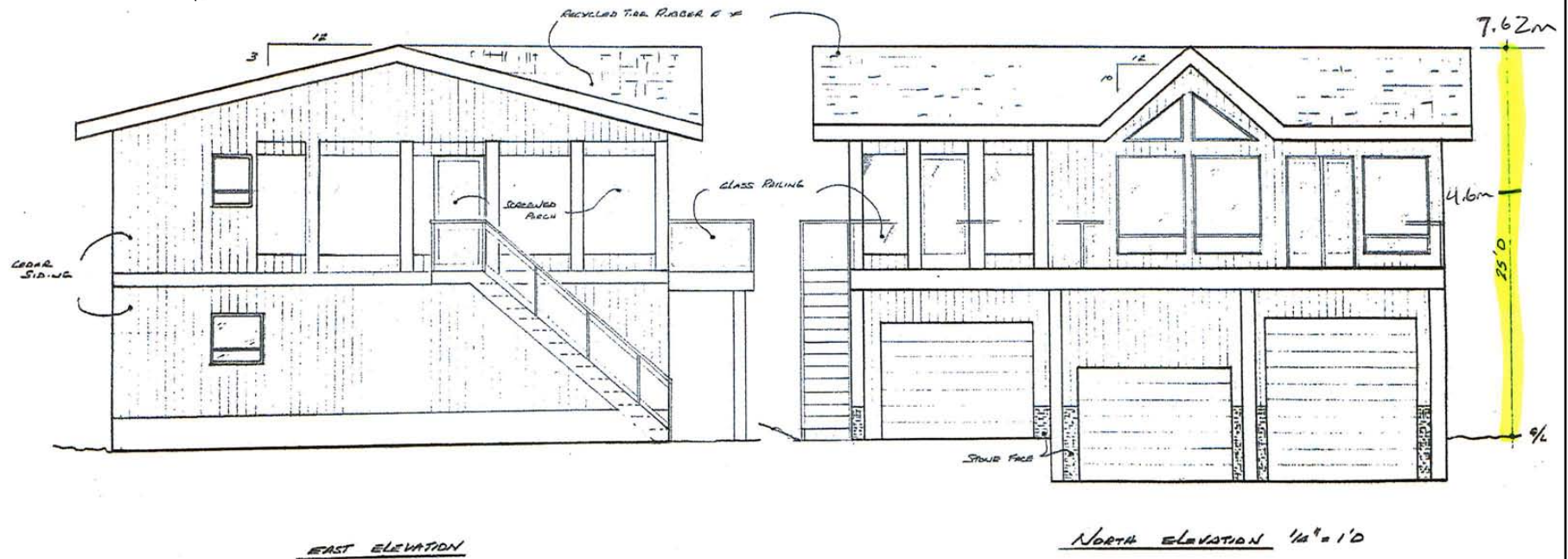
© A.F. Hoefsloot, B.C.L.S. 2012

<p>A. F. HOEFSLOOT BRITISH COLUMBIA LAND SURVEYOR P.O. BOX 2740, GRAND FORKS, BC, V9H 6H9 250-442-5597</p> <p>12-Name</p>	<p>DATE: <u>September 27, 2012</u> SCALE: <u>1:300</u> CHECKED BY: <u>AFH</u> DRAFTED BY: <u>TSB</u> DESIGNED BY: <u>AFH</u></p>
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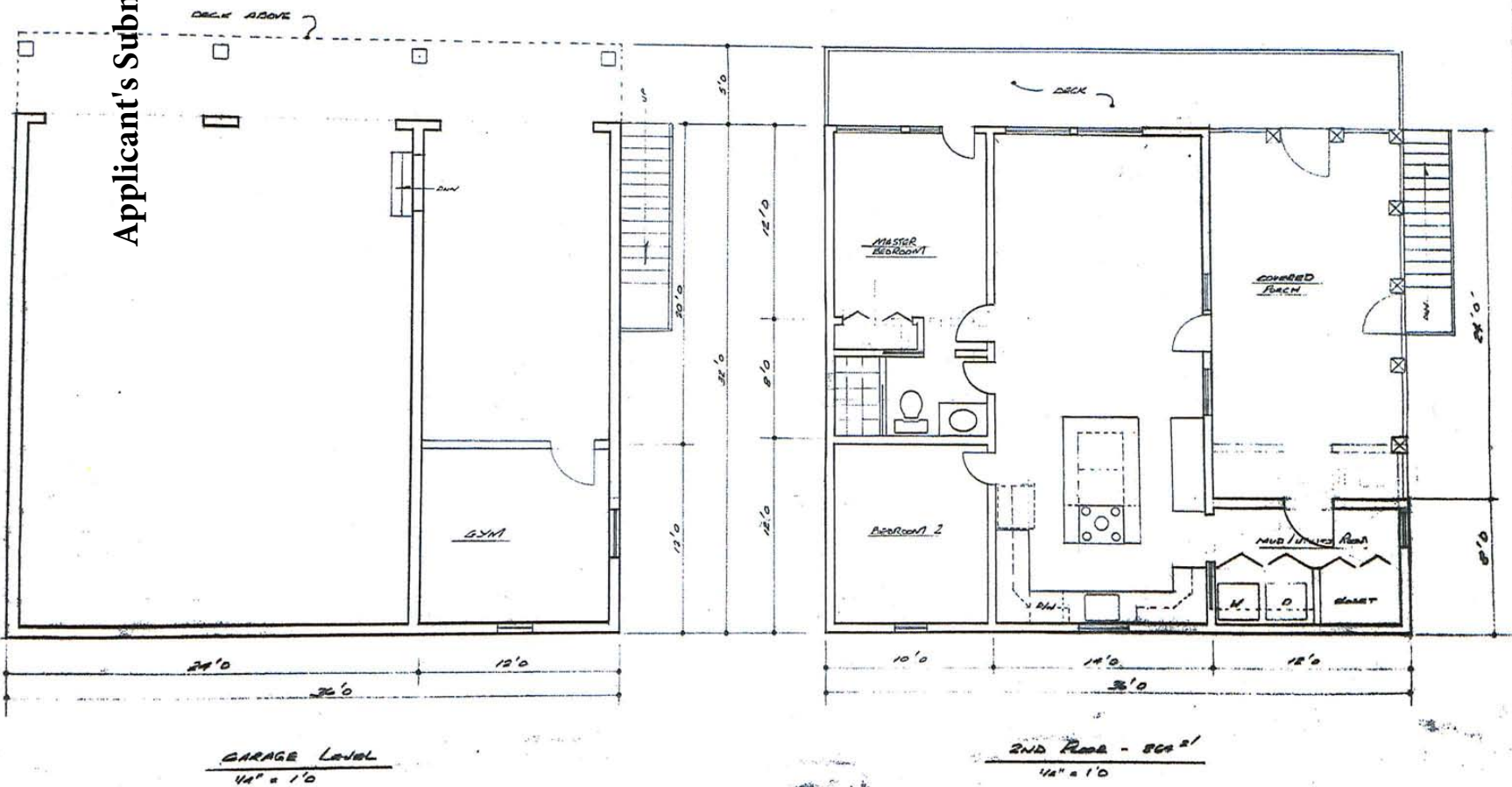
Side view showing height



CARRIAGE HOUSE / GARAGE ADDITION
13 SANDNER ROAD

#4

Applicant's Submission



CARRIAGE HOUSE / GARAGE SECTION
TO SAWYER FLOOR

Site Photos
73 Sandner Road

March 22 2014
Photos by RDKB



Looking south from Sandner Road (dwelling not part of application)



Looking south at accessory building (site under application)



Looking west/southwest towards accessory building



Looking south at accessory building (site under application).
Undeveloped R/W is to the west.

Site Photos
73 Sandner Road

March 22 2014
Photos by RDKB



Accessory building from neighbouring parcel



Looking south at accessory building area to be expanded



Accessory building from neighbouring parcel



Looking SE from accessory building towards neighbours dwelling

Site Photos

April 23, 2014

Existing building from Sandner Road. Board (red line) shows height request.



Building from different angle, showing height and neighbour's house in background.



Site Photos

April 23, 2014

View North from 1648 Nishi Lane.



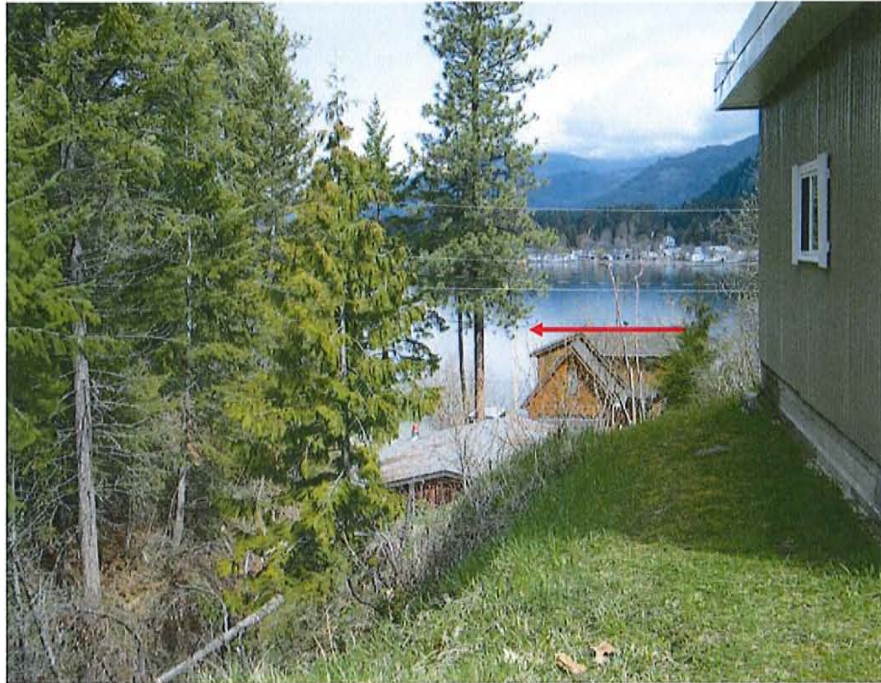
Neighbour's view from North parcel line on 1648 Nishi Lane.



Site Photos

April 23, 2014

View North from west side of garage on 70 LaValley Road towards Lake.



View towards Lake across parcel from edge of bluff on 70 LaValley Road.



Elaine Kumar

From: Jeff Ginalias
Sent: May-21-14 2:19 PM
To: Elaine Kumar; Mark Andison
Cc: Maria Ciardullo
Subject: Request to be delegate at May RDKB Board Meeting

Elaine,

Per the email below, Keith Williams, as agent for Cindy Milford, requests being a delegate at the May 28 Board meeting. The application is a DVP in Electoral Area 'C'. The DVP requests two parcel line setbacks, a hegt relaxation, and expanded parcel coverage (the APC did not support the parcel coverage request).

We have had a coupe inquiries on the application, but to date no formal written objection. I will keep you posted.

Let me know if questions arise.

Jeff Ginalias, Asst Planner
 Regional District of Kootenay Boundary
 1-800-355-7352
 Direct: 250-368-0228
jginalias@rdkb.com
www.rdkb.com

From: Cassie Williams [<mailto:cwilliams@nexthrsolutions.ca>]
Sent: May-21-14 2:07 PM
To: Jeff Ginalias
Cc: Cindy Milford
Subject: Re: May APC Report

Dear Jeff,

As previously discussed on the phone earlier today I would like to address the board on the 28th. This is in regards to Cindy's application as it relates to variances - specifically, lot coverage. (73 Sandner Rd, Christina Lake)

Thank you,

Keith Williams
 Agent for Cindy Milford

CONFIDENTIALITY NOTICE: This e-mail transmission, and any documents, files or previous e-

Milford

May 23, 2014

Regional District of Kootenay Boundary
202 – 843 Rossland Avenue
Trail, B.C.
V1R 4S8

RE: Application for a Development Variance Permit
Property Location: PARCEL D, BLOCK 17, DL 317, SDYD, PLAN KAP50
73 SANDNER ROAD, RDKB ELECTORAL AREA 'C' – CHRISTINA LAKE

Dear Board of Directors:

With regard to the above application, I would like to express my concern for the variances as described in the RDKB letter of May 16th.

While the Development Application Form does speak to Lavalley Road being higher than Sandner Road, I believe the current shoreline view from our back deck and side yard will be eliminated by the proposed height of the building. The proposed exterior parcel line setback and the parcel coverage change will eliminate even more of the beautiful lake view. I also have a concern that the rear parcel setback proposal may impact the stability of the hill; and, if at some future date development was proposed for Parcel B, Block 17 – could there be an issue due to the new proximity to the lot line of the accessory building.

It is my understanding that bylaws are adopted to allow for a fair and equitable approach to resources for everyone. While I recognize that there may have been some variances allowed in the area in the past for parcel coverage - I have a great concern that if this height variance is allowed, a precedent will be set that could impact other Christina Lake residents in the future.

I hope to attend the meeting; but, with work commitments and the travel required - if I am unable to make it, I hope that this letter speaks to my concerns.

Thank you for your consideration.

Sincerely,

JANET McALPINE

Janet McAlpine
Owner: 70 Lavalley Road
W#: 403-237-4479
C#: 587-216-0169

CC: John Unruh (Son's Owner of 64 Lavalley Road)



STAFF REPORT

Prepared for meeting of May 2104

Development Variance Permit			
To: Chair McGregor and Members of the RDKB Board of Directors			
Owners: Don, Bonnie, and Reanne Eisler		File No: C-317-02535.818	
Location: 1545 Thompson Road, Christina Lake			
Legal Description: DL 317, SDYD, Plan 24392, Parcel E (being a consolidation of Lots 31 and 32 SEE LB512580)		Area: 0.365 acres (1477 m ²)	
OCP Designation: Residential	Zoning: Single Family Residential 1 (R1)	ALR status: No	DP Area: No
Contact Information: Don Eisler 128 Deersaxon Circle SE Calgary, AB T2T 6R5 (403) 278-2545 don.eisler@telus.net			
Report Prepared by: Jeff Ginalias, Assistant Planner			

ISSUE INTRODUCTION

The applicants have applied for a Development Variance Permit to place an electrical shed 1 meter from their front parcel line on a residential property at Christina Lake.

HISTORY / BACKGROUND FACTORS

The subject property is located at 1545 Thompson Road in Christina Lake (*see Site Location Map*). The property is designated 'Residential' in the Area 'C' OCP and zoned 'Single Family Residential 1' (R1) in the Area 'C' Zoning Bylaw.

The parcel under application was originally two small lots. The lots have now been amalgamated. The applicants want to develop the lot and they wish to place a 6' x 8' electrical shed near the front parcel line. The shed will house the electrical services for

the parcel, which would run underground from the shed. They deem the proposed location the best place for it.

PROPOSAL

The applicants seek a Development Variance Permit to construct an accessory building (electrical shed) within the front parcel line setback. The variance requested is:

- Front parcel line setback for an accessory building of 6.5m (from 7.5m to 1m).

IMPLICATIONS

In considering applications for Development Variance Permits, the RDKB generally considers whether the proposed variance will:

- a) Resolve a hardship;
- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

The applicants assert the requested variance resolves a hardship. Due to where they wish to build on the property, overhead power lines pose construction barriers. Running the power into the shed and then running the power lines underground resolves safety concerns with moving heavy equipment and materials around the site during construction.

The applicants assert that underground power lines improve the parcel aesthetically, and suggest the electrical shed placement should have no adverse impacts on neighbouring properties. Neighbours will have an opportunity to comment on the proposal before the Board considers the application.

The Ministry of Transportation and Infrastructure has issued the applicants a permit to place the shed within the Ministry setback.

ADVISORY PLANNING COMMISSION COMMENTS

The Area 'C' APC had no objections or concerns to the proposal. They deem it makes sense to place the utilities underground.

BACKGROUND INFORMATION PROVIDED

Site Location Map

Applicants' Submission

RECOMMENDATION

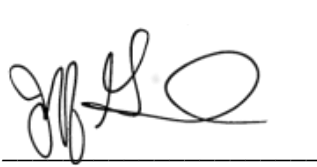
That the staff report regarding the Development Variance Permit application submitted by Don, Bonnie, and Reanne Eisler, be received.

That the application for a Development Variance Permit, submitted by Don, Bonnie, and Reanne Eisler, for the property legally described DL 317, SDYD, Plan 24392, Parcel E, to allow a reduction in the front parcel line setback for an accessory building of 6.5m, from 7.5m to 1m, is approved.

Respectfully Submitted:

Concurrence:
(Department Head)

Concurrence:
(CAO)





Projected Coordinate System:
NAD 83 UTM Zone 11N

Applicants' Submission

Please explain your reasons for requesting this application, and please also describe in detail your development proposal (use space provided on the back of this form, or attach a separate sheet of paper if needed):

THE PROPOSAL IS TO MOVE AN ELECTRICAL SHED TO 1 METER FROM THE FRONT LOT LINE. THE SHED, WHICH MEASURES 6'X8', IS CURRENTLY CONNECTED TO FORTIS BC. POWER AND SERVICES ELECTRICITY TO THE PROPERTY. THIS WOULD RESOLVE A HARDSHIP DUE TO THE NATURE OF THE CONSTRUCTION OF THE LOG BUILDINGS THAT WILL BE BUILT ON SITE. (SEE PAGE 4)

SUPPORTING INFORMATION REQUIRED

In support of your application, please answer the following questions:

- | | YES | NO |
|--|----------------------------------|----------------------------------|
| 1. Are there any Restrictive Covenants registered on the subject property? | <input type="radio"/> | <input checked="" type="radio"/> |
| 2. Are there any registered Easements over the subject property? | <input type="radio"/> | <input checked="" type="radio"/> |
| 3. Is there legal and practical road access to the subject property? | <input checked="" type="radio"/> | <input type="radio"/> |

****The following information is also required (failure to do so may delay or jeopardise the application):**

1. A copy of the Certificate of Title or recent Tax Assessment notice for the subject property or properties;
2. A plan drawn to an appropriate scale, accompanied by a written report (if necessary) showing:
 - the legal boundaries and dimensions of the subject property;
 - boundaries and dimensions of any proposed lots (if subdivision is being proposed);
 - the location of any physical or topographic constraints on the subject property (such as watercourses, shorelines, ravines, wetlands, steep slopes, bedrock outcrops, etc.);
 - the location of permanent buildings and structures on the subject property;
 - the location of any proposed buildings, structures or additions thereto;
 - the location of any existing or proposed access roads, driveways, screening and fences;
 - the proposed method of sewage disposal and the location of any existing and/or proposed septic tank, tile field, sewer line or similar, and water sources (well or community water service pipe location); and
 - the location of any earthworks/grading and/or proposed landscaping on the subject property.
3. Application types (d) and (i) only: A copy of a professional's report which addresses relevant development permit guidelines may be required. Please consult the Regional District Planning and Development Department if you are unsure about this requirement.
4. Additional material, or more detailed information may be requested by the Regional District upon reviewing your application.

If the Regional District believes it to be necessary for the property boundaries and the location of improvements thereon to be more accurately defined due to uncertainty over natural boundaries of watercourses or other reasons, a sketch prepared by a British Columbia Land Surveyor may be required. The voluntary submission of such a sketch may prevent a possible delay in processing the application.

Applicants' Submission

Please use this additional space to explain your reasons for requesting this application and to describe your development proposal.

(CONTINUED FROM PAGE 2)

A CRANE AND MANLIFT WILL BE USED FOR CONSTRUCTION AND OVERHEAD WIRES WOULD NOT ONLY INTERFERE WITH THE WORK BEING DONE BUT WOULD ALSO PRESENT A SAFETY HAZARD BETWEEN THE EQUIPMENT BEING OPERATED AND THE ENERGIZED LINES. THE ELECTRICAL SERVICE FROM THE ELECTRICAL SHED WOULD BE RUN SUB SURFACE. THIS WOULD NOT ONLY RESOLVE CONSTRUCTION BARRIERS AND SAFETY ISSUES, BUT WOULD IMPROVE THE DEVELOPMENT VISUALLY WITH NOT HAVING WIRES HUNG ACROSS TO THE BUILDINGS. MOVING THE ELECTRICAL SHED TO THE PROPOSED LOCATION WOULD HAVE NO NEGATIVE EFFECTS ON NEIGHBORING PROPERTIES.

Applicants' Submission

Elaine Kumar

From: Jeff Ginalias
Sent: May-26-14 8:58 AM
To: Elaine Kumar; Mark Andison
Cc: Maria Ciardullo; grace
Subject: Board agenda: 1545 Thompson Road DVP application

Elaine,

Regarding the Eisler DVP application before the Board on Wednesday, May 28 (reduction is setback from front parcel line), below are comments from the neighbouring property owner to the north (undeveloped small lot towards the Lake). She has requested that her comments be presented to the Board.

Jeff Ginalias, Asst Planner
 Regional District of Kootenay Boundary
 1-800-355-7352
 Direct: 250-368-0228
jginalias@rdkb.com
www.rdkb.com

From: Bev Montgomery [<mailto:bdkmontgomery@yahoo.ca>]
Sent: May-23-14 1:51 PM
To: Jeff Ginalias
Subject: Re: 1545 Thompson Road DVP application

Hi Jeff

Thanks so much for the info. The only concern I might have is what impact all of this digging, building, etc. might have on my property. I realize it is just a lot but I do have intentions of trying to sell it and it seems that someone keeps removing the for sale sign on it and over the years have used it as a dumping ground and even built sheds on it. If these people are going to infringe in any way on my property, I do object most strenuously. If not, let it go ahead. Since I can't make it out to the Meeting, I would like my comments passed on. Thanks.

Bev

On Tuesday, May 20, 2014 4:09:21 PM, Jeff Ginalias <jginalias@rdkb.com> wrote:

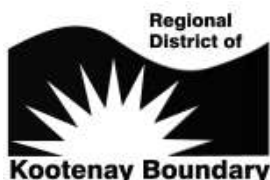
Bev,

Per our conversation, please find some information regarding the Development Variance Permit for 1545 Thompson Road.

If you have further questions or concerns, please contact me.

Thank you for your attention to this matter.

Jeff Ginalias, Asst Planner
Regional District of Kootenay Boundary
1-800-355-7352
Direct: 250-368-0228
jginalias@rdkb.com
www.rdkb.com



STAFF REPORT

Prepared for meeting of May 2014

ATCO Forestry Referral – Crown Land			
To: Chair McGregor and Members of the RDKB Board of Directors			
Applicant: ATCO Wood Products		File No: A-16	
Location(s): Violin Lake & Ryan and Gorge Creek – Area 'B' above Warfield and Trail			
Legal Description: Unsurveyed Crown Land		Area: undetermined	
OCP Designation: Rural Resource 3	Zoning: Rural Resource 1 (RUR1)	ALR status: Out	DP Area: None
Contact Information: ATCO Wood Products Attn: Alex Saumure, RFT PO Box 460 Fruitvale, BC V0G 1L0 Phone: 250-367-9441 Fax: 250-367-6210 Alex.saumure@atcowoodproducts.com			
Report Prepared by: Jeff Ginalias, Assistant Planner			

ISSUE INTRODUCTION

ATCO Wood Products has invited the Regional District to provide comments regarding two proposed cut blocks (Geographic Areas "G" and "H") in the Violin Lake and Ryan and Gorge Creek geographic areas. The proposed cut block areas are on Crown land above and between Trail, Warfield, Rossland and Casino (*see Site Location Map*).

PROPOSAL

Cut block development area "G" is west of Violin Lake, while cut block development "H" is east of Cambridge Creek. Road access will be by Casino Road on existing and proposed sections of Road Permit R06838. It is unclear how much new road is proposed. The main focus of the block is for timber volume, with some minor forest

health. The total cut volume is not provided, nor the start and completion date (*see Applicant's Submission*).

IMPLICATIONS

The proposed development is on Crown land. The proposed cut areas are zoned 'Rural Resource 1' (RUR 1). The RUR 1 Zone permits forestry, logging and silviculture.

The proposed "H" block cuts, in the Ryan and Gorge Creek area, are north of the Casino Community Watershed established Drinking Water Resource Development Permit Area (*see Site Location Map*).

ADVISORY PLANNING COMMISSION COMMENTS

The Area 'B' APC did not meet so no comments were generated.

BACKGROUND INFORMATION PROVIDED

Site Location Map

Applicant's Submission

RECOMMENDATION

That the staff report regarding two proposed cut block timber cutting permits for Geographic Area "G" and "H" in the Violin Lake and Ryan and Gorge Creek geographic areas, on Crown land within RDKB Electoral Area 'B', be received.

That the Regional District of Kootenay Boundary Board of Directors advise ATCO Wood Products that the application for two proposed cut block timber cutting permits for Geographic Area "G" and "H" in the Violin Lake and Ryan and Gorge Creek geographic areas, on Crown land within RDKB Electoral Area 'B', is supported.


Respectfully Submitted:

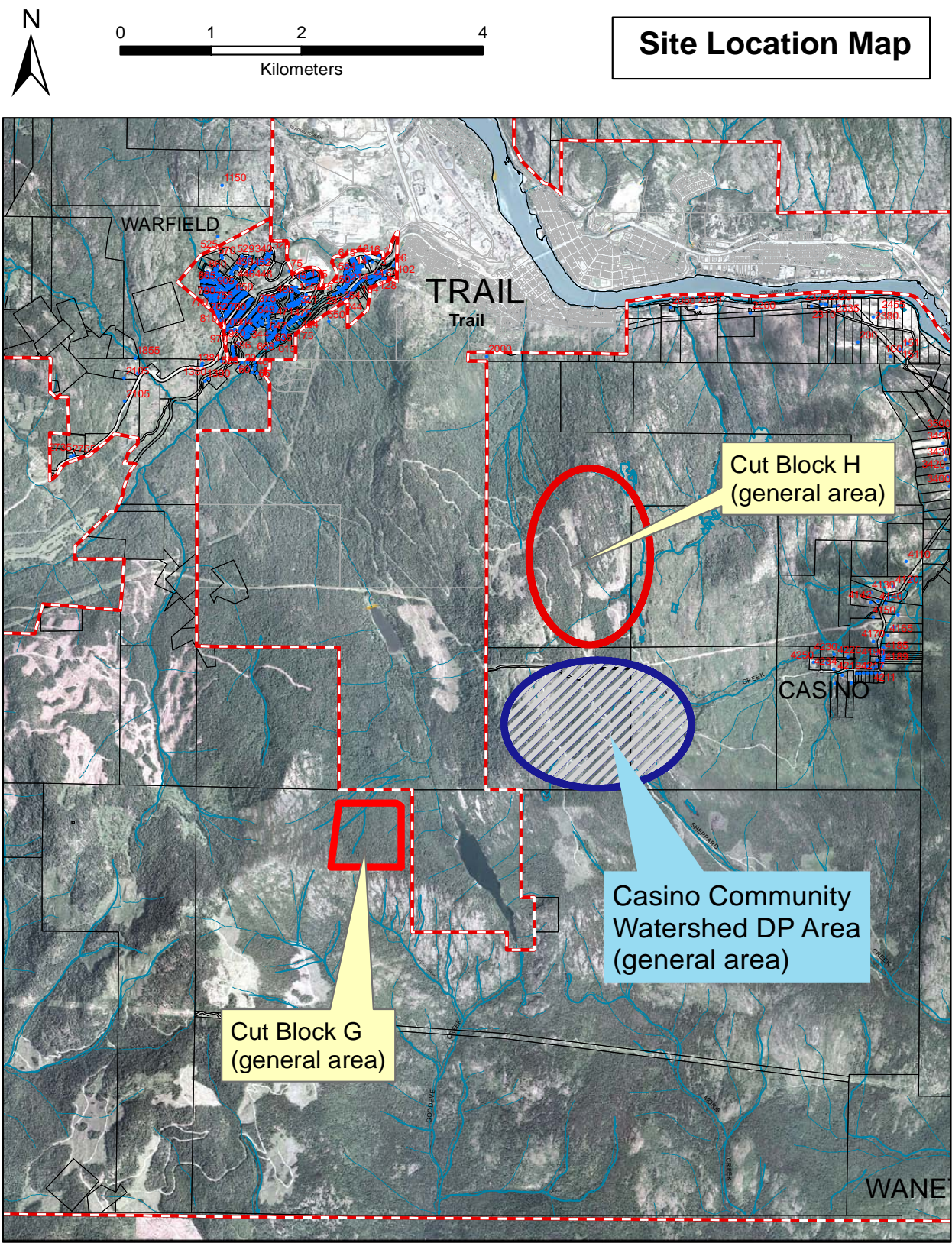


*Concurrence:
(Department Head)*



*Concurrence:
(CAO)*





Projected Coordinate System:
NAD 83 UTM Zone 11N



March 21th, 2014

Regional District Kootenay/Boundary
 #202 843 Rossland Ave.
 Trail, B.C.
 V1R 4S8

Attn: Mark Andison

**Re: Atco Wood Products, Development Area G (Violin Lake) & H (Ryan & Gorge Creek)
 Proposed Development**

This letter is to provide you with an opportunity to comment on proposed cut blocks G08 & G09 and H01 to H04 in geographic area letter G & H. Attached is a 1:20000 scale map for your reference of approximate block locations.

The proposed cut blocks are located in the Violin Lake and Ryan & Gorge Creek geographic area. The proposed blocks will be accessed via the Casino Road and existing and proposed sections of Road Permit R06838 and in-block roads. The main focuses of the blocks are timber volume with some minor forest health.

Additional details of this development can be viewed at the Atco Wood Products Forestry Office at 1846 1st Street, Fruitvale from 7 a.m. to 4 p.m. Monday to Friday. Please contact me by my direct line or email (see below) to set up a confirmed time or to make alternate arrangements.

All comments must be received in writing by April 21st, 2014.

Yours truly,

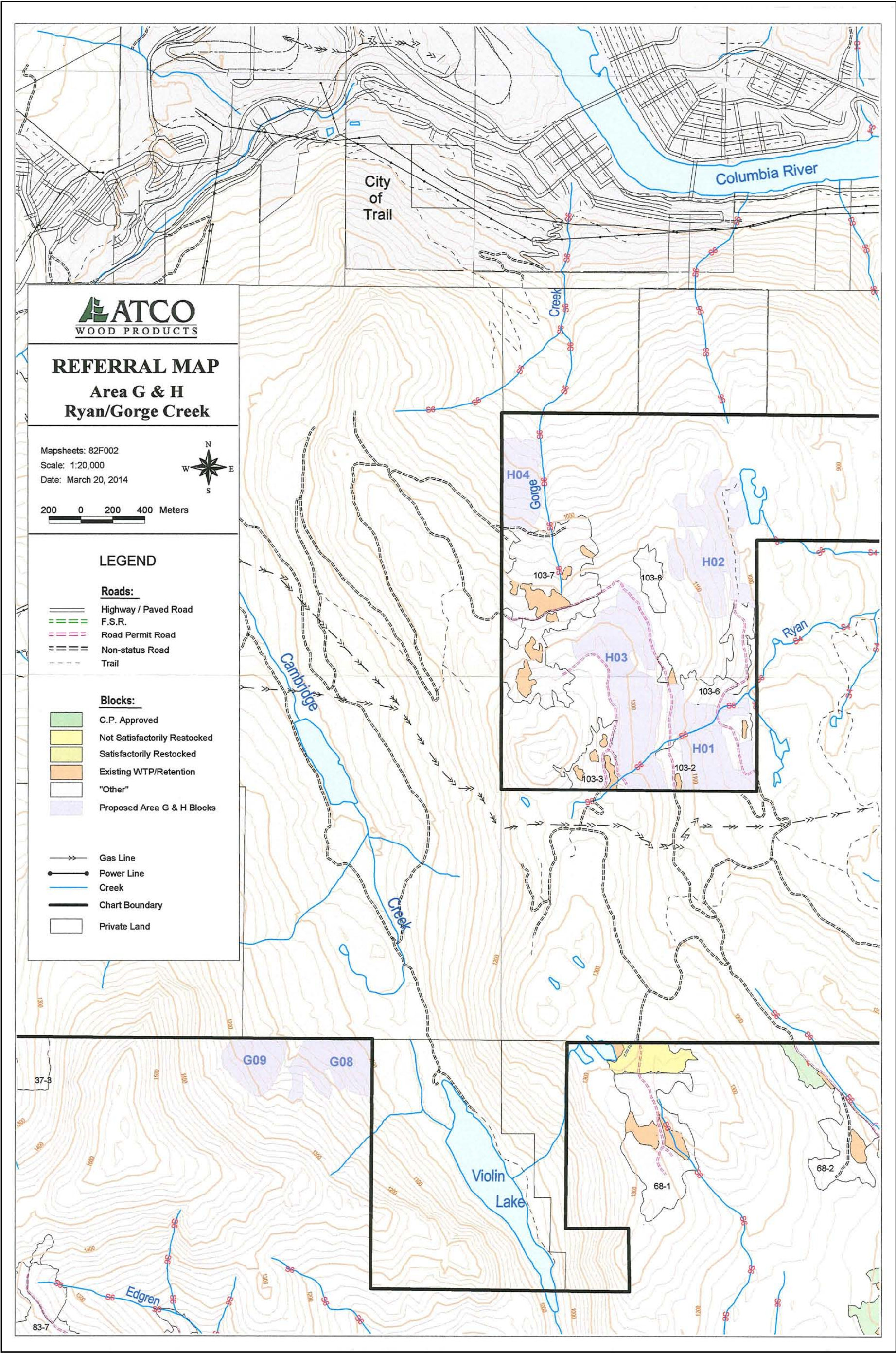
A handwritten signature in black ink, appearing to read "Alex Saumure", with a long, sweeping horizontal line extending to the right.

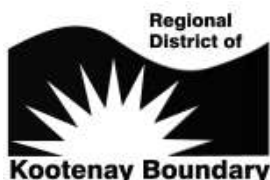
Alex Saumure, RFT
 Development Technician

AS/as

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	MAR 25 2014
DOC #
REF. TO:
CC:

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STAFF REPORT

Prepared for meeting of May 2014

Adjacent Local Government Referral - RDCO Regional Growth Strategy Bylaw No. 1336, 2013	
To: Chair McGregor and Members of the RDKB Board of Directors	
Applicant: Regional District of Central Okanagan	File No: R-20
Location: Regional District of Central Okanagan boundaries	
Contact Information: Ron Fralick, MCIP, RRP RDCO Manager of Planning 1450 K.L.O. Road Kelowna, BC V1W 3Z4 (250) 469-6227 www.regionaldistrict.com	
Report Prepared by: Jeff Ginalias, Planner	

ISSUE INTRODUCTION

The Regional District of Central Okanagan (RDCO) has referred a Regional Growth Strategy (Bylaw No. 1336, 2013) to potentially affected local governments. The RDKB (Electoral Area 'E') borders the eastern portion of the RDCO (Central Okanagan East Electoral Area), thus the RDKB is a potentially affected local government (*see Site Location Map*). Pursuant to the *Local Government Act*, the RDKB must either accept the bylaw, or respond to the RDCO identifying specific sections or polices which it objects to.

The Board will recall that Regional Growth Strategy Bylaw No. 1336, 2013 (RGS), was reviewed last fall. At that time the Board determined that the interests of the RDKB were unaffected by adoption of the RGS and notified the RDCO that the RDKB accepted the RGS.

However, the RDOC received resolutions of non-acceptance of the RGS from the City of Kelowna, District of West Kelowna and District of Peachland. Their concerns were specific to those localized areas along their respective boundaries, and not to the areas bordering with the RDKB. The concerns primarily dealt with replacing action words with

more neutral language (e.g., replace words such as 'ensure', 'explore' and 'coordinate' with 'promote', 'support' and 'encourage'). The other concerns were with potential new growth areas and seeking confirmation that the impact on existing services and facilities would be considered in these areas if growth is expected or encouraged in these areas.

In response to these concerns, in January 2014 the RDCO rescinded RGS Bylaw 1336. This was followed with discussions with the affected local governments over their concerns. The parties believe the matters are satisfactorily addressed and in April 2014, RGS Bylaw No. 1336 was given second reading, as amended. It is now being referred again to member municipalities and adjacent regional districts for acceptance (*see RDCO Board Report; RGS Bylaw 1336, Amended*).

PROPOSAL

The Regional Growth Strategy Bylaw No. 1336, 2013, is a comprehensive bylaw to address objectives, policies and land use designations for the central Okanagan area. It would replace (repeal) the "RDCO Growth Management Strategy, Bylaw No. 851, 2000".

IMPLICATIONS

The amended RGS received second reading in April 2014. After receiving second reading, the Section 857 of the *Local Government Act* requires the RGS Bylaw be sent to all affected local governments for acceptance. Affected local governments are required to notify the RDCO within 60 days whether or not they accept the bylaw as proposed.

The affected local government reviews the RGS in the context of any official community plan and regional growth strategies for its jurisdiction, and in the context of any other matters that affect its jurisdiction. There do not appear to be any amendments to the RGS in the areas along the boundary with the RDKB.

In regard to the RDKB, the portion of the RDKB which is adjacent to the RDCO is Electoral Area 'E'. Electoral Area 'E' has no official community plan or zoning bylaws in this area. Thus, there are no RDKB local government policies to view or measure the proposed RGS against. Thus, adoption and implementation RGS bylaw should not have any direct impact on the RDKB.

ADVISORY PLANNING COMMISSION COMMENTS

This referral was not considered by the APC.

BACKGROUND INFORMATION PROVIDED

Site Location Map

RDCO Board Report

Bylaw No. 1336, 2013, Amended

RECOMMENDATION

That the staff report regarding the referral from Regional District of Central Okanagan for comments on the Regional Growth Strategy Bylaw No. 1336, 2013, as amended, be received.

That the Regional District of Kootenay Boundary Board of Directors notify the Regional District of Central Okanagan that the RDKB accepts the RDCO Regional Growth Strategy Bylaw No. 1336, 2013, as amended.

Respectfully Submitted:



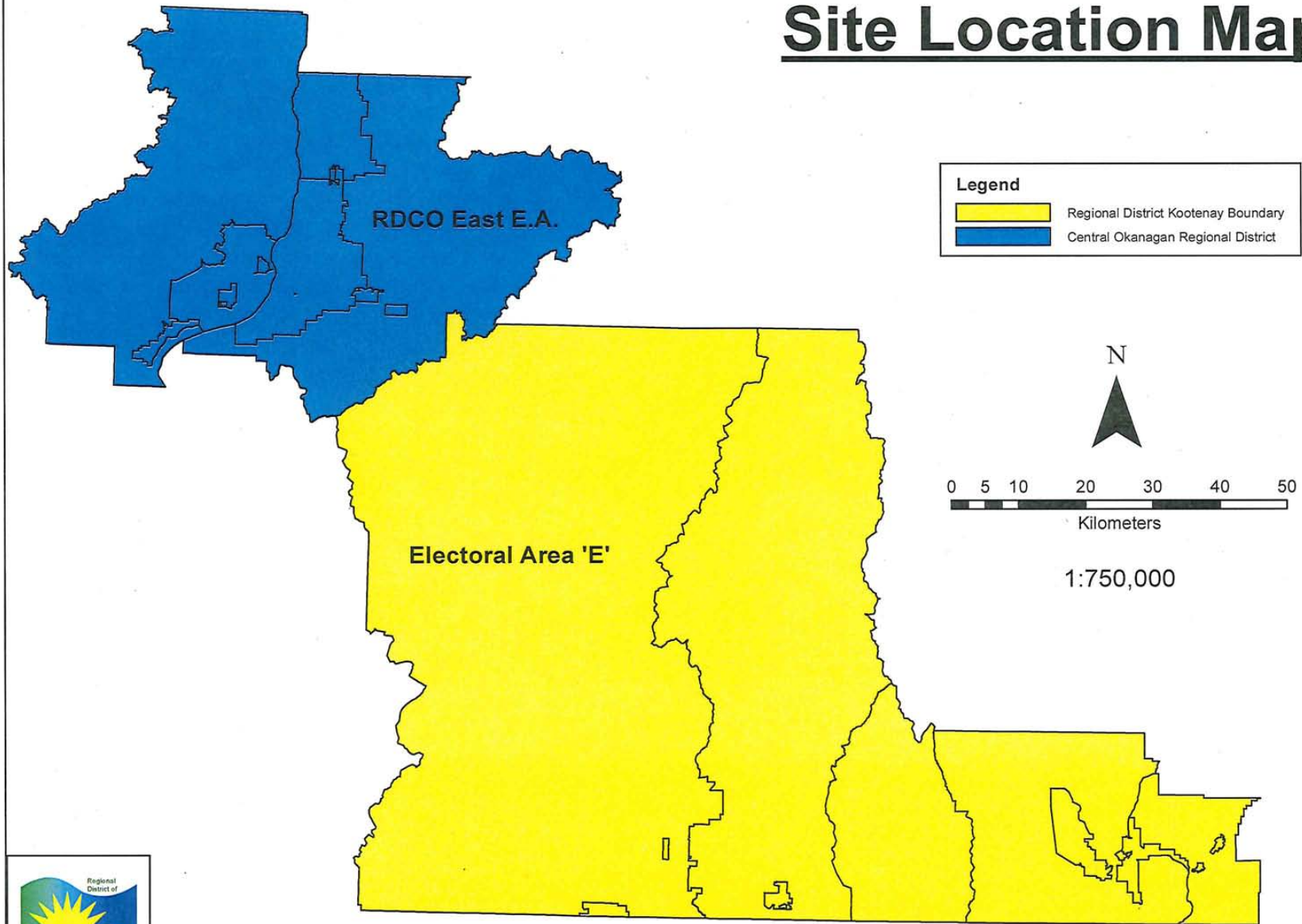
*Concurrence:
(Department Head)*



*Concurrence:
(CAO)*



Site Location Map



Agenda No: 9.1Mtg. Date: April 28, 2014

Regional Board Report

TO: Regional Board

FROM: Ron Fralick, Manager of Planning

DATE: April 17, 2014

SUBJECT: Regional Growth Strategy Bylaw No. 1336, 2013

Purpose:

To update the Board on activities and discussions that have occurred with respect to the Regional Growth Strategy (RGS) subsequent to January 16, 2014, recommend the granting of second reading to the bylaw, and to outline next steps in the approval process.

Executive Summary:

On January 16, 2014, the Regional Board rescinded RGS Bylaw No. 1336. Subsequently, the RGS Steering Committee met to discuss the received comments and incorporate amendments to adequately address the feedback. The CAO's of the region along with City of Kelowna council discussed the changes and concurrence was reached to move the RGS Bylaw forward to the Board for consideration of second reading.

RECOMMENDATION:

THAT Regional District of Central Okanagan Regional Growth Strategy Bylaw No. 1336, 2013 be given second reading, as amended;

AND THAT Bylaw No. 1336 be referred to member municipalities and adjacent regional districts for formal acceptance in accordance with Section 857 of the Local Government Act.

Respectfully submitted:

R. Fralick, MCIP, RPP
Manager of Planning

Dept. Head Approval

Chris Radford
Director of Community Services

Approved for Board's Consideration

Brian Reardon, CAO

Implications of Recommendation:

Strategic Plan:	The RDCO Strategic Plan Vision 2020 – Planning for the Future document identifies growth management as a priority for the Regional Board.
Organizational:	The RGS will provide the Board and staff with an updated plan for a shared vision, goals and policies for growth management in the region. The RGS reflects the composition of views shared by the RDCO and its member municipalities.
Legal/Statutory Authority:	LGA Section 853 – Requirements for adoption of Regional Growth Strategy LGA Section 855 – Consultation during development of Regional Growth Strategy LGA Section 857 – Acceptance by affected local government required

Background:

The Regional District of Central Okanagan initiated the review of the Regional Growth Strategy (RGS) process in 2010 to respond to the numerous changes that have occurred, update the vision of a desired future, and address issues and the future sustainability of the region. The RGS review and update was a collaboration and cooperative effort among the staff of the region's member municipalities including involvement from First Nations (Westbank First Nations and Okanagan Indian Band) who contributed throughout the process.

On October 28, 2013, the Board gave the RGS Bylaw No. 1336 first and second reading. Since then, the RDCO received resolutions from the City of Kelowna, District of West Kelowna and District of Peachland for non-acceptance of the RGS. The resolutions included specific requests for amendments to the Bylaw. Staff brought forward a report to the Governance and Services Committee meeting on January 16, 2014, when the Board approved that second reading of the bylaw be rescinded in order to allow for further discussion with affected local governments and to incorporate acceptable amendments to the bylaw.

The RGS Steering Committee met on January 17 and January 30 to review the comments and make recommended amendments to the RGS to the satisfaction of the regional partners. There were two main issues discussed:

1. Replace action words with more neutral language; and,
2. Concern the RGS is introducing new activities, programs and projects.

The action wording changes are a response to the Council resolutions provided through the referral process from Kelowna, West Kelowna and Peachland. The wording changes have been made to replace "action" words, such as 'ensure', 'explore' and 'coordinate' to more neutral wording such as 'promote', 'support' and 'encourage'. Amendments to the RGS were completed throughout the document to address this concern. Additionally, policy 3.2.1.2 was highlighted in all the non-acceptance resolutions due to the specific bullet points identified for new growth areas to address. The policy has been reworded with a general principle policy that new growth areas are to consider impacts on existing services and facilities in the community.

The amendments to insert neutral language rather than action words and additional wording included in the implementation and five-year action plan sections were to help resolve the perception of any new activities, programs and projects being introduced. City of Kelowna representatives requested the RGS include an appendix to identify possible initiatives for RGS Implementation. This was completed in the latest RGS draft. The RGS Steering Committee requested that the CAO's review and update the initiatives appendix with intent to provide ideas of the priorities, potential timelines and budgets, and to identify the jurisdiction/organization having overall responsibility.

The CAO's met on March 6, 2014, to discuss the amended RGS and the issues raised by the RGS Steering Committee. The CAO's unanimously approved the wording changes in the document and provided direction to remove the proposed appendix that identified possible initiatives. It was agreed that the Board and member municipalities should have the opportunity to review priorities, initiatives, budgets and responsibilities during the annual budgeting process. The listed initiatives would be used during discussions in the development of a five year action plan for the RGS and implement the action plan through the RDCO Regional Planning function.

Subsequent to the Steering Committee and senior management discussions, the attached RGS has been amended to reflect the interests raised by the regional partners. There has been a high level of cooperation, consultation and discussion between the local governments throughout this process.

On April 7, 2014, City of Kelowna Council received a report from the City of Kelowna Department Manager, Policy & Planning on the status of the RGS Bylaw process. Based on comment in that report, Council advised that it would be appropriate for the Regional District to move forward with second reading and formal referral of RGS Bylaw No. 1336.

Conclusion:

Planning staff recommends that RGS Bylaw No. 1336 be read for a second time as amended and that the bylaw proceed to the legislated referral process.

Alternatives:

Should the Board choose not to support the staff position, the following alternate recommendation is provided;

That the Board direct staff to forward RGS Bylaw No. 1336 to the City of Kelowna, the Districts of West Kelowna, Lake Country and Peachland for referral to allow further review of the Regional Growth Strategy document.

Attachment(s): Regional Growth Strategy Bylaw No. 1336, 2013

Considerations not applicable to this report:

- Financial
- Organizational Issues
- External Implications

H:\PLANNING\6430-Strategic_Planning\40-Regional Growth Strategy\General\RGS Update (2010 to)\Board Reports\2014-04-28 BOARD\2014-04-28 Board Report - RGS reread second.docx

REGIONAL DISTRICT OF CENTRAL OKANAGAN

BYLAW NO. 1336

A bylaw to adopt the Regional District of Central Okanagan Regional Growth Strategy

WHEREAS the *Local Government Act* provides that a regional board may develop, adopt, implement, monitor and review a regional growth strategy under Part 25 of the *Act*;

AND WHEREAS the Regional Board of the Regional District of Central Okanagan by resolution dated October 25, 2010, initiated the review of "The Growth Management Strategy, Bylaw No. 851, 2000", pursuant to section 854 of the *Local Government Act*;

AND WHEREAS the Regional Board adopted a Consultation Plan on December 13, 2010 to provide opportunities for early and ongoing consultation in accordance with the *Act*, and during the development of the Regional Growth Strategy the Board of Directors provided the opportunity for consultation required by the *Act*;

NOW THEREFORE the Regional Board of the Regional District of Central Okanagan, in an open meeting enacts as follows:

1. "RDCO Growth Management Strategy, Bylaw No. 851, 2000", is hereby repealed;
2. Pursuant to section 863(1) of the *Local Government Act*, Schedule "A" attached to and forming part of this bylaw is hereby designated as the "Regional District of Central Okanagan Regional Growth Strategy"; and,
3. This Bylaw may be cited as "Regional District of Central Okanagan Regional Growth Strategy Bylaw No. 1336, 2013."

READ A FIRST TIME this 28th day of October, 2013

READ A SECOND TIME this 28th day of October, 2013

ACCEPTED, BY RESOLUTION, BY THE

District of Lake Country Council this 17th day of December 2013

Regional District of Thompson-Nicola Board this 12th day of December 2013

Regional District of Kootenay Boundary Board this 28th day of November 2013

Regional District of North Okanagan Board this 11th day of December 2013

Regional District of Okanagan-Similkameen Board this 19th day of December 2013

REFUSED, BY RESOLUTION, BY THE

City of Kelowna Council this	16 th day of December 2013
District of West Kelowna Council this	10 th day of December 2013
District of Peachland Council this	10 th day of December 2013

RESCIND SECOND READING this	16 th day of January 2014
-----------------------------	--------------------------------------

REREAD SECOND READING this	_____ day of _____ 2014
----------------------------	-------------------------

ACCEPTED, BY RESOLUTION, BY THE

City of Kelowna Council this	_____ day of _____ 2014
District of West Kelowna Council this	_____ day of _____ 2014
District of Peachland Council this	_____ day of _____ 2014
District of Lake Country Council this	_____ day of _____ 2014
Regional District of Thompson-Nicola Board this	_____ day of _____ 2014
Regional District of Kootenay Boundary Board this	_____ day of _____ 2014
Regional District of North Okanagan Board this	_____ day of _____ 2014
Regional District of Okanagan-Similkameen Board this	_____ day of _____ 2014

READ A THIRD TIME this	_____ day of _____ 2014
------------------------	-------------------------

ADOPTED this	_____ day of _____ 2014
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CHAIR

DIRECTOR OF CORPORATE SERVICES

I hereby certify the foregoing to be a true and correct copy of RDCO Regional Growth Strategy Bylaw No. 1336, 2013, as adopted by the Regional Board on the _____ day of _____ 2014

Dated at Kelowna, B.C. this

_____ day of _____ 2014

DIRECTOR OF CORPORATE SERVICES

*Bylaw No. 1336, 2013
Page 2 of 2*

R-20



**Community Services
Planning Section**

1450 K.L.O. Road
Kelowna, B.C. V1W 3Z4

Telephone: (250) 469-6227
Fax: (250) 762-7011
www.regionaldistrict.com

April 30, 2014

Chair and Board
Regional District of Kootenay Boundary
202 – 843 Rossland Avenue
Trail, BC V1R 4S8

Dear Chair and Directors:

Re: Submission of the Central Okanagan Regional Growth Strategy Bylaw No. 1336, 2013 for Acceptance by Affected Local Governments

The Central Okanagan Regional Growth Strategy Bylaw No. 1336, 2013 received Second reading at the Regional Board meeting on April 28, 2014. Pursuant to the *Local Government Act*, Section 857, the Bylaw is being forwarded to your local government for consideration and acceptance.

Under the provisions of the *Local Government Act*, affected local governments, which include member municipalities and adjacent Regional Districts, have **60 days** from the receipt of this letter in ***which to consider acceptance of Bylaw No. 1336, 2013***. At the conclusion of the 60 day period, Regional District staff will report to the Regional Board on the status of acceptance, and if appropriate, present Bylaw No. 1336, 2013 for Third reading and Adoption.

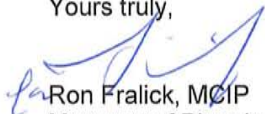
Each affected local government is requested to respond to the Regional Growth Strategy Bylaw No. 1336, 2013 by resolution. For information, Section 857 (4) of the *Local Government Act* states that upon receipt of the Regional Growth Strategy Bylaw No. 1336, 2013, each affected local government must:

- a) Review the Central Okanagan Regional Growth Strategy Bylaw No. 1336, 2013 in the context of any Official Community Plans in its jurisdiction, both those that are current and those in preparation, and in the context of any other matters that affect its jurisdiction; and
- b) Within 60 days of receipt of the referral, affected local governments are required to, by resolution, either:
 - (i) Accept Bylaw No. 1336, 2013; or
 - (ii) Respond to the Regional District of Central Okanagan Regional Board indicating specifically the sections or policies of Bylaw No. 1336, 2013 that your local government will not accept.

If a resolution is not brought forward at the end of the 60 day acceptance period, then according to *Section 857* of the *Local Government Act*, an affected local government is deemed to have accepted the Regional Growth Strategy.

If you have any questions regarding the Regional Growth Strategy process, the formal acceptance process or any matters associated with the Regional Growth Strategy Bylaw No. 1336, 2013, please contact the undersigned at (250) 469-6227 or ron.fralick@cord.bc.ca.

Yours truly,



Ron Fralick, MOP
Manager of Planning

Enclosures: RDCO Resolution, April 28, 2014
Regional Growth Strategy Bylaw No. 1336, 2013

Cc Robert Hobson, Chair, Central Okanagan Regional Board
Brian Reardon, Chief Administrative Officer, RDCO
Chris Radford, Director of Community Services, RDCO
Meggin Messenger, Ministry of Community, Sport and Culture
Brent Mueller, Ministry of Community, Sport and Culture

REGIONAL DISTRICT OF CENTRAL OKANAGAN

RESOLUTION

#80/14

THAT RDCO Regional Growth Strategy Bylaw No. 1336, 2013 be given second reading as amended;

AND FURTHER THAT Bylaw No. 1336 be referred to member municipalities and adjacent regional districts for formal acceptance in accordance with Section 857 of the *Local Government Act*.

CARRIED Unanimously

I, B. Reardon, Chief Administrative Officer of the Regional District of Central Okanagan, do hereby certify that the above is a true and correct copy of a resolution which was adopted by the Regional Board at its Regular Board meeting held the 28th day of April 2014.

Dated at Kelowna, B.C.
this 29th day of April 2014



Brian Reardon
Chief Administrative Officer

REGIONAL DISTRICT OF CENTRAL OKANAGAN

BYLAW NO. 1336

A bylaw to adopt the Regional District of Central Okanagan Regional Growth Strategy

WHEREAS the *Local Government Act* provides that a regional board may develop, adopt, implement, monitor and review a regional growth strategy under Part 25 of the *Act*;

AND WHEREAS the Regional Board of the Regional District of Central Okanagan by resolution dated October 25, 2010, initiated the review of "The Growth Management Strategy, Bylaw No. 851, 2000", pursuant to section 854 of the *Local Government Act*;

AND WHEREAS the Regional Board adopted a Consultation Plan on December 13, 2010 to provide opportunities for early and ongoing consultation in accordance with the *Act*, and during the development of the Regional Growth Strategy the Board of Directors provided the opportunity for consultation required by the *Act*;

NOW THEREFORE the Regional Board of the Regional District of Central Okanagan, in an open meeting enacts as follows:

1. "RDCO Growth Management Strategy, Bylaw No. 851, 2000", is hereby repealed;
2. Pursuant to section 863(1) of the *Local Government Act*, Schedule "A" attached to and forming part of this bylaw is hereby designated as the "Regional District of Central Okanagan Regional Growth Strategy"; and,
3. This Bylaw may be cited as "Regional District of Central Okanagan Regional Growth Strategy Bylaw No. 1336, 2013.

READ A FIRST TIME this 28th day of October, 2013

READ A SECOND TIME this 28th day of October, 2013

ACCEPTED, BY RESOLUTION, BY THE

District of Lake Country Council this 17th day of December 2013

Regional District of Thompson-Nicola Board this 12th day of December 2013

Regional District of Kootenay Boundary Board this 28th day of November 2013

Regional District of North Okanagan Board this 11th day of December 2013

Regional District of Okanagan-Similkameen Board this 19th day of December 2013

Bylaw No. 1336, 2013

Page 1 of 2

REFUSED, BY RESOLUTION, BY THE

City of Kelowna Council this	16 th day of December 2013
District of West Kelowna Council this	10 th day of December 2013
District of Peachland Council this	10 th day of December 2013

RESCIND SECOND READING this	16 th day of January 2014
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RE-READ SECOND READING this	28 th day of April 2014
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ACCEPTED, BY RESOLUTION, BY THE

City of Kelowna Council this	___ day of ___ 2014
District of West Kelowna Council this	___ day of ___ 2014
District of Peachland Council this	___ day of ___ 2014
District of Lake Country Council this	___ day of ___ 2014
Regional District of Thompson-Nicola Board this	___ day of ___ 2014
Regional District of Kootenay Boundary Board this	___ day of ___ 2014
Regional District of North Okanagan Board this	___ day of ___ 2014
Regional District of Okanagan-Similkameen Board this	___ day of ___ 2014

READ A THIRD TIME this	___ day of ___ 2014
------------------------	---------------------

ADOPTED this	___ day of ___ 2014
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CHAIR

DIRECTOR OF CORPORATE SERVICES

I hereby certify the foregoing to be a true and correct copy of RDCO Regional Growth Strategy Bylaw No. 1336, 2013, as adopted by the Regional Board on the ___ day of ___ 2014

Dated at Kelowna, B.C. this

___ day of ___ 2014

DIRECTOR OF CORPORATE SERVICES

Regional District of Central Okanagan Regional Growth Strategy

"Our Home, Our Future"



Schedule 'A'

Bylaw No.1336, 2013



Source: Pictures BC



Acknowledgements

The Regional District of Central Okanagan (RDCO) recognizes and acknowledges the complex planning environment that exists within the Central Okanagan and respected these planning processes as the Region updated the Central Okanagan Regional Growth Strategy. The Regional District of Central Okanagan thanks the planning staff, committee and working group members, member municipal councils and Board of Directors, consultants, all residents, and those individuals who dedicated their time and expertise to make the project possible.





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Source: Regional District of Central Okanagan



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Source: Regional District of Central Okanagan



1.0 INTRODUCTION

1.1 Regional Growth Strategy

The Regional Growth Strategy (RGS) is a long-range planning tool to help regional districts and local governments plan a coordinated future for their communities while dealing with regional issues and decisions that cross local political boundaries. The strategy is a collective vision from the regional partners for how they see the future in order to create a region that promotes growth that is economically, environmentally and socially healthy over a twenty (20) year time horizon.

There are three criteria for the determination of regional issues to be addressed through the RGS Review and Update process:

- **Mandatory content:** Provincial legislation requires that the following issues be addressed:
 - housing;
 - transportation;
 - regional district services;
 - parks and natural areas;
 - economic development; and,
 - reduction of greenhouse gas (GHG) emissions.
- **Regional Board, Intergovernmental Agency Committee (IAC) and RGS Steering Committee direction:** In addition to the mandatory content, the Regional Board and RGS Steering Committee helped to identify important regional issues as they relate to the local governments.

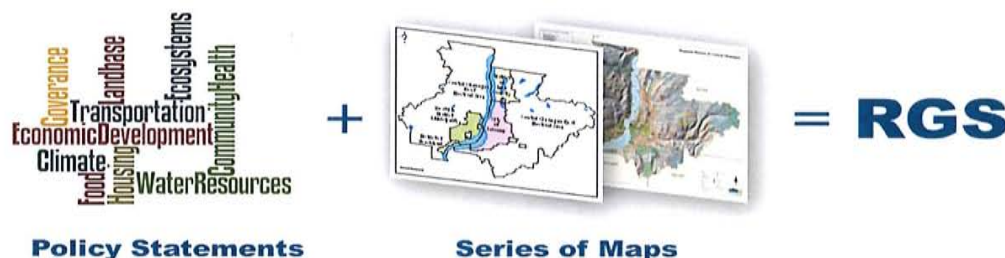
- **Cross boundary issues:** Focus on issues that cannot be addressed by one local government because the issue affects more than one local government (and in some cases, cross regional district boundaries). For example, air quality, environmental protection, watershed management and economic development are issues that transcend municipal boundaries.

1.2 Structure of the RGS

Joint Planning Approach and Agreement Among all Parties:

The RGS represents a joint-planning approach to addressing the growth issues that go beyond local government boundaries. This RGS update was a collaboration from the member municipalities, First Nations and Provincial agencies that utilized the consultations and research, as well the updated Official Community Plans to provide a directional document that allows each member municipality the ability to choose how they will implement the future direction into their land use decisions. Many agencies and organizations contributed their expertise to this RGS update including, but not limiting to, the School District No. 23, Interior Health and the Agricultural Land Commission.

The strategy is an agreement among governments and agencies to work together on common issues to find common solutions. The strategy reflects a shared regional vision for the future, as well as goals and policies necessary to achieve effective growth management.





The RGS content:

Section 1 Introduction

Section 2 Regional Context: A profile of the RDCO is provided as a baseline. This provides both the qualitative and quantitative groundwork for the review of the RGS.

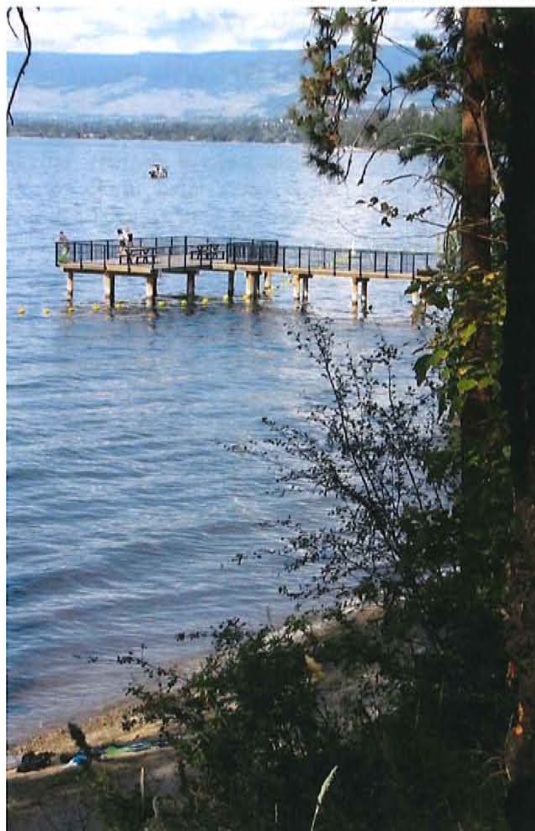
Section 3 Regional Growth Strategy: Ten issue areas form the policy structure and each issue area includes:

- **Goal** - Overall long-term goal of the issue area that reflects the input and responds to the Region's future opportunities and challenges around growth management;
- **Synopsis** - Summarizes the issue area within the regional context based on the background research; and,
- **Policies** - The statements that help achieve the issue area goal.

Section 4 Monitoring and Evaluation: The essential responsibility associated with the implementation priorities, and timing, monitoring and accountability are documented.

Appendices Technical Appendices: provides reference material to inform and supplement the RGS Review and Update. Information that is more detailed can be obtained from the RDCO Community Services Department.

Source: Regional District of Central Okanagan





2.0 CONTEXT

2.1 Central Okanagan Directive

A regional district's primary role is determined by its member jurisdictions. Regional districts act only in response to the expressed needs, interests and instructions of their members and address issues that cross political boundaries. Regional districts serve three primary roles with the relative importance of each role varying from region to region:

- To serve as the local government for their unincorporated (electoral) areas;
- To provide services to, and on behalf of, different combinations of member municipalities and electoral areas; and,
- To provide services to, and on behalf of, their entire regions (i.e., all member jurisdictions).

The RDCO provides services to residents in the Electoral Areas, including water, planning and solid waste collection. The District also provides region

wide services such as dog control, solid waste collection and recycling, 9-1-1, Regional Parks and the Emergency Response Plan for the Central Okanagan. The illustration in Figure 2.1 shows the RDCO's departments and responsibilities.

In 2010, the Regional Board adopted the Regional District's Strategic Plan that sets priorities for the Region. The Strategic Plan's intentions are for the Regional District to focus energies and resources on:

- Establishing and promoting a vision and priorities for the broader, regional community;
- Developing regional plans and strategies to address joint issues; and,
- Coordinating municipal efforts that are taken to achieve joint services goals.

Figure 2.1: RDCO Services





The Mission Statement created for the Strategic Plan provides overall guidance to the Regional District and is as follows:

"The Regional District of Central Okanagan will provide effective and efficient services that meet the needs of our citizens, in a manner that nurtures growth, opportunities and prosperity, while maintaining and enhancing the unique Central Okanagan lifestyle and environment."

The Board identified priority areas to pursue in the 2010 Strategic Plan. The term "priority area" was used to define a theme, topic or area of service that the Board viewed as important for the Region and that would best be addressed on a regional level. In 2012, the Board reviewed priority areas of the Strategic Plan and endorsed the following areas:

1. Growth Management;
2. Transportation;
3. Intergovernmental Affairs; and,
4. Hazard Management.

These priority areas provide the general directions for the Region, while more defined roles and tasks are defined through budgets, work plans and agreements.

2.2 Regional Overview

The RDCO is situated on both sides of the mid-section of Okanagan Lake. The Okanagan is characterized by cool humid air and cloudy skies in the winter and by dry air and bright skies in summer. The warm summers with fairly low humidity, as well as the relatively mild winters provide an attractive environment for agriculture and recreation.

Since the adoption of the initial RGS in the year 2000, there have been a number of changes in the Central Okanagan, some highlights include:

- Steady growth in population, housing, and employment (population grew by 20%);
- Opening of UBC Okanagan in 2005;
- Incorporation of the District of West Kelowna on December 6, 2007;
- Expansion of Kelowna International Airport and improvements along the Highway 97 Corridor;
- Replacement of the three-lane Okanagan Lake Bridge with the five-lane W.R. Bennett Bridge in 2008;
- Increased efficiency and expansion of public transit;
- Protection of key recreation and conservation lands (e.g. Mission Creek Greenway);
- Expansion of Kelowna General Hospital;



Source: Regional District of Central Okanagan

- Increased density of settlement areas, bringing about efficiencies in servicing and infrastructure costs; and
- Endorsement of a regional growth vision and implementation through Regional Context Statements in the municipalities' community plans.

2.2.1 DEMOGRAPHICS

The total population for the Central Okanagan from the 2011 Census was 179,839. Population growth in the Central Okanagan has historically outpaced growth in the province overall. This trend continued in the period between Census counts, where it outpaced the provincial average by 4% over the 5-year period from 2006 to 2011 (Table 2.1, on page 6). Additionally, over the census period the Region showed the fourth highest population growth in the country.

Population growth in the Region has been primarily due to in-migration (Table 2.2, on page 6). High inflows of migrants have resulted in the population of the Region doubling in the past 25 years from 89,730 in 1986 to 179,839 in 2011. The Region was one of the highest growth areas in the province through the 1990s. The past several years have seen slower, but steady growth. The average rate of population growth from 2000 to 2011 has been 2.1% per annum compared to 4.0% per annum in the 1990s.

Intra-provincial migration has historically been the largest segment of migration to the Central Okanagan. However, interprovincial migration has been an increasingly significant migration component over the past eight years. The Region has experienced a smaller but steady flow of international migration over the past seven years as well.



The RDCO has experienced a decline in the net natural increase between 2001 and 2006, however in recent years the trend is starting to increase as shown in Table 2.3, on page 6. The Region is seeing a healthier, active senior which is translating to an increasing life expectancy. There has also been an unprecedented increase in births. Projections predict that the net natural increase will be a positive number over the next 10 years. The net natural increase could accelerate over the next 20 years as the majority of the 65 and over age category will reach the age of 85.

The Central Okanagan has been older than the provincial population throughout the last twenty years. Table 2.4 (on page 7) highlights the fact that the proportion of the population aged 45 years and over increased significantly from 1996 to 2006 by 43.3%¹. This increase can be partly attributed to the area's large retirement base. The Region is a popular retirement centre, and the increase in the proportion of retirees in the population will support more service sector employment. Over the long term, the Region is expected to continue to receive strong net inflows of population. The age group 15 to 24 showed an increase that could be influenced by the creation of the UBC Okanagan campus in 2005, which had a starting population of 2,800 students. UBC-O Enrolment in 2010 was 7,075².

Population projection numbers for the Region are expected to exceed 270,000 by 2036, an increase of 45% from 2011 (Table 2.5, on page 7). The net population growth projection from 2011 to 2036

indicates that growth in the Region will result from positive net migration.



Source: Regional District of Central Okanagan



Source: District of West Kelowna

1 Source: Statistics Canada, Census 1991, 1996, 2001 and 2006

2 Source: UBCO Webpage, Facts and Figures, accessed March 7, 2011



Table 2.1 Population Estimates, Census Years Source: BC Stats, Census

	1996	2001	2006	2011	% Change 2006-11	% Change 2001-11
British Columbia	3,724,500	3,907,738	4,113,487	4,400,057	7.0%	12.6%
Central Okanagan	136,537	147,748	161,959	179,839	11.0%	21.7%
Kelowna	89,445	96,290	106,707	117,312	9.9%	21.8%
West Kelowna**			27,095	30,892	14.0%	**
Lake Country	9,005	9,270	9,610	11,708	21.8%	26.3%
Peachland	4,525	4,660	4,885	5,200	6.4%	11.6%
Electoral Areas**	26,347	29,673	5,527	5,742	3.9%	-80.6%
First Nations (including IR7, IR9 and IR 10)	7,215	7,855	8,135	8,985	10.4%	14.4%

Source: BC Stats, Census

Table 2.2: Central Okanagan Migration Components of Population Growth 1996 to 2011

Year	International (Net)	Interprovincial (Net)	Intra-Provincial (Net)	Total Net Migration
1996-97	335	719	1,818	2,872
1997-98	258	-179	2,240	2,319
1998-99	72	-271	2,177	1,978
1999-00	128	-291	1,668	1,505
2000-01	134	-182	1,593	1,545
2001-02	119	-28	2,063	2,154
2002-03	-136	829	2,245	2,938
2003-04	322	1,280	1,487	3,089
2004-05	400	1,210	1,249	2,859
2005-06	422	1,547	1,810	3,779
2006-07	408	2,201	1,184	3,793
2007-08	654	2,202	1,093	3,949
2008-09	717	1,214	1,040	2,971
2009-10	548	1,234	1,049	2,831
2010-11	312	804	1,049	2,165

Source: BC Stats - <http://www.bcstats.gov.bc.ca/StatisticsBySubject/Demography/Mobility.aspx>

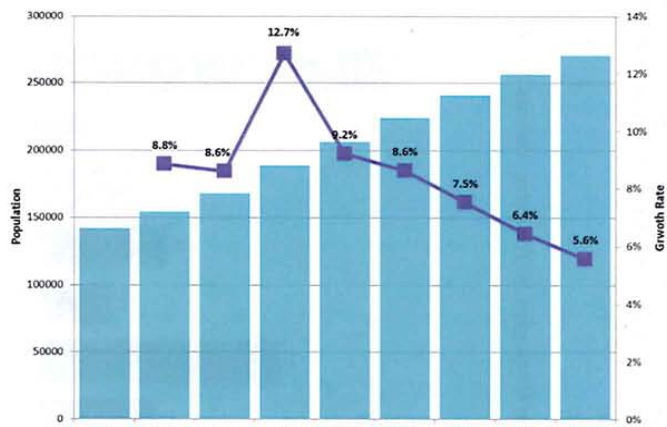
Table 2.3: Central Okanagan Natural Increase Components of Population Growth 1996 to 2011,

Year	Births	Deaths	Net Natural Increase
1996-97	1,433	1,065	368
1997-98	1,380	1,166	214
1998-99	1,348	1,147	201
1999-00	1,414	1,158	256
2000-01	1,344	1,171	173
2001-02	1,294	1,328	-34
2002-03	1,322	1,335	-13
2003-04	1,355	1,456	-101
2004-05	1,346	1,417	-71
2005-06	1,427	1,448	-21
2006-07	1,533	1,464	69
2007-08	1,577	1,526	51
2008-09	1,654	1,511	143
2009-10	1,732	1,513	219
2010-11	1,637	1,534	103

Source: BC Stats



Figure 2.2: RDCO Population Projection, BC Stats



Source: BC Stats

Table 2.4: Population Estimates for Age Groups, Census Years, BC Stats and Census

Age Groups	Census Years				Percent Change		
	1996	2001	2006	2011	2001-2006	2006-2011	2001-2011
0 - 4	8,015	7,145	7,190	8,305	0.6%	15.5%	16.2%
5 - 9	9,040	8,805	8,330	8,520	-5.4%	2.3%	-3.2%
10 - 14	9,400	9,940	10,000	9,525	0.6%	-4.7%	-4.2%
15 - 19	8,390	9,950	10,760	11,015	8.1%	2.4%	10.7%
20 - 24	7,985	8,070	10,050	11,670	24.5%	16.1%	44.6%
25 - 34	18,330	16,210	16,805	21,055	3.7%	25.3%	29.9%
35 - 44	21,790	23,160	22,340	21,765	-3.5%	-2.6%	-6.0%
45 - 54	16,880	21,390	25,355	28,140	18.5%	11.0%	31.6%
55 - 64	13,370	15,760	20,595	25,400	30.7%	23.3%	61.2%
65+	23,355	27,295	30,840	34,450	13.0%	11.7%	26.2%
Central Okanagan	136,540	147,740	162,280	179,840	9.8%	10.8%	21.7%

Source: BC Stats

Table 2.5: Population Projections for Age Groups, BC Stats

Year	Age Groups							Total
	Under 5	5-14	15-24	25-34	35-49	50-64	65 plus	
2011	8,492	17,900	24,847	23,558	37,949	41,142	33,346	187,234
2016	9,825	19,541	22,212	29,263	39,116	44,912	41,158	206,027
2021	10,591	22,093	21,591	29,388	45,557	46,233	48,352	223,805
2026	10,773	24,077	23,125	27,396	53,214	45,816	56,237	240,638
2031	10,725	24,980	25,646	26,985	57,158	47,056	63,576	256,126
2036	10,954	25,140	27,653	28,580	56,466	53,572	68,028	270,393
% change 2011 to 2036	29.0%	40.4%	11.3%	21.3%	48.8%	30.2%	104.0%	44.4%



2.2.2 EMPLOYMENT PROJECTIONS

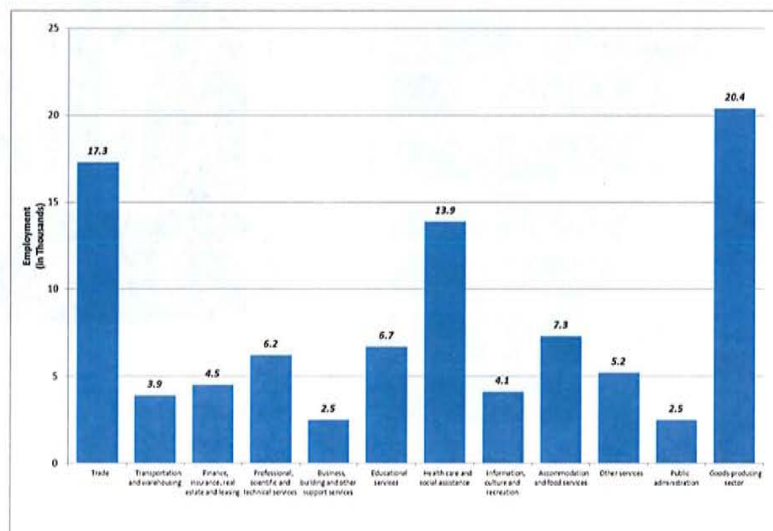
The Central Okanagan's economic diversity has been its strength in the past and its future will depend on continuing to enhance that diversity (Figure 2.2). The traditional employment generators will still be important in the future, but they will be complemented by the growth of other industries such as health care, education, research and development, tourism, aerospace and high tech sectors. Most job creation is coming from smaller business employers. The trend towards smaller businesses may lead to more interest in the clean, high tech/business parks, office complexes and even home occupations; the latter of which has seen significant growth in the Central Okanagan in recent years.

Although unemployment has risen slightly in recent years, the private sector identifies a concern that succession planning, or the need for filling the void in certain occupations, will be felt more dramatically as the current workforce ages. There is a projection of a reduced labour supply within the 25 – 49 age group. The trend is one that is being faced across the country. However, this region may experience a greater impact due to the attraction of retirees to this area. It will be important to attract and retain youth or young skilled labour and professionals graduating from local educational institutions by employers in both public and private sectors. This will require the development of strategies amongst member municipalities and various partners to create communities and employment opportunities that are attractive for the long term. One example of a program in action



Source: Regional District of Central Okanagan
targeting the younger labour force is the work of the Okanagan Young Professionals program. The EDC helps support the program to help attract, assist and retain talented professionals in their 20's and 30's to the Okanagan Valley as this works toward filling the employment opportunities in the Region.

Figure 2.3: Employment in the Central Okanagan by Industry, Census 2011





3.0 REGIONAL GROWTH STRATEGY

3.1 Our Regional Vision

In order to protect quality of life, the Region is committed to working together in creating and supporting economic opportunities, addressing issues of environmental quality and planning for future services such as transportation and water systems. The RGS Vision Statement describes the ideal outcome for the Region. This vision sets out direction for the management of future growth with subsequent policies and actions for implementation.

"The Central Okanagan is a region of urban and rural communities that are interconnected, distinct, healthy, vibrant and welcoming. The citizens, businesses, First Nations Councils and local governments understand and accept that they are individually and jointly responsible to effectively and efficiently manage the Region's future growth that ensures the health and well-being of its residents. Together and from this time forward, the citizens and governments of the Central Okanagan will work in partnership to promote a complete healthy region with a sustainable and diversified economy that provides a range of economic opportunities while protecting the natural environment and water resources for today's and tomorrow's residents."

3.2 Regional Issue Areas

Many of the regional issues of the RGS require cross jurisdictional collaboration in order to plan for the long term growth in the Central Okanagan. The following issue areas and goals were identified through stakeholder and public input to respond to the future challenges and opportunities in the Central Okanagan:

Issue Area	Goal
Our Land	To manage the land base effectively to protect natural resources and limit urban sprawl
Our Economy	To develop and enhance a positive business environment in the region to achieve a dynamic, resilient and sustainable economy
Our Water Resources	To manage and protect water resources
Our Health	To contribute to the improvement of community health, safety and social well-being
Our Food	To support a regional food system that is healthy, resilient and sustainable
Our Housing	To improve the range of housing types and tenures to meet the social and economic needs of the region
Our Climate	To minimize regional greenhouse gas emissions and respond to the impacts of climate change
Our Ecosystems	Be responsible stewards of natural ecosystems to protect, enhance and restore biodiversity in the region
Our Transportation	To enhance the regional transportation system to ensure that it is accessible, affordable, and efficient
Our Governance	To respond to the needs of the region with an effective and efficient governance service model



3.2.1 OUR LAND

Goal

To manage the land base effectively to protect natural resources and limit urban sprawl

Synopsis

The Central Okanagan's land base is largely defined by its mix of mountains, lakes, wetlands, watercourses, forests, grasslands, vineyards and orchards. These features form the significant surroundings that add to the character of the Region and help define the Central Okanagan lifestyle. Maintaining and managing the land base, both the rural and urban lands, is essential to ensure the preservation of the lifestyle that residents and tourists value. There are several areas and lands adjacent and outside the urban areas that provide for drinking water sources, agriculture, recreation, wildlife, and flora and fauna habitat as well as opportunities for the forestry and mining industries. Continued growth in this region will push development to these areas; however, focusing growth to areas of existing services can minimize impact and effectively manage opportunities for source water protection, protection of environment and habitats as well as manage opportunities for resource development.

Policies

The Central Okanagan regional partners agree to:

- .1 Support logical and sequential growth patterns that minimize urban encroachment into rural areas;
- .2 Proposals for new growth areas should consider the impacts on existing services and facilities in the community;
- .3 Support the protection of the rural areas that offer a rural lifestyle choice;
- .4 Encourage access to and opportunity for development of Crown resources and rural land that provide economic opportunities that contribute revenues to support community social, health, education and transportation services for the citizens of the Central Okanagan while having minimal impacts to the land, wildlife, and sensitive environmental areas;
- .5 Support the protection of water supply on crown land and/or rural areas for all water users;
- .6 Support the continued exchange of information with provincial agencies on future land use decisions that impact the interface of the boundaries of crown land adjacent to municipalities and regional districts and best management practices for resource extraction to minimize negative impacts in the Region (e.g., truck traffic, environmental considerations, land use conflicts, nuisances);
- .7 Support urban and rural land uses that provide affordable, effective and efficient services and infrastructure that conserve land, water and energy resources;
- .8 Support the protection of ALR lands and land uses which are supportive and/or complimentary to agricultural use;



Source: Regional District of Central Okanagan



- .9 Promote the identified urban/village centres in current community plans to provide a range of amenities and services;
- .10 Encourage the examination of future land use designations that consider the Region's aggregate resource based on the site suitability checklist prepared in the Aggregate Supply and Demand Update (2013);
- .11 Encourage cooperation and information sharing with regional partners on hazard identification and mapping programs to provide better and more information on hazard management;
- .12 Encourage cooperation and information sharing with regional partners to identify data and information necessary to improve hazard and resiliency planning; and,
- .13 Ensure there is an appropriate supply of land used for economic opportunities, public facilities and infrastructure and protection of natural environment for the regions projected population growth.



Source: District of West Kelowna



3.2.2 OUR ECONOMY

Goal

To develop and enhance a positive business environment in the region to achieve a dynamic, resilient and sustainable economy

Synopsis

The diversity of the Central Okanagan's economy has historically been its strength. A healthy, strong and diverse economy is one of the cornerstones of a sustainable community. The Region's future will depend on supporting the diversity along with investment opportunities for new and upcoming economic sectors that complement the existing sectors. Local governments have the ability to influence investment climate and economic viability in the Region and as such, working together will enhance the Region's opportunities to compete regionally, nationally and globally. Attracting, maintaining and promoting economic activity in this region is important as it helps retain existing jobs and creates a solid tax base. As the Central Okanagan endeavours to become a more sustainable region and protect its quality of life, coordination and collaborating efforts will help in creating, supporting and enhancing economic opportunities throughout the Region. The growth strategy provides an opportunity to encourage and support development that enhances economic diversity for a healthier local economy.

Policies

The Central Okanagan regional partners agree to:

- create jobs
 - improve residents' quality of life
 - foster a diverse and balanced economic base;
 - help reduce the Region's GHG emissions; and,
 - increase economic development and regional prosperity.
- .4 Support each community's interest to develop vital and dynamic communities with vibrant town and village centres;
 - .5 Support economic plans that focus on retention, attraction and facilitation of business within the Region;
 - .6 Encourage cooperation with educational institutions and the private sector to build a profile of the Region as a knowledge base/education centre;
 - .7 Encourage cooperation among research facilities, educational institutions, local governments and businesses technology to explore opportunities in new economic sectors and new investment in the form of human and business capital;
 - .8 Support for the provisions in the housing section are considered within the context of economic development, as the diversity of housing opportunities and affordable housing options are important to support economic development;
 - .9 Support effectively managing and protecting the integrity of the Region's critical assets such as the lakes, natural environment and agricultural lands that promote attraction of employment and investment;
 - .10 Promote reliable and efficient development application processes and a commitment to long term financial planning for servicing and infrastructure (roads, sewer and water) that attracts and retains business and private investment and employment; and,
 - .11 Promote land development patterns that support a diverse regional economy.
- .1 Support a comprehensive regional approach to create an attractive investment climate for the Region by working in partnership with the province, local municipalities, First Nations and economic development agencies;
 - .2 Encourage and support related economic development initiatives that address the needs and challenges in the Region;
 - .3 Support efforts in building a strong regional economy to:
 - promote and stimulate innovation;



3.2.3 OUR WATER RESOURCES

Goal

To manage and protect water resources

Synopsis

Water is an essential resource for people, the economy, and for the natural environment. Okanagan Lake is the main central feature in the Central Okanagan that provides a unique and beautiful landscape as well as the basic sustenance needed for a vibrant community and economy. Water is a collective resource that is shared by people and the environment and supports the economy. Studies show that climate change will impact water levels in the Region, which means competition for water will increase. Considering the importance water has in sustaining life and the lifestyle residents value, it is important that we continue to manage water resources effectively to ensure the Region and the Okanagan Valley can accommodate the needs for all users, including plants and animals in the environment, now and in the future.

Policies

The Central Okanagan regional partners agree to:

- .1 Consider water resources in land use planning decisions;
- .2 Encourage the development of water source protection plans to improve drinking water quality, quantity and timing of flow of water sources;

- .3 Work with local governments, provincial agencies to assess and mitigate the risks in floodplains;
- .4 Utilize best management practices to protect and manage water resources, groundwater and surface water, through integrated watershed planning to improve water quality, and adequate supply for the Region;
- .5 Continue in partnership with the Okanagan Basin Water Board (OBWB) and regional partners to encourage valley wide cooperation and coordination regarding the conservation of water and protection of all water sources;
- .6 Encourage the preparation of a water management plan by the Okanagan Basin Water Board on the Region's water supply in response to the impacts of climate change and future population growth; and,
- .7 Encourage opportunities to utilize "on-site" recycled water for landscaping and other uses within new and redevelopment projects.



Source: District of West Kelowna



3.2.4 OUR HEALTH

Goal

To contribute to the improvement of community health, safety and social well-being

Synopsis

The Region is made up of various communities in which people live, work and play and how local governments design the communities is very important to the health and well-being of its citizens. The land use decisions that have created the current land use patterns have directed and influenced investment in infrastructure and transportation systems, which in turn have contributed to impacts on personal health. Historical land use decisions have tended to support lower-density, automobile-oriented and urban fringe development. These decisions and land use patterns have created our travel behaviours, level of activity and have had an impact on health through a person's level of physical fitness, pollution exposure and community interaction. Growth management and careful community design to encourage more physical activity will help reduce the risk for developing chronic conditions and see multiple benefits in the form of increased physical activity, less sedentary time in cars, and less air pollution. Promoting a healthy community and a corresponding healthy lifestyle will make our regional community an attractive place where people want to live, work and play.

Policies

The Central Okanagan regional partners agree to:

- .1 Actively promote and support physical activity, sense of place, social interaction and neighbourliness as these encourage the growth of the Region as a place that is safe, diverse and inclusive;
- .2 Support regional partners, including schools and businesses in strengthening healthy living opportunities that focus on physical activity;
- .3 Support active transportation initiatives of the regional partners;
- .4 Continue efforts to improve air quality by supporting the Regional Air Quality Management Plan;
- .5 Promote community health and safety through investments in education, recreation, health, community development, social support, civic design, environmental design, maintenance and economic development;
- .6 Encourage cooperation with Interior Health to explore opportunities to develop healthy community strategies;
- .7 Support Interior Health in efforts to increase public education and awareness around the links between population health and land use planning;
- .8 Incorporate health and principles of a Healthy Built Environment into the development of comprehensive plans;
- .9 Encourage joint use agreements with School District No. 23 in projects, programs and facilities to improve and maximize the use of existing parks, facilities and community services; and,
- .10 Encourage cooperation with School District No. 23 to locate and design schools to be the focal point of community life in the neighbourhoods in which they are located.



Source: District of West Kelowna



3.2.5 OUR FOOD

Goal

To support a regional food system that is healthy, resilient and sustainable

Synopsis

The Central Okanagan has strong agricultural roots and this sector has been important in defining the region and its growth pattern. With changes in population, pressures of development, increased climate impacts, water pressures, and more focus on local food production for sustainability, these changes have raised more awareness on food systems from cultivating and planting to consumption to the compost heap, and back again. Today, food policies appear on the agenda of dozens of municipal governments across North America and beyond. Future planning can help ensure food systems are adequately addressed in growth management decisions.

Policies

The Central Okanagan regional partners agree to:

- .1 Encourage cooperation with regional partners, provincial ministries and stakeholders that consider a regional agricultural strategy to identify issues and the present and future needs of the agricultural sector that will contribute to the well being of all residents to guide food security, economic opportunity and the protection of agricultural land;
- .2 Preserve and support sustainable agricultural activities and land base that enhances local agriculture through the strengthening of best practices, support of local and regional food systems and the expansion of local food markets and agri-tourism;
- .3 Encourage cooperation with the Agricultural Land Commission and the Ministry of Agriculture to promote consistency among bylaws, policies, regulations, and decisions that will be made regarding agriculture;
- .4 Support appropriate water supply for the agriculture industry through the continued efforts to have efficient irrigation infrastructure and proper functioning and healthy watersheds;
- .5 Encourage cooperation that considers the potential to use public lands for community gardens and/or creation of edible landscapes to encourage grassroots civic agriculture within urban areas;
- .6 Promote the use of agriculture and ALR lands for food production and ancillary agriculture processing and retailing consistent with uses outlined in the Agricultural Land Commission Act and Regulation and,
- .7 Protect the supply of agricultural land and promote agricultural viability.



Source: Regional District of Central Okanagan



3.2.6 OUR HOUSING

Goal

To improve the range of housing opportunities to meet the social and economic needs of the region

Synopsis

The Central Okanagan regional partners have been actively addressing local housing needs (market and non-market). Housing location, type, affordability, and choice are important factors that affect long term economic health and community sustainability. Focusing new housing units to areas with existing services can reduce infrastructure costs and support public transit services, as well as more active, healthier transportation choices such as walking and biking. Ensuring a diversity of housing options irrespective of demographics, lifestyle interests or financial situation allows people and families to live and stay in the Okanagan Valley. The identified need for more affordable housing for those who live and work in the Region continues to be a concern. It is important to consider land use decisions that focus new residential developments in areas with existing services, as this assists in housing affordability, reducing reliance on vehicles in the Region, and creates opportunities for residents to be closer to work and recreation opportunities, which in turn contributes to a healthier region.

Policies

The Central Okanagan regional partners agree to:

- .1 Preserve and enhance existing neighbourhoods through encouragement of a variety of housing types, densities, choices and affordability;
- .2 Encourage new residential units and retrofits of older residential units to incorporate building materials and products that reduce energy and water consumption;
- .3 Encourage new growth areas to include sustainable community and neighbourhood design practices that demonstrate housing affordability/housing choices for the full housing spectrum;
- .4 Build capacity within the Region to advance affordable housing initiatives and increase the amount of transition and supportive housing in the Region.



Source: Regional District of Central Okanagan



3.2.7 OUR CLIMATE

Goal

To minimize regional greenhouse gas emissions and respond to the impacts of climate change

Synopsis

The changing climate will create a challenge as the Region continues to see further climate change impacts. To help address climate change, action is required by local governments to ensure planning decisions respond to reducing GHG emissions and negative environmental impacts. Planning decisions determine land use development, transportation patterns, building design, public infrastructure and energy supply systems well into the future, and as such will have significant influence on energy consumption and levels of GHG emissions. The current land use patterns, forecasted population growth and identified residential projects in the Region will make it ambitious to achieve the provincial target of 33% reduction in GHG emissions by 2020. However, with refocusing around how the Region manages growth, there is an opportunity to achieve the target to reduce GHG emissions by 80% by 2050 in the Region. Supporting the following policies will help to reduce the impacts of climate change in the Region identified above.

Policies

The Central Okanagan regional partners agree to:

- .1 Work toward meeting the provincial target of reducing GHG emissions by 80% from 2007 levels by 2050;
- .2 Support the use of innovative approaches and technologies to help conserve energy and thus reduce GHG emissions;
- .3 Consider GHG reduction and climate adaptation/mitigation in decision-making as well as in planning policies and regulatory measures;
- .4 Reduce reliance upon fossil fuels by promoting and supporting renewable energy infrastructure, such as solar power and geothermal, and by purchasing energy supplied by renewable sources. Renewable energy systems should be pursued in collaboration with Provincial, Federal and private sector programs;
- .5 Encourage design and "retrofitting" of neighbourhoods to reduce a person's travel distance and frequency of trips, and increase access to alternative modes of transportation;
- .6 Encourage cooperation with regional partners, provincial ministries and stakeholders on initiatives that improve efforts to reduce GHG emissions, improve energy conservation and mitigate climate change impacts;
- .7 Encourage mixed use compact communities and facilitate the transformation of existing neighbourhoods so that residents can conveniently and safely travel by bus or by foot, bicycle and other forms of active transportation to get to major community destinations while ensuring the efficient movement of goods and services; and,
- .8 Encourage land use and transportation infrastructure that improves the ability to withstand climate change impacts and natural hazard risks.



3.2.8 OUR ECOSYSTEMS

Goal

Be responsible stewards of natural ecosystems to protect, enhance and restore biodiversity in the region

Synopsis

As population grows in the Region, the protection of healthy ecosystems will become increasingly complex and challenging. The Okanagan provides unique habitat to various species of wildlife that are found nowhere else in the country. There are more than 1,597 identified species at risk in BC, including 48 species within the RDCO. The landscape is an intricate balance of natural systems that provides clean water, fresh air and an area that residents highly value. Numerous reports, strategies, and plans have been created, discussed, and adopted throughout the Regional District and across the province on the environmental concerns related to the ecosystem and it is necessary to understand and protect the ecosystems for the health of the Region. Although regional partners have a number of initiatives underway to protect the environment, there is a strong need for a regional and coordinated approach to protection, enhancement and restoration of the Region's ecosystems. The Region's natural ecosystems will continue to face development pressures and it will be important for the Region to manage growth to balance the human need for resources, recreation, enjoyment and aesthetics with the need to protect, conserve and restore natural areas and biodiversity.

Policies

The Central Okanagan regional partners agree to:

- .1 Encourage cooperation for the management of regional biodiversity practices as outlined in the Okanagan Biodiversity Strategy;
- .2 Encourage collaboration to adopt consistent terminology, policies and actions that support the protection and conservation of environmental features and watersheds within the Region;
- .3 Manage growth to minimize disturbance to habitat, watershed and natural drainage areas and systems;
- .4 Encourage collaboration with regional partners on enhancing wildlife corridor linkages to improve habitat connectivity that avoids fragmentation and isolation of important habitats;
- .5 Encourage a mix of parkland and open space that protect regionally significant ecosystems, and natural and cultural attributes;
- .6 Encourage and support coordinated efforts to protect and enhance the Region's forests, environmentally sensitive and significant areas;
- .7 Protect natural environments, parks and water systems, as these systems are essential to the quality of life in the Okanagan that support active and healthy lifestyles;
- .8 Explore funding mechanisms to support regionally significant natural areas, open space and parkland acquisitions;
- .9 Support the provisions of the Water Resources section to be considered in context of all discussions regarding the Region's ecosystems;
- .10 Encourage cooperation with land trusts and local conservation organizations to educate landowners on species at risk;
- .11 Support continued research on local species at risk within the Region and share the information;
- .12 Encourage collaboration with regional partners, provincial ministries and stakeholders to consider regional conservation, watershed and other ecosystem-based plans and strategies that will update existing inventories;
- .13 Support cooperation with regional partners on environmental matters, particularly where there are developments/issues located adjacent to political boundaries; and,
- .14 Support cooperation on the maintenance and update of environmental mapping for terrestrial, foreshore and aquatic areas throughout the Region on a regular basis.



3.2.9 OUR TRANSPORTATION

Goal

To enhance the regional transportation system to ensure that it is accessible, affordable, and efficient

Synopsis

Land use influences travel patterns and transportation systems in turn influence land use and development. Achieving the goals of the RGS requires the alignment of land use and transportation strategies. It is important to consider shifting the Region's travel patterns away from auto dependency toward moving people rather than vehicles. Within a region consisting of multiple jurisdictions, transportation that is accessible, affordable, and efficient is not a goal each jurisdiction can achieve in isolation. Everyday many people travel throughout the Region and the entire Okanagan Basin. Partners must work together to effectively plan, coordinate, manage, and monitor the Region's transportation system in order to achieve sustainable transportation goals that are defined in the individual plans and policies of the local governments of the Central Okanagan.

Policies

The Central Okanagan regional partners agree to:

- .1 Support the Sustainable Transportation Partnership of the Central Okanagan as a means of administering, governing and coordinating the delivery of regional transportation planning and services;
- .2 Encourage collaboration with regional partners, neighbouring regional districts, provincial ministries, BC Transit, and federal government to improve inter-regional transportation opportunities;
- .3 Maximize the efficiency of the regional transportation system and reduce GHG emissions through:
 - a. Providing active transportation options and connect residents to facilities, recreation and services throughout the Central Okanagan and its neighbouring communities and region;
 - b. The promotion of programs and incentives that increase sustainable transportation choices and Transportation Demand Management Strategies; and,
 - c. The support for the use of alternate-fueled vehicles (e.g. electric vehicles);
- .4 Support a regional integrated trail system for active transportation that is appropriate for commuting and/or exercise and recreational uses that connects to rural areas, parks, public facilities, and town/village centres;
- .5 Support transit oriented development as well as active transportation amenities in urban land use designations;
- .6 Place increased emphasis on sustainable modes of transportation (walking, cycling, transit) while maintaining efficient automobile, commercial goods and emergency vehicle mobility;
- .7 Encourage new educational facilities to be located central to their catchment area and where they can be accessed by sustainable modes of transportation;
- .8 Prioritize funding for transit and nonmotorized improvements, including projects such as sidewalks, traffic calming, bike lanes, and better transit service or access;
- .9 Prioritize improvements for public buildings in well-connected, compact urban areas (such as schools, government buildings) for access for pedestrians and cyclists, and the provision of bicycle parking and end-of-trip facilities;
- .10 Encourage major employers to create and support programs for active transportation options; and,
- .11 Collaborate with School District No. 23 to provide safe routes to school, including walking, cycling and transit options.



3.2.10 OUR GOVERNANCE

Goal

*To respond to the needs of the region
with an effective and efficient
governance service model*

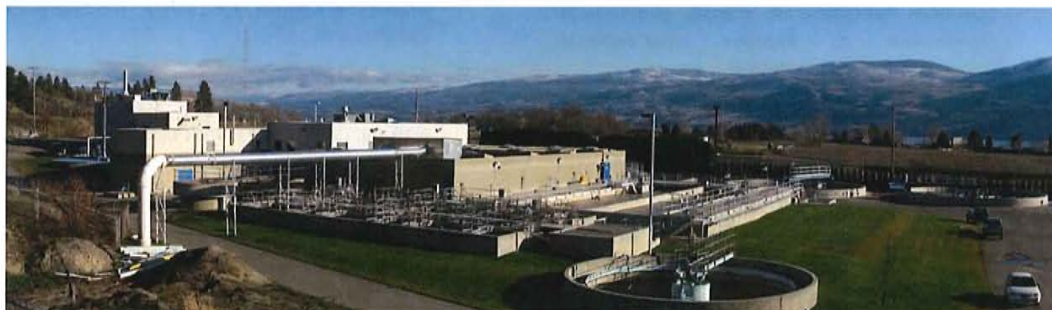
Synopsis

The roles and services for a regional district are determined by its member jurisdictions and regional district's act only in response to the expressed needs, interests and instructions of their members and address issues that cross political boundaries. The mission of a regional district is to help protect the quality of life for all citizens in the region by planning for the future. As the Region grows, there needs to be a balance of local autonomy with effective regional coordination in order to address environmental, economic, transportation and quality of life issues that cross local government boundaries. Long range planning for the Region is necessary to identify opportunities and build partnerships to protect the health and safety of current citizens as well as future generations that will live in the Region.

Policies

The Central Okanagan regional partners agree to:

- .1 Encourage cooperation, collaboration and partnerships among regional partners in the delivery of effective and efficient public services and/or enhance opportunities of mutual benefit for cost sharing on procurement, delivery of services, and/or capacity building on issues to ensure financial and human resources are invested effectively;
- .2 Encourage effective governance and service delivery by being transparent, accountable and accessible;
- .3 Continue to build and enhance communications and relationships with local First Nations communities;
- .4 Support opportunities for regional partners to collaborate, communicate and coordinate on matters of regional significance;
- .5 Encourage collaboration among the regional partners on long range land use, infrastructure and financial planning based upon projected growth, emerging priorities and the anticipated needs of communities;
- .6 Ensure the Region maintains effective services, which meets the present and future user demands; and,
- .7 Support the assessment of the social and economic benefits of arts, culture, tourism, and recreation amenities in decision on land use.



Source: Regional District of Central Okanagan



4.0 MONITORING AND EVALUATION

4.1 Implementation and Monitoring

The RGS presents ten (10) goals and associated policies that will assist in realizing the regional vision. Implementing the goals and policies will depend on cooperation and coordination among regional partners, neighbouring regions, and other agencies. The RGS provides a strategic guide to managing the future growth in the Region. Once adopted, it will be the responsibility of the regional partners to implement the RGS by taking action consistent with the RGS as set out in Section 3. The RGS Steering Committee will need to coordinate the strategic priorities around the Region and align the priorities with the goals and policies of the RGS in order to set out a plan of action for regional growth management. The plan will be included in the RDCO annual budgeting and work plan to outline tasks and budget for RGS implementation to be endorsed by the Regional Board.

Being accountable for progress towards achieving the goals of this RGS requires a commitment to implementation, target-setting, establishing indicators, and monitoring. Undertaking projects to implement this RGS will be subject to available budgets, departmental work plans and in some cases financial contributions from regional partners and/or external agencies. Over the 20 year time horizon of the RGS some projects may be funded solely through the RDCO's Regional Planning function, with no additional costs to the regional partners, while other projects may require financial contributions from the regional partners.

Notwithstanding, the wording in this RGS refers to an "agreement" by the RDCO and regional partners to follow a course of action, neither the RDCO nor individual regional partners will be bound to undertake or participate in any projects identified in this RGS. This is consistent with the direction of the *Local Government Act (LGA) (Section 865 (3))* that states "a RGS does not commit or authorize a regional district to proceed with projects specified in the strategy."

With the regional partners working cooperatively, the strategy outlines the following set of tasks on the implementation of the RGS:

1. Update OCP Regional Context Statements
2. Develop a five year action plan
3. Explore Implementation Agreements



Source: Regional District of Central Okanagan

4. Prepare a Monitoring and Evaluation Program
5. Plan for Five-year reviews

4.1.1 UPDATE OCP REGIONAL CONTEXT STATEMENTS

After acceptance and adoption of the RGS, local governments will be required to prepare an update to their OCP to include a regional context statement. The context statement sets out the relationship between the RGS and the OCP and identifies how municipal actions will contribute to achieving the RGS goals and vision. Regional partners will continue to work together so that regional context statements achieve consistency between the RGS and local government OCP's and so that actions specified in the RGS are implemented. The updated regional context statements are to be completed within two years of the adoption of the RGS and must be submitted for acceptance to the Regional District after a review of the RGS.



The RDCO and regional partners will work to ensure OCP policies are consistent with the goals, objectives and policies of the RGS. The process should lead to consistency over time, recognizing the economic, social and environmental benefits of healthy community development, preservation and connection of natural features, and ongoing land use planning cooperation, collaboration and harmonization with First Nations.

4.1.2 FIVE YEAR ACTION PLAN

The RGS is designed to be realized over a twenty year period and implemented through implementation agreements, regional context statements and through budget discussions regarding regional planning initiatives. The review of the RGS (2011) emphasized that we are, individually and jointly, responsible for the effective management of the future growth for the region. To ensure the region responds to this call to action, through a collaborative process, staff and elected officials will develop a 5 year action plan to outline the priority initiatives to implement the RGS. The development of a detailed 5-Year Action Plan is considered a key element of a RGS implementation in order to address the challenges facing the region over the next 20 years. The 5-year action plan will be the framework for RGS implementation and based on the regional initiatives identified within the RGS and by the Regional Board.

4.1.3 IMPLEMENTATION AGREEMENTS

An implementation agreement (IA) is a partnership agreement between a regional district and other levels of government, their agencies or other bodies which spells out the details of how certain aspects of a RGS will be carried out. Implementation agreements are an important tool designed to promote coordination between local governments and provincial agencies. Consideration of agreements in the Central Okanagan should focus on measures to maintain water quantity and quality, regional transportation, regional environmental coordination, stronger regional economic development and providing accessible and affordable housing. IA's can deal with a wide range of matters making them an important tool for coordinating local-provincial partnerships and actions. The Agreements may be used to establish commitments for infrastructure investments, joint planning projects, responsibility and revenue-sharing agreements, and policy development

4.1.4 RGS MONITORING AND EVALUATION

After adopting an RGS, the Regional District, as directed in the *LGA section 869*, must establish a program to monitor the implementation and progress of the RGS. The effectiveness of the RGS is assessed through a monitoring program. The monitoring program will be established within the first year after RGS adoption. The Regional District and regional partners will need to discuss and agree on a monitoring program with identified performance metrics. The monitoring program is intended to provide the foundation for ongoing monitoring and evaluation of the strategy. It can be added to or modified over time to better meet the needs of the Board of Directors and regional partners. Monitoring is important to ensure the Board and local government partners have feedback on whether or not the goals and policies of the RGS are being achieved.

The program should include performance measures to review the condition, trend or emerging questions under the regional issue areas. A list of performance measures is provided in the appendix for each regional issue area. The measures will help track changes over time relative to the baselines. Reviewing and tracking the changes will allow the regional partners to work toward the regional vision.

The monitoring program will include an annual report and a review of the RGS every five years to reassess the strategy and consider whether amendments are necessary. The annual monitoring report will contain a mixture of the measures outlined in Section 3. A key aspect of the implementation of the RGS is the commitment to designing and implementing a practical plan for performance measurement, monitoring and accountability.



Source: Regional District of Central Okanagan



4.1.5 PLAN FOR FIVE-YEAR REVIEW

The *LGA* provides for a five-year review opportunity for Regional Growth Strategies. The review process provides an opportunity to assess the strengths and weaknesses of the growth strategy, assess performance and re-evaluate solutions to persistent region-wide issues and responses undertaken. The growth strategy five year review will be an inclusive process involving the public, regional partners, organizations and other authorities as listed in *section 855* of the *LGA*. The review will respond to new provincial policies and legislation, as well as to initiatives, research, studies and plans developed responding to the regional issues that will assist with the Region as a whole working toward the RGS vision. The review will also assess the Region's demographic data, census data, and assessment of the identified initiatives undertaken in RGS.

Analysis of land use, environmental, engineering, transportation and financial issues should be combined into the review process to allow the public and decision-makers to have a more complete understanding of growth impacts in the Region. This comprehensive approach will consider all of the various issues and trade-offs involved in planning and environmental assessment considerations.

Five-Year Reviews form the basis for regional and local assessment of progress towards the Region's future growth vision. The Five-Year Reviews should set out short-term implementation strategies to provide for adequate land, infrastructure and public facilities over a minimum of five years, and to encourage maximum utilization of existing infrastructure and development opportunities prior to extending development into the undeveloped greenfield areas of the Region.



Source: Regional District of Central Okanagan

4.2 Amendments to the RGS

4.2.1 STANDARD AMENDMENTS

An amendment to the RGS, other than those considered a minor amendment, is considered a standard amendment and will follow the same process that is required to adopt a RGS as set out in *Part 25* of the *LGA*.

4.2.2 MINOR AMENDMENTS

Recognizing that the RGS will require some flexibility to respond to changing conditions in the Region, the minor amendment process is intended to provide a more streamlined amendment process for minor changes, while ensuring that amendments that substantially change the vision and direction of the strategy remain subject to acceptance by all affected local governments.

The *LGA* enables minor amendments where a process has been established pursuant to *section 857.1* that includes the following:

- criteria for determining whether a proposed amendment is minor for the purposes of allowing the process to apply;
- a means for the views of affected local governments respecting a proposed minor amendment to be obtained and considered;
- a means for providing notice to affected local governments respecting a proposed minor amendment;
- a means for providing public consultation and input into the proposed minor amendment; and,
- procedures for adopting the minor RGS amendment bylaw.

Criteria for Minor Amendments

Criteria under which a proposed amendment to the RGS may be considered a minor amendment include the following:

- a) RGS policy revisions or additions that do not alter the intent, direction or implementation of the Strategy;
- b) Housekeeping amendments to population, dwelling unit and employment projections, housing demand estimates, tables, figures, grammar, numbering or mapping refinements



that do not alter the intent of the Regional Growth Strategy

Any proposal that does not meet the criteria set out above would be considered a standard amendment and will be required to follow the regular process as outlined in the *LGA, Part 25*.

Minor Amendment Process

The process to initiate amendments to the RGS is by resolution of the Board of Directors. Municipalities and the Electoral Areas, by resolution, may request amendments to the RGS. The Board of Directors will not give first reading to a minor or standard amendment bylaw until the regional partners have been given the opportunity to formally comment on the proposed amendment.

On receipt of a request from a member municipality or an Electoral Area to amend the RGS, the request will be provided to the Regional District, for review with due consideration of sub-regional or regional impacts on infrastructure, transportation, land use, precedence and cumulative effects of broad replication. The Regional District staff will provide recommendations to the Board of Directors.

Once a request for a minor amendment has been received, the process for review and adoption is as follows:

- Upon receiving a minor amendment request, the RDCO staff will review the request.
- RDCO staff will prepare a report for review by the RDCO Board of Directors.
- The RDCO Board of Directors will assess any proposed amendment in terms of the minor amendment criteria. The Board of Directors may resolve, by an affirmative vote of 2/3 of the board members present, to proceed with an amendment request as a minor amendment.
- Where the Board of Directors resolves to proceed with an amendment request as a minor amendment, the Board will:
 - Determine the appropriate form of public consultation required in conjunction with the proposed minor amendment.

- Give 45 days' written notice to each affected local government, including notice that the proposed amendment has been determined to be a minor amendment. The notice shall include a summary of the proposed amendment and any staff reports, other relevant supporting documentation and the date, time and place of the board meeting at which the amending bylaw is to be considered for first reading.
- Consider the written comments provided by the affected local governments prior to giving first reading to the proposed amendment bylaw.
- At the time of consideration of first reading, the Board of Directors will determine whether an opportunity for the public to speak on the RGS minor amendment bylaw is required.
- If the first reading of any minor amendment bylaw receives an affirmative vote from all Board of Directors attending the meeting, then the bylaw shall be adopted in accordance with the procedures that apply to the adoption of a RGS under *section 791* of *LGA* and Region District of Central Okanagan Regional Board Procedure Bylaw No. 1278, 2010 or as amended.
- If any minor amendment bylaw does not receive affirmative vote of all Board of Directors attending the meeting, the bylaw shall be adopted in accordance with the procedures that apply to the adoption of a RGS under *section 857* of the *LGA* and Region District of Central Okanagan Regional Board Procedure Bylaw No. 1278, 2010 or as amended.

APPENDICES

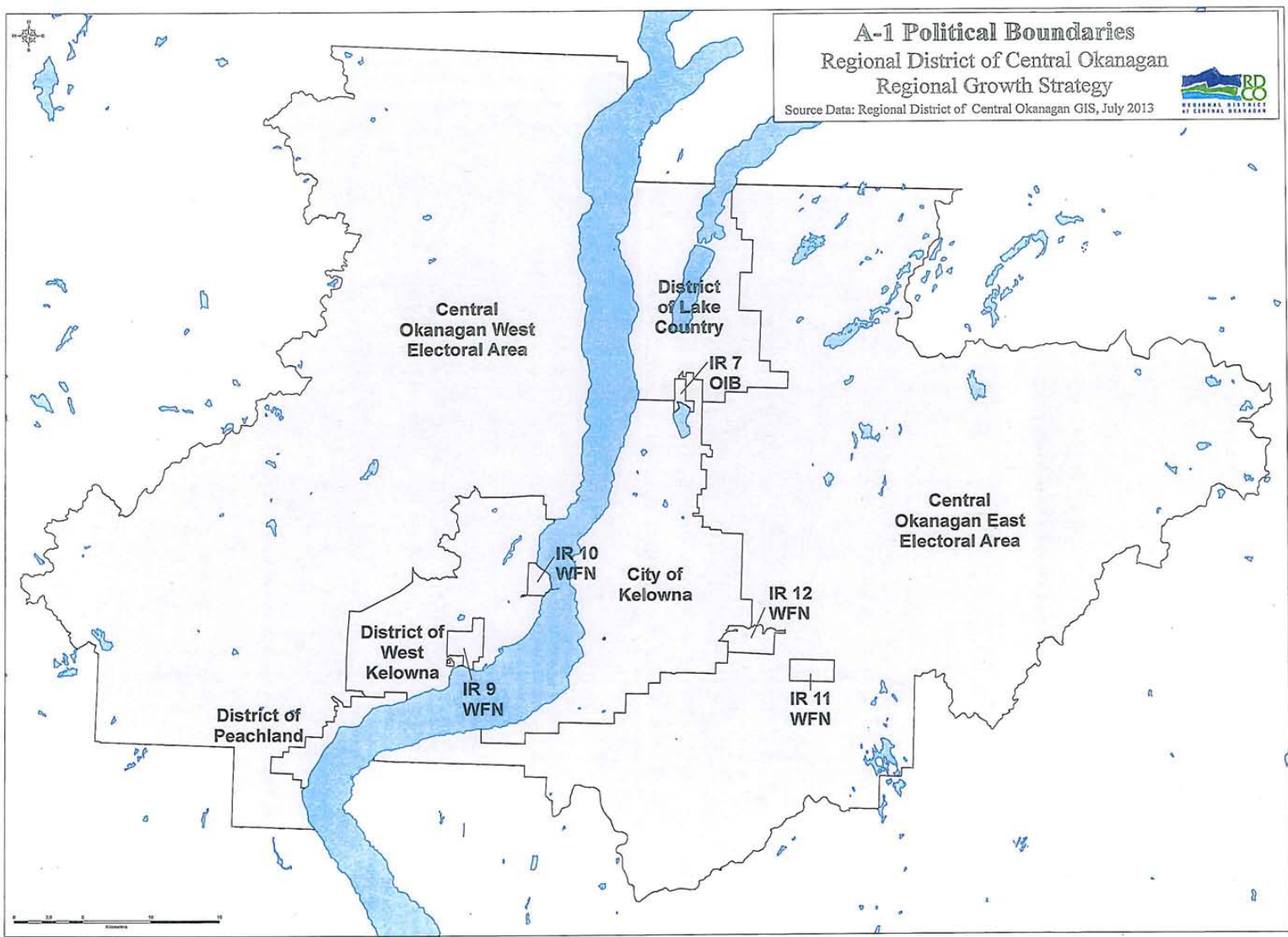
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A	Maps
B	List of Research Papers
C	Performance Metrics

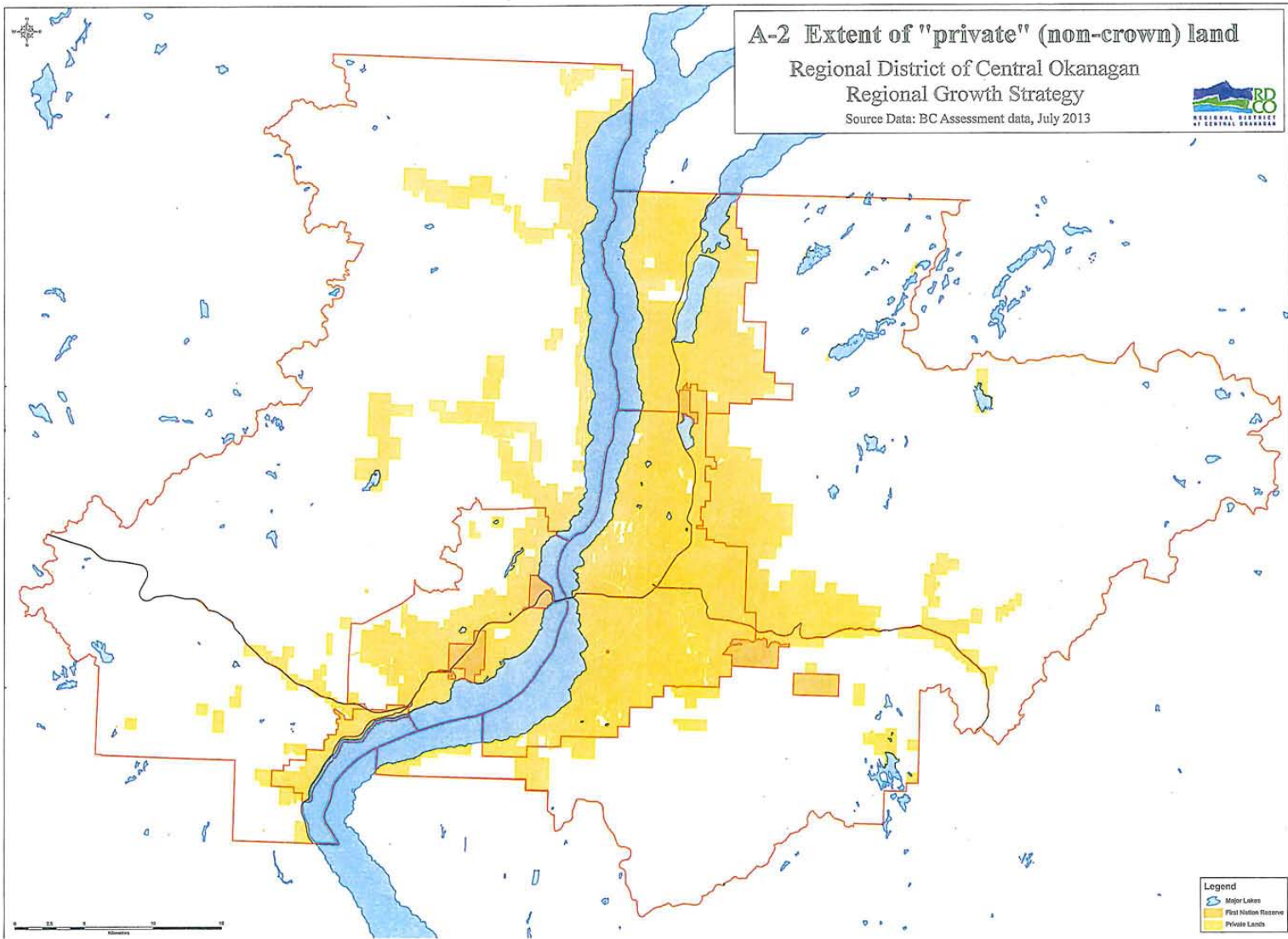
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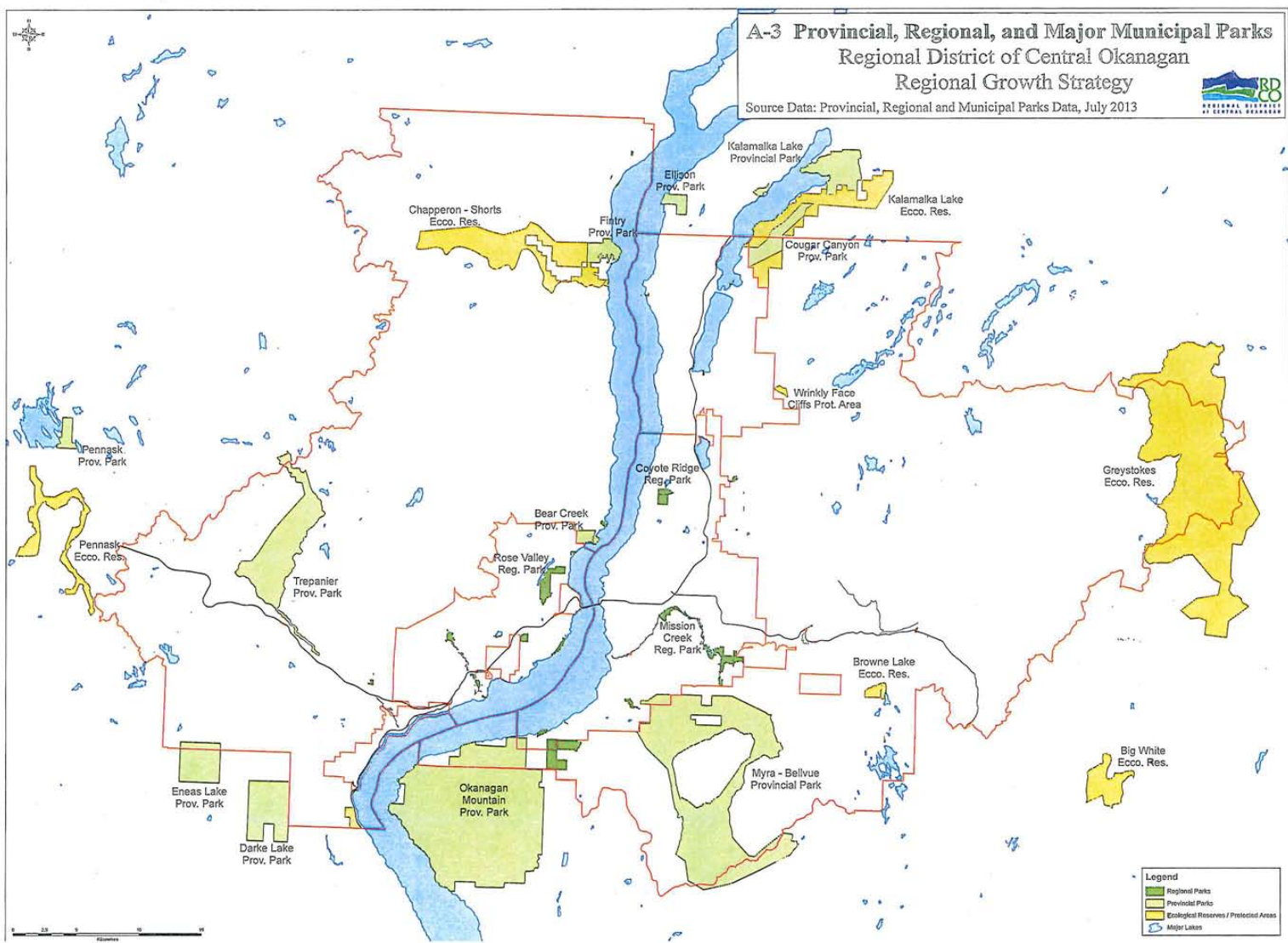
Appendix A - Maps

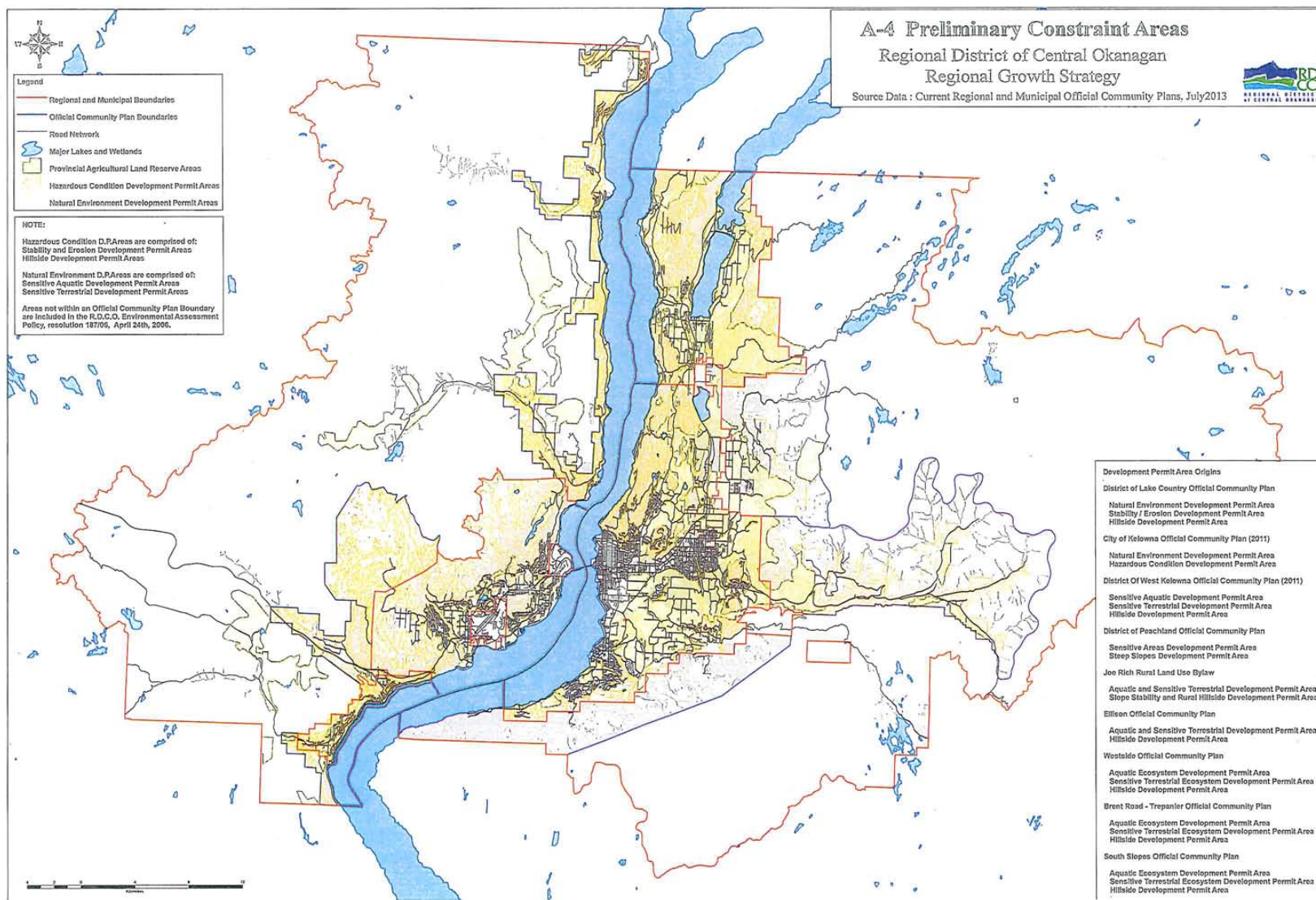
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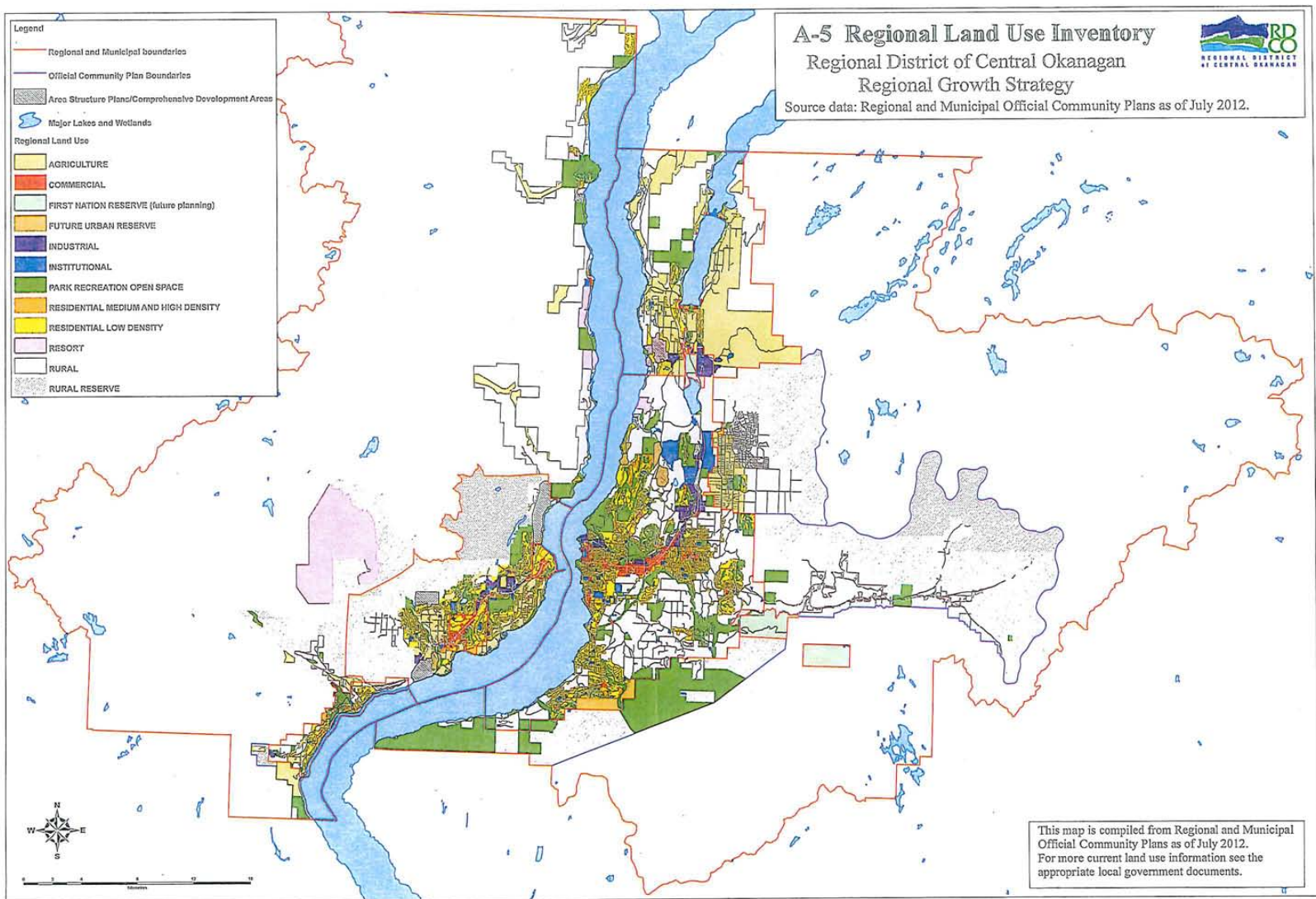
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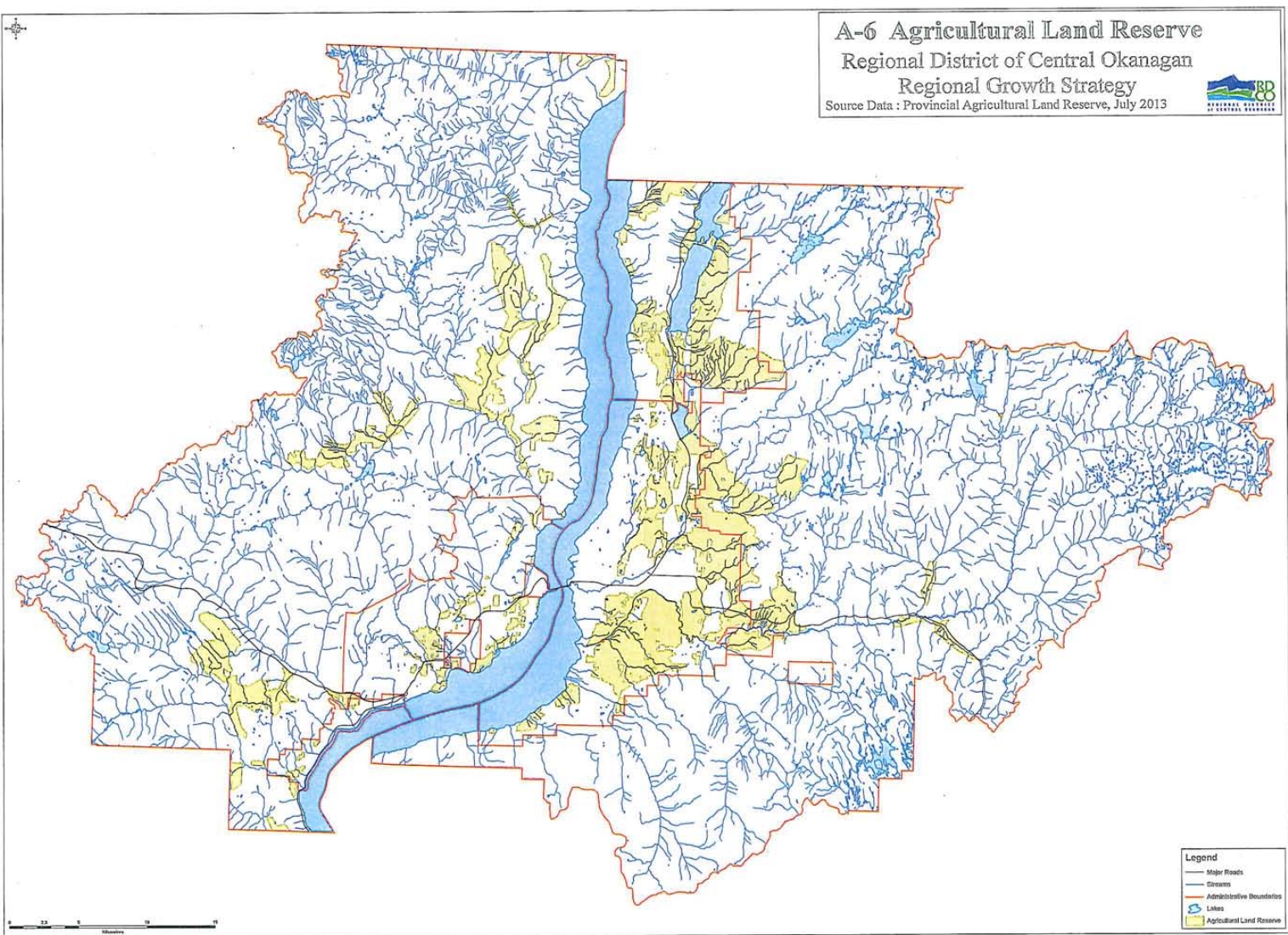


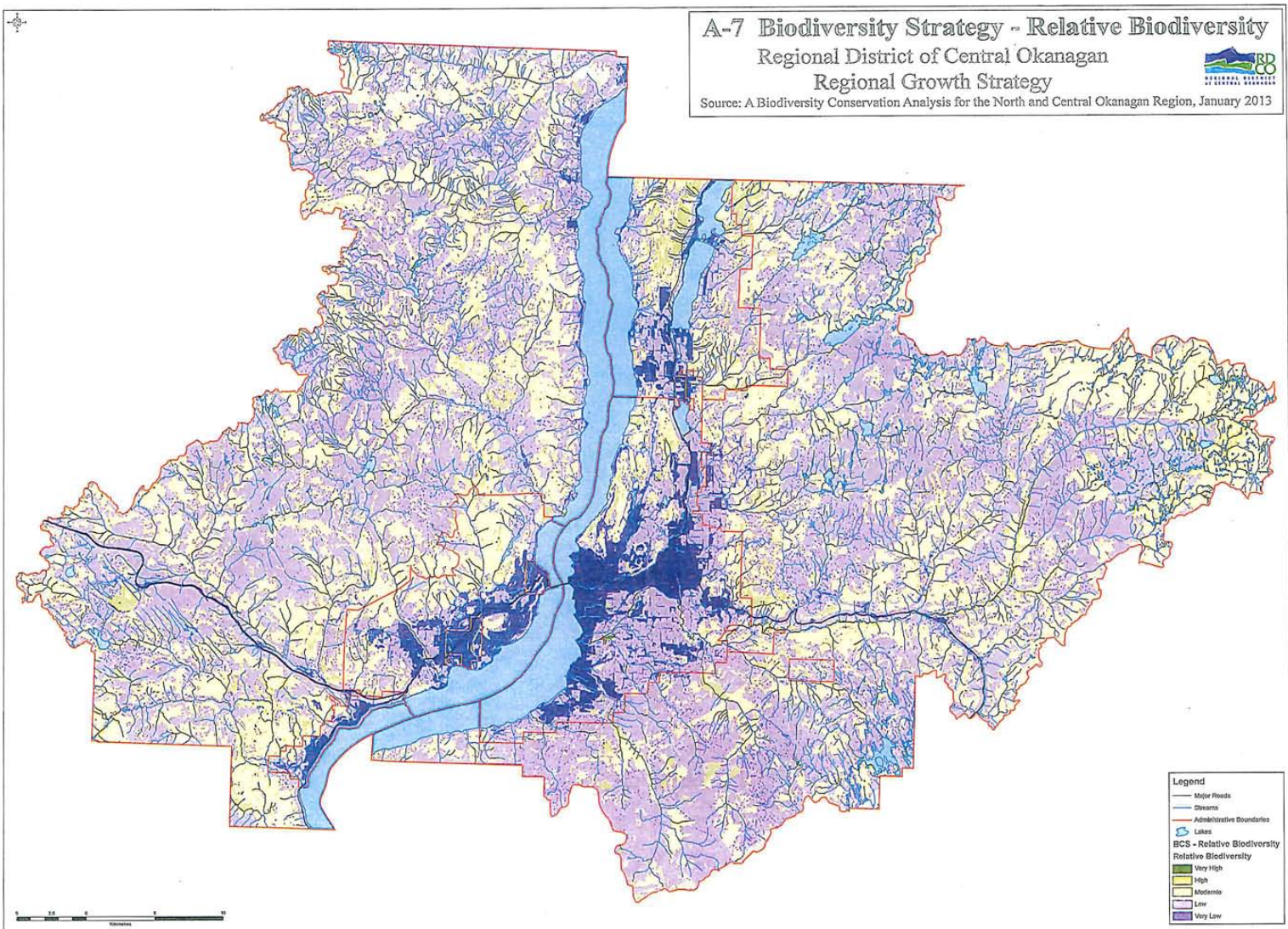


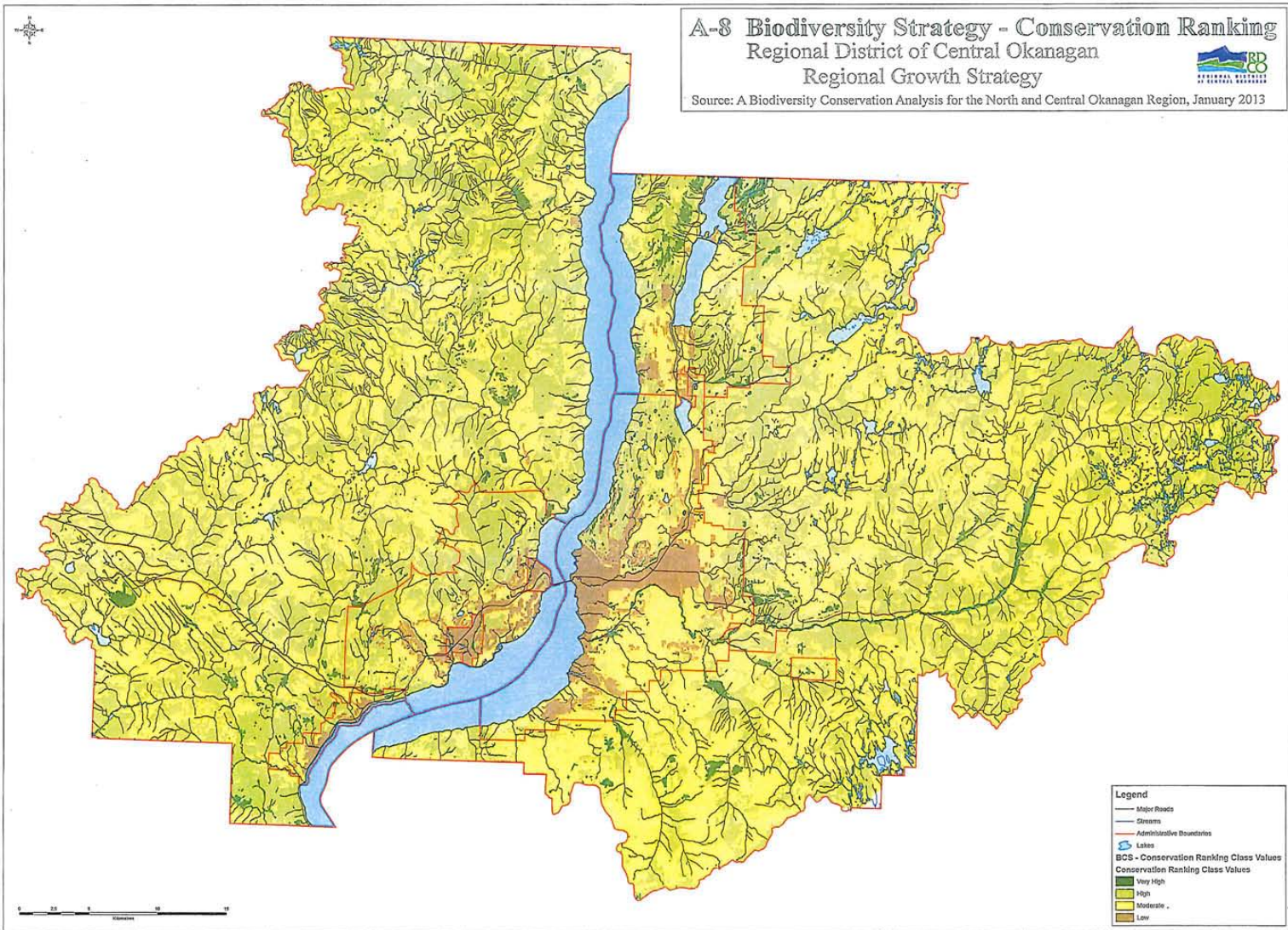


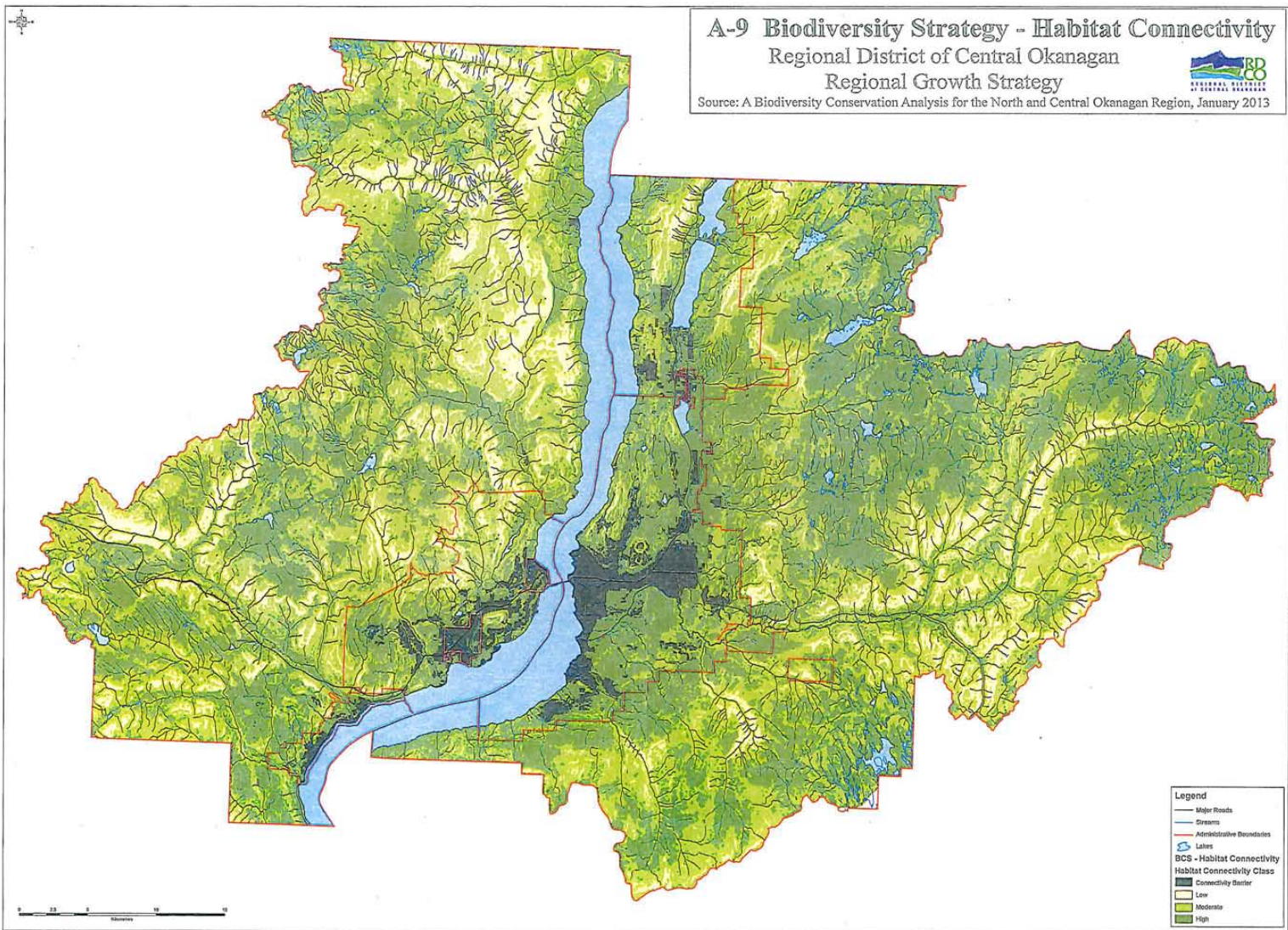












Appendix B – List of Research Papers

Beginning in 2011, the first phase of the RGS Review and Update assessed numerous documents, plans and studies in its background data collection process. These documents include legislation, by-laws and policies, planning references and a number of specific studies and plans throughout the Okanagan Valley and British Columbia.

The RGS Review and Update was an opportunity to coordinate and align community plans, policies, priorities and programs among the local municipalities, provincial ministries and First Nations. In the last five years, local municipalities within the Region have reviewed and updated their Official Community Plans to identify their visions for the long term well being of the communities and plan for their own needs while ensuring the needs of the future generations are met. The RGS Review and Update process analyzed information from local municipalities and First Nations to ensure that all policy directions and consultations will be incorporated to lead the Region into a sustainable future.

The update of the RGS sets the direction for current and future regional decision making with the goal of a sustainable future for the Region. The RGS document is built on the analysis of historical trends and the collection of current and forecasted data. Community planners and consultants attempted to identify all the data required so that the Region and communities can make informed choices and decisions about future growth and change in the Region. The need to review the RGS is to ensure that the most current data is considered and to understand the trends related to issue identification. In some cases, issue identification is achieved through the public consultation process, literature review, and analysis of economic and statistical information. Best practices and lessons learned from other jurisdictions respecting planning and environmental issues and growth management have been included where relevant.

Over the course of the RGS Review and Update process, the RDCO and regional partners completed and gathered information from various studies, assessments, inventories and updated their Official Community Plans. This work has been reviewed to understand broad planning scenarios in the Region and helps provide the necessary detail to set directions and make decisions as required to provide. The following reports and studies completed for the RGS Review and Update have helped enhance the research completed through the previous work:

RGS – Preliminary Consultation Process. EcoPlan International, April 2011

Background and Issues Report. RDCO Planning Department, July 2011

Greenhouse Gas (GHG) Emissions Technical Report. Sustainability Solutions Group, October 2011

Regional GHG Emissions Model. Sustainability Solutions Group, October 2011

RGS Youth Survey. Linda Abbott-Simons, Consultant, December 2011

Regional Discussion Papers:

- *Economic Development* - CTQ Consultants Ltd., Ecoscape Environmental Consultants Ltd., September 2012
- *Environment Protection* - CTQ Consultants Ltd., Ecoscape Environmental Consultants Ltd., September 2012
- *Housing* - Cityspaces Ltd., September 2012
- *Parks & Open Space* - AECOM Consultants, GDH Solutions, September 2012
- *Transportation and Mobility* - Acurere Consulting Inc, Silex Consulting Inc., September 2012
- *Water Resources, Lakes & Streams* - CTQ Consultants Ltd., Ecoscape Environmental Consultants Ltd. Clarke Geoscience Ltd. and Western Water Associates Ltd., September 2012
- *Aggregate Demand and Supply Update* - EBA Consultants, October 2013

RGS Growth Options Consultation. Sustainability Solutions Group, November 2012

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Appendix C – Performance Metrics

Performance metrics are an opportunity to highlight the realizations and challenges faced by the Central Okanagan region in planning and managing for growth. The measures were selected in consultation with local governments, in order to track the Central Okanagan progress. Measures help track changes over time and assess future changes relative to an established baseline. Reviewing and tracking the changes in the measures allows the regional partners to gain knowledge and amend directions as necessary to work toward the regional vision. The information gathered with the measures does not facilitate change as it merely indicates past performance. The Region will be able to learn from the information to allow the Region to “correct its course” by modifying and adjusting its policies and tasks as the Region moves forward.

The following table provides some performance metrics for the Central Okanagan. This list is not an exhaustive list as more work and research will be done for the annual and 5 year reporting on the RGS.

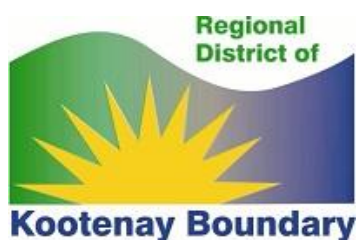
Indicator	Indicator Description	Why it is important	Data Source
Our Land			
Population Density	Measuring population per land area within defined OCP areas. 70% of RDCO is crown land.	Higher densities in urban areas are related to more efficient services and less urban sprawl. Communities of the Central Okanagan encourage development within municipalities and serviced areas of the Region as opposed to dispersed development enclaves on outlying crown land.	RDCO GIS – RGS land inventory Census Data – DA's
Composition of urban and village centres	Measure the commercial floor area and number of residential units within designated urban and village centres as per OCPs.	Designated urban and village centres are places where residents can work, shop and enjoy cultural/educational/recreational amenities close to home. A balance of amenities provides a range of services and opportunities so that residents are less likely to need to travel long distances for basic goods and services.	BC Assessment RDCO GIS – Land inventory OCP – urban and village centres
Our Economy			
Employment Rate	Number of persons employed (15 yrs and older) working	Employment rates indicate the strength of the local economy. High rates of employment result in stability of the community and social well being.	BC Stats
Business Licences	Any person owning or operating a business within the Central Okanagan	Focus on support and retention of businesses in the Region	Regional Partners
Central Okanagan Number of firms	Industry Sector based on NAICS Canada (North American Industrial Classification System)	Shows the Regions businesses according to type of economic activity.	BC Stats
Household Income	Average and Median household income	Average and Median household income provides an assessment of the net effect of economic and employment strategies. Income levels are an indicator of the strength of the local economy. Compare to provincial levels.	BC Stats
Income by Source	This indicator measures the percentage of total income that comes from three categories of income sources: earnings, government transfers and other money	Shows the portion of income from government sources or investments could leave the economy open to vulnerability.	BC Stats

Indicator	Indicator Description	Why it is important	Data Source
Building Permits	Number of building permits issued for residential, commercial, industrial and institutional	Identify the level of building activity in the Region.	Regional Partners
Total employment by sector	This indicator measures the percentage of employed people that are working in each sector as an indication of the employment diversity in the Region.	This indicator shows the concentration of the labour force in various employment sectors. A predominance of people working in one sector could mean the Region is more economically vulnerable. Alternatively, employment diversification increases resilience to economic downturns. By looking at the changing proportions of employment in each sector, this indicator can reveal how the underlying economic health of the Region is changing.	BC Stats
Our Water Resources			
Water consumption	Total water consumption from the water purveyor distribution systems (litres/capita/day).	Water availability is a concern and with population growth and associated development in the Central Okanagan, there is a potential shortfall in supply relative to demand.	Regional Partners OBWB
Water Quality Ratings	Groundwater (Monitoring Wells) and Surface Water # of boil water advisory days (total), by water utility; # of water systems that meet provincial and federal standards	Changes in water quality reflect the value we place on and our ability to care for aquatic ecosystems. Changes in the quality of water give us an idea of the success of community efforts to protect water for drinking, swimming, fish, etc. and to respond to factors that affect water quality (e.g.: industrial discharges, sewage treatment methods, development activities, resource extraction, etc.).	Regional Partners
Source Water Protection	# of source water protection plans implemented	The number of plans in place indicates a willingness from public agencies to be proactive in addressing issues associated with growth, multiple stakeholders and limited natural resources.	Regional Partners
Our Health			
Chronic diseases	Number of people with chronic disease admitted to KGH		Interior Health
Air Quality	Air Quality Exceeds the Canada-Wide Standards (for PM 2.5 & Ground level Ozone) Average concentrations (seasonal Jan, Mar, Jun, Sept)	Air pollution has been shown to have detrimental effects on human health- particularly to persons with respiratory ailments.	Kelowna
Joint Use Agreements/ projects/ programs/ facilities	Agreements between two or more government entities that set out terms and conditions for use of public property or facilities	Help communities and school districts work together to develop joint use agreements in order to increase access to recreational facilities on school grounds that provide opportunities for various services that support health and social well-being.	Regional Partners SD 23
Our Food			
ALR exclusions and inclusions	Tracks the success of the protection of agricultural land	Preservation of land for agriculture is the first and most important step in ensuring agricultural viability.	ALC

Indicator	Indicator Description	Why it is important	Data Source
Agriculture Farm Receipts	measures the total value of gross farm receipts (in dollars)	Provides a measure of the economic health of the agricultural sector based on financial returns to farm operators and the area of land farmed.	Census
Our Housing			
Housing Starts	the number of new units by structural type	Illustrates economic health, as well as shows the range of housing types being supported in the marketplace.	BC Stats
Mix of dwelling units	housing mix in the Region	A diversity of housing types suggests greater choice for a variety of lifestyles and budgets and supports improved housing affordability	Census
Housing affordability	Difference between median income level and sales price/rental of homes	Review the ability of individuals and families to afford housing within the Region.	BC Stats
%of owner households spending 30% or more of gross income on housing	measures the percentage of owner households spending 30% or more of their gross income on housing.	Paying more than 30% of gross household income often places strain on both individuals and families. Understand how the Region is fairing with affordability.	Census
%of renter households spending 30% or more of gross income on housing	measures the percentage of renter households spending 30% or more of their gross income on housing.	Paying more than 30% of gross household income often places strain on both individuals and families. Understand how the Region is fairing with affordability.	Census
Our Climate			
Community Energy and Emissions Inventory	energy consumption and greenhouse gas emissions from community activities in on-road transportation, buildings and solid waste	Province provides the report that measures the GHG profiles to help local governments meet its Climate Action initiatives.	Province
Our Ecosystem			
Annual and cumulative area of parkland and protected areas	total amount and percentage of total land area of parks and protected natural areas	Parks and protected areas provide habitat and support biological diversity. Where there is limited conservation land, it is more likely to be intensively managed and cultivated potentially at the expense of natural habitat, processes or systems.	Regional Partners
Environmentally Sensitive Lands	the amount of terrestrial environmentally sensitive areas protected by park or protected area	The Okanagan in particular represents a biodiversity "hotspot" as it provides unique habitats to wildlife that are found nowhere else in the country. There are more than 1,597 identified species at risk in BC, including 48 species within the RDCO.	Regional Partners
Municipal solid waste disposal per capita	annual amount of municipal solid waste (MSW) disposed in landfills or incinerated by residential, commercial, institutional, demolition, land clearing or construction source	Demonstrate how well the Region is doing at reducing waste and the impact on the environment.	RDCO

Indicator	Indicator Description	Why it is important	Data Source
Reclaimed wastewater discharge	Annual volume of waste water discharged to Okanagan Lake from water reclamation plants	As population growth increases, potentially increase the amount of waste water being discharged into the lake. Understanding the volume and consider the effluent being discharge will allow monitoring of water quality and identify any potential issues.	MOE
Our Transportation			
Active Transportation Streets	# km of streets with pedestrian and cycling facilities, # km of cycling infrastructure, # km of sidewalks	Providing safe transportation routes encourages an alternative to vehicle travel	Regional Partners
Transit usage	Annual transit trips per community/route	Transit usage illustrates our ability to operate a system that attracts riders, to plan neighbourhoods that are readily serviced by transit, and/or shows a societal shift from dependence on the single occupant vehicle to public transit.	Regional Partners
Passenger Vehicles Per Capita	The number of vehicles per capita is directly related to the number of vehicles on the road.	It provides indirect information regarding energy use, air pollution and levels of investment in public road infrastructure.	ICBC
Our Governance			
Collaborative Governance	Number of regional partnership initiatives	Opportunities for the Regional partners to spread costs and benefits over a larger benefiting area in order to achieve greater economies and efficiencies.	RDCO
Community Initiatives	# of community initiatives supported by Regional District or municipalities	Support initiatives that assist in implementing the RGS.	Regional Partners

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**STAFF REPORT****Date:** 15 May 2014**File**ES Administration -
Water**To:** Chair McGregor and Board
Members**From:** Bryan Teasdale, Manager of
Infrastructure and Sustainability**Re:** 2013 CBT Water Smart Funding
Contribution Agreement Extension**Issue Introduction**

A Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the extension of a Columbia Basin Trust Contribution Agreement for the Beaver Valley Water Service.

History/Background Factors

The RDKB owns the Beaver Valley Water Service, which is currently operated by the Village of Fruitvale. In early 2013, the RDKB took over all administrative functions related to the service, which were historically performed by the Village of Fruitvale.

Such administrative functions included correspondence with system regulators and agencies in relation to operating permits, general budgeting preparation, administering committee meetings, preparation/execution of specific grants and funding agreements.

In 2013, on behalf of the RDKB, and prior to the RDKB taking over administrative functions of the service from the Village of Fruitvale, the Village entered into a Water Smart Funding Contribution Agreement with Columbia Basin Trust (CBT) for activities related to the delivery of water education initiatives, including those contained within the Service's Water Smart Action Plan completed in 2011. This was similar to the 2011 and 2012 CBT contribution grant programs.

However, in 2013, the specified allocation of these funds (\$10,000) for a qualifying project was not completed as the qualifying project was deferred until 2014. As such, a modification agreement is now required to extend the deadline of the 2013

CBT Contribution Agreement to the Beaver Valley Water Service through the Village of Fruitvale from January 31, 2014 until December 31, 2014.

Implications

Failing to allow the CBT and the Village of Fruitvale to modify an existing agreement for Water Smart project initiatives will result in the possible reduction of revenues (\$10,000) being carried over from 2013 to complete specific projects that would benefit the RDKB's Beaver Valley Water Service.

Advancement of Strategic Planning Goals

N/A

Background Information Provided

1. CBT-VoF Modification Agreement

Alternatives

1. Receive the Staff Report.
2. Receive the Staff Report and approve the execution of the CBT-VoF Modification Agreement to amend the 2013 CBT Water Smart Contribution Agreement's deadline.
3. Receive the Staff Report and deny the execution of the CBT-VoF Modification Agreement to amend the 2013 CBT Water Smart Contribution Agreement's deadline.
4. Not to receive the Staff Report.

Recommendation(s)

That the Staff Report from Bryan Teasdale, Manager of Infrastructure and Sustainability, regarding the extension of a Columbia Basin Trust Contribution Agreement for the Beaver Valley Water Service, be received.

That the RDKB Board of Directors approve the Village of Fruitvale to execute a Modification Agreement with the Columbia Basin Trust on behalf of the Beaver Valley Water Service in order to amend the 2013 Contribution Agreement by extending the completion date to December 31, 2014.

IMS # 4809

MODIFICATION AGREEMENT

This Modification Agreement is made in duplicate as of April 8, 2014:

BETWEEN**AND****COLUMBIA BASIN TRUST**

Suite 300 - 445 13th Avenue
Castlegar, BC V1N 1G1

VILLAGE OF FRUITVALE

Box 370
Fruitvale, BC V0G 1L0

(CBT, we, us, or our as applicable)

(the Recipient, you, or your as applicable)

BACKGROUND

- A. The parties entered into an agreement dated March 1, 2013, a copy of which is attached as Exhibit 1 (the Contribution Agreement).
- B. The parties have agreed to modify the Contribution Agreement by extending its completion date to December 31, 2014.

AGREEMENT

The parties agree as follows:

- 1. Section 1(a) of the Contribution Agreement is deleted and replaced with the following:
 - a) This Agreement is effective from March 1, 2013 to December 31, 2014.
- 2. Schedule A, Section C(2) of the Contribution Agreement is deleted and replaced with the following:

The Recipient will report as follows:

- a) Final Report due by December 31, 2014 through the Water Smart reporting tool which will include, but not be limited to:
 - i. Outline of how the Funds (match funding) have been expended to implement recommended actions as outlined in the 2011 Data Review and Actions Summary (Appendix 1);
 - ii. Achievements, challenges and outcomes in relation to the implementation of the Recipient's 2011 Data Review and Action Summary; and
 - iii. The most current version of the Recipient's Water Smart Action Plan (if revisions have been made).
- b) Final Financial Report due by December 31, 2014.

3. In all other respects, the terms and conditions of the Contribution Agreement remain unchanged and in full force and effect.

SIGNED AND DELIVERED on the ____
day of _____, 20____, on
behalf of Columbia Basin Trust by its
duly authorized representative

SIGNED AND DELIVERED on the ____
day of _____, 20____, on
behalf of the Recipient

Signature

Tim Hicks

Manager, Water and Environment

Signature

Print Name